

# METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

Ms Sharon Wetherall MILCM – Clerk  
PO Box 1055, Metherringham, LINCOLN, LN4 3WW  
☎ 0800 6343307

✉ [clerk@metheringham.org.uk](mailto:clerk@metheringham.org.uk)

<http://parishes.lincolnshire.gov.uk/Metheringham/>



Dear Councillors

You are summoned to a meeting of Metherringham Parish Council which will be held in the Village Hall on Tuesday 25<sup>th</sup> March 2014 at 7.30pm. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 7.15pm and 7.30pm on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

*S N Wetherall*

Signed: \_\_\_\_\_  
Ms S N Wetherall MILCM  
Clerk to Metherringham Parish Council  
19<sup>th</sup> March 2014

## **AGENDA 10/2014** **25<sup>th</sup> March 2014**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
  - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct.
  - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct.
4. **Notes of the Parish Council Meeting held on Tuesday 25<sup>th</sup> February 2014, to be approved and signed as the minutes (circulated separately).**
5. **Reports from representatives on outside bodies:**
  - a) To receive a report from the County Councillor.
  - b) To receive a report from the District Councillor.
  - c) To receive a report from the Parish Dog Warden
  - d) To receive reports from Council representatives on other outside bodies.
    - i) Bowls Club
    - ii) LALC County Committee
    - iii) MACLA
    - iv) Metherringham Area Cluster Group

- v) Metheringham Swimming Pool
- vi) Acting Village Hall Management Committee

**6. Clerks report on matters outstanding (circulated with agenda).**

**7. Financial matters:**

- a) To consider and approve ring fencing allocated reserves of £20,000.00.
- b) To consider and approve quotations received to carry out maintenance work at the public toilets Fen Road, to include three new internal doors, three new push button concealed toilet cisterns, paint ladies and gents and plaster the gents toilet cubicle walls (budgeted item).
- c) To approve a stage payment of £9,781.31 to Freestyle Skate parks Ltd for work already undertaken at the skate park site (Reclaimed from WREN grant).
- d) To approve quotation to supply & install a new steel pole bracket at Fen Lane, complete with a 36 watt PL lantern controlled by an all night photocell, including a new plastic supply box and overhead service connection, at a cost of £550.00 (budgeted item).
- e) To consider an invite to the East Midlands SLCC Regional Conference on 30<sup>th</sup> April 2014 at the Peterborough Marriott, Peterborough, at a cost of £69.00 per delegate and decide accordingly (budgeted item).
- f) To consider and approve accounts for payment (report circulated separately).
- g) To receive a report from the RFO on the PC finances, Income and Expenditure (report circulated separately).

**8. To Receive the Committee Minutes and Consider any Recommendations:**

- a) **Planning Committee:** Notes of the meeting held on 12<sup>th</sup> March 2014 to be approved and signed as the minutes (circulated with agenda).

**No recommendations to Council**

**9. Correspondence:**

- a) To note general correspondence (publications and letters are available for inspection at the meeting).
- b) To consider an invite from NKDC to take part in 'Brains of Kesteven' Charity Quiz night to be held on Friday 25<sup>th</sup> April 2014, at the NKDC civic suite at 7.00pm at a cost of £6.50 per person.

**10. To receive verbal or written reports from the Working Groups:**

- a) Allotments
- b) Anti Social Behaviour
- c) Children's Playgrounds and Playing Fields
- d) Christmas Celebrations
- e) Communications
- f) Community Emergency and Flood Plan
- g) Fayre and Feast
- h) Forward Planning
- i) Fundraising Team
- j) Highways, Footpaths & Car Parks
- k) Recreation Field developments
- l) Risk Assessment

- m) Skate Board Park/BMX Track
  - n) Street Lighting
  - o) War Memorial, Spring and Library frontage/planted area
11. **Metheringham Library:** To consider and approve recommendations from the Library Working Group to submit the business plan to LCC for consideration (document circulated separately).
  12. **Safeguarding Policy:** To adopt a Safeguarding Policy for Metheringham Parish Council (document circulated with agenda).
  13. **Recreation field and related issues:** To receive an update from members in relation to the signing of the legal documents from LCC.
  14. **Skate Park Project:** To receive an update in relation to the skate park and consider details for an opening event.
  15. **Princes Street Car Park:** To consider holding a meeting to discuss reports of anti social behaviour.
  16. **Neighbourhood Police Panel:** To consider if there are any policing matters that should be raised at the next meeting to be held on 24<sup>th</sup> April 2014.
  17. **Landowner Statements:** To consider landowner statement, areas of land affected within the parish of Metheringham. Further details can be found at: <http://microsites.lincolnshire.gov.uk/Countryside/definitive-map/landowner-statements/>
  18. **Communication and Meeting Format:** To consider holding an informal parish council discussion day and agree a date.
  19. **Litter Pick Event:** To consider holding a litter pick event in the village
  20. **Fayre and Feast 2014:** To consider the future of the Fayre and Feast following an appeal for volunteers to assist with organization and planning throughout the year.
  21. **Date, time and venue of next meeting:** Annual Village Meeting Tuesday 29<sup>th</sup> April 2014 at 7.00pm in the Village Hall.
  22. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
  23. **Princes Street Play Park:** To receive an update relating to an outstanding matter at the play park.
  24. **Glebe Land:** To receive an update in relation to a further personal letter sent to Dr Allen from RW Parker.