

# METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

Ms Sharon Wetherall MILCM – Clerk  
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Dear Councillors

You are summoned to a meeting of Metherringham Parish Council which will be held in the Village Hall on Tuesday 24<sup>th</sup> February 2015 at 7.30pm. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 7.15pm and 7.30pm on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

*S N Wetherall*

Signed: \_\_\_\_\_  
Ms S N Wetherall MILCM  
Clerk to Metherringham Parish Council  
18<sup>th</sup> February 2015

## **AGENDA 09/2015** **24<sup>th</sup> February 2015**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
  - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct.
  - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct.
4. **Notes of the Parish Council Meeting held on Tuesday 27<sup>th</sup> January 2015, to be approved and signed as the minutes (circulated separately).**
5. **Reports from representatives on outside bodies:**
  - a) To receive a report from the County Councillor.
  - b) To receive a report from the District Councillor.
  - c) To receive a report from the Parish Dog Warden
  - d) To receive reports from Council representatives on other outside bodies.
    - i) Village Hall Management Committee
    - i) Police Panel
    - iii) Fayre and Feast
    - iv) Metherringham Swimming Pool
6. **Clerks report on matters outstanding (circulated with agenda).**

## 7. Financial matters:

- a) **LALC:** To consider annual subscription to Lincolnshire Association of Local Councils (LALC) 2015/2016 at a cost of £386.11 (budgeted item).
- b) **Planters:** To consider and approve purchasing 5 off Rectangular Victoriana Flower Planters Finish: Textured, from Wybone at a cost of £147.00 each Total Cost £735.00 to be installed on the railings at Princes Street and the Village Hall.
- c) **Street Lights:** To consider electrical testing, numbering, relevant certificates and a visual periodic inspection report of all MPC street lights (192) at a cost of £12.50 per light to be carried out every six years in accordance with BS7671 – 17<sup>th</sup> Edition Wiring Regulations (Total Cost: £2,400.00).
- d) **Metheringham Swimming Pool:** To consider and approve payment of £420.00 to cover the replacement of toilet furniture etc in the pool changing rooms.
- e) **Accounts for Payment:** To consider and approve accounts for payment (report circulated separately).
- f) **Financial Report:** To receive a report from the RFO on the PC finances, Income and Expenditure (report circulated separately).

## 8. Planning Matters:

- a) **Street Naming:** Land at 6 High Street, Metheringham: Suggested road name for the above development from the developer is Coxs Yard, members to give this consideration and decide accordingly.
- b) **To Consider Applications Received:**
  - i) **15/0151/VARCON – Proposal:** Application to vary condition 3 (vehicular access), 4 (archaeology), 5 (archaeology), 6 (contamination), 7 (contamination), 8 (surface water), 9 (code of practice), 11 (landscaping), 12 (landscape bunds), 13 (operational hours), 16 (lighting scheme), 22 (materials & colour treatments), 23 (use in accordance) & 25 (approved plans). Original Application 13/1426/FUL, Erection of 30MW biomass anaerobic digestion renewable energy facility, Land at Heath Farm, Metheringham.
  - ii) **TRE/369509 N15-23:** Tree Works: Reduce beech x 2, fell horsechestnut x 1 and adjacent tree x 1 Location: San Damiano, 38 Drury Street, Metheringham, Lincoln. LN4 3EZ

## 9. Correspondence:

- a) To note general correspondence (publications and letters are available for inspection at the meeting).

## 10. To receive verbal or written reports from the Working Groups:

- a) Allotments
- b) Central Lincolnshire Local Plan 2011-2036
- c) Children's Playgrounds, Playing Fields & Skatepark
- d) Christmas Celebrations
- e) Communications
- f) Community Emergency and Flood Plan
- g) Forward Planning
- h) Funding/Fundraising
- i) Highways, Footpaths & Car Parks
- j) Library
- k) Recreation Field Developments
- l) Risk Assessment

- m) Street Lighting
  - n) War Memorial, Spring and Library frontage/planted area
11. **Recreation field and related issues:** To receive an update from the Clerk/members following receipt of a final copy of the legal documents received on 11<sup>th</sup> February from MPC solicitor.
  12. **Village Hall:** To consider and approve sending a copy of the deed of gift to the MPC solicitor for their legal advice.
  13. **Metheringham Library:** To receive an update on the library situation following press release from LCC/meeting with Gary Porter and take any action required.
  14. **Metheringham Parish Council Logo:** To consider and approve logo produced by Cllr Ford, for use by Metheringham Parish Council (document circulated with agenda).
  15. **Pavilion:** To consider and approve the Terms and Conditions Hiring Agreement for the pavilion (document circulated with agenda).
  16. **Lone Working Policy:** To consider and adopt Lone Working Policy MPC/029 for Metheringham Parish Council (document circulated with agenda).
  17. **Volunteer Policy:** To consider and adopt Volunteer Policy MPC/030 for Metheringham Parish Council (document circulated with agenda).
  18. **CCTV Policy:** To consider and adopt CCTV Policy MPC/031 in accordance with the code of practice published by the Data Protection Commissioner (July 2000) (document circulated with agenda).
  19. **Staffing Committee:** To consider the formation of a staffing committee, Terms of Reference (document circulated separately).
  20. **Christmas Tree Lighting Ceremony and Celebrations:** To agree Christmas celebrations will take place on Sunday 6<sup>th</sup> December 2015.
  21. **Councillors Information Event:** To consider and approve an open evening is held on Tuesday 23<sup>rd</sup> March 2015 for prospective councillors.
  22. **Date, time and venue of next meeting:** Tuesday 31<sup>st</sup> March 2015 at 7.30pm in the Village Hall.
  23. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
  24. **Staffing Matters:**
    - a) To consider and approve an increment rise for the Clerk following successful completion of qualification.
    - b) To consider and approve an increase of 6 hours per month for the Clerk.