

# METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

Ms Sharon Wetherall MILCM – Clerk  
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Dear Councillors

You are summoned to a meeting of Metherringham Parish Council which will be held in the Village Hall on Tuesday 24<sup>th</sup> June 2014 at 7.30pm. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 7.15pm and 7.30pm on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

*S N Wetherall*

Signed: \_\_\_\_\_  
Ms S N Wetherall MILCM  
Clerk to Metherringham Parish Council  
17<sup>th</sup> June 2014

## **AGENDA 02/2014** **24<sup>th</sup> June 2014**

- 1. Chairman's Remarks**
- 2. To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
- 3. Members Declarations of Interests:**
  - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct.
  - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct.
- 4. a) Notes of the Annual Meeting of the Council held on Tuesday 27<sup>th</sup> May 2014, to be approved and signed as the minutes (circulated separately).**
  - b) Notes of the Annual Village Meeting held on 29<sup>th</sup> April 2014 to be approved – to go forward for acceptance as Minutes at the 2015 meeting (circulated separately).
- 5. Reports from representatives on outside bodies:**
  - a) To receive a report from the County Councillor.
  - b) To receive a report from the District Councillor.
  - c) To receive a report from the Parish Dog Warden

- d) To receive reports from Council representatives on other outside bodies.
  - i) LALC County Committee
  - ii) Metheringham Area Cluster Group
  - iii) Acting Village Hall Management Committee

**6. Clerks report on matters outstanding (circulated with agenda).**

**7. Financial matters:**

- a) **Skate Park Landscaping:** To consider and approve quotations and recommendations for landscaping around the skate park (budgeted item).
- b) **Society of Local Council Clerks:** To consider membership renewal of the Society of Local Council Clerks for 2014 at a cost of £165.00.
- c) **Institute of Local Council Management:** To consider Clerks membership renewal of the Institute of Local Council Management for 2014 at a cost of £66.00.
- d) **Accounts for Payment:** To consider and approve accounts for payment (report circulated separately).
- e) **Financial Report:** To receive a report from the RFO on the PC finances, Income and Expenditure (report circulated separately).

**8. To Receive the Committee Minutes and Consider any Recommendations: Planning Committee:** Notes of the meeting held on 11<sup>th</sup> June 2014 to be approved and signed as the minutes (circulated separately).

**No recommendations to Council**

**9. Correspondence:** To note general correspondence (publications and letters are available for inspection at the meeting).

**10. To receive verbal or written reports from the Working Groups:**

- a) Allotments
- b) Anti Social Behaviour
- c) Children's Playgrounds and Playing Fields
- d) Christmas Celebrations
- e) Communications
- f) Community Emergency and Flood Plan
- g) Fayre and Feast
- h) Forward Planning
- i) Funding/Fundraising
- j) Highways, Footpaths & Car Parks
- k) Recreation Field Developments
- l) Risk Assessment
- m) Street Lighting
- n) War Memorial, Spring and Library frontage/planted area

**11. Recreation field and related issues:** To receive an update from members in relation to the signing of the legal documents from LCC.

**12. Skate Park Project:** To receive an update in relation to the opening event for the skate park.

13. **Communication and Meeting Format:** To confirm details of an informal parish council discussion evening and agree the date; 15<sup>th</sup> July 2014 at 6.30pm in the pavilion.
14. **Neighbourhood Police Panel:** To consider if there are any policing matters that should be raised at the next meeting to be held on 17<sup>th</sup> July 2014.
15. **Date, time and venue of next meeting:** Tuesday 29<sup>th</sup> July 2014 at 7.30pm in the Village Hall.
16. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
17. **Glebe Land:** To discuss letter received from resident.