

# METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

Mrs Sharon Stafford – Clerk  
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You are summoned to a meeting of Metheringham Parish Council which will be held in the **Village Hall, Middle Street** on Tuesday 26<sup>th</sup> September 2017 at 19:15. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 19:15 and 19:30 on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

*S.D. Stafford*

Signed: \_\_\_\_\_  
Sharon Stafford MILCM  
Clerk to Metheringham Parish Council  
20<sup>th</sup> September 2017

## **AGENDA 05/2017** **26<sup>th</sup> September 2017**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
  - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct.
  - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct.
4. **Notes of the Parish Council Meeting held on Tuesday 5<sup>th</sup> September, to be approved and signed as the minutes (circulated with agenda).**
5. **Reports from representatives on outside bodies:**
  - a) To receive a report from the County Councillor.
  - b) To receive a report from the District Councillor.
  - c) To receive a report from the Parish Dog Warden (circulated with agenda).
  - d) To receive reports from Council representatives on other outside bodies.
    - i) Metheringham Swimming Pool
    - ii) Village Hall Management Committee
6. **Clerks report (circulated with agenda).**

- 7. Financial matters:**
- a) **Fence Play Park Prince's Street:** To consider and resolve to purchase and fit multi-coloured bow top metal fencing, approximately 1 metre high x 75.5 metres length around the new play park Prince's Street and consider quotations received.
  - b) **Bike Rack:** To consider and resolve to purchase a [multi parker](#) 8000 + 8000 Harlekin floor mounted cycle stand from Able Canopies at a cost of £229.78, to be located at the new play park, Prince's Street.
  - c) **Footpath:** To consider and resolve installation of a Disability Discrimination Act 1995 (DDA) compliant footpath from the recreation field to the pavilion Prince's Street and consider quotations received.
  - d) **Mobile Stage/Truck Stage:** To consider and resolve to hire a [mobile/truck stage](#) for use at the Fayre & Feast, at a cost of £600.00 from XS Events.
  - e) **Independent Valuation:** To consider and resolve retrospective payment of £350.00 for an independent valuation of the NHS building, High Street.
  - f) **ILCA - Introduction to Local Council Administration, The Essential Knowledge:** To consider and resolve the administration assistant registers for ILCA at a cost of £99.00 ([ILCA](#) - details in the attached link).
  - g) **Annual Return 2016/2017:** To approve Conclusion of Audit for 2016/2017 and posting of Notice for a period of 14 days.
  - h) **Accounts for Payment:** To consider and approve accounts for payment (report circulated with agenda).
  - i) **Financial Report:** To receive a report from the RFO on the PC finances, Income and Expenditure (report circulated with agenda).
- 8. Correspondence:** To note general correspondence (publications and letters are available for inspection at the meeting).
- 9. Planning:**
- i) [17/1165/FUL](#) Proposal: Erection of 3 no. bungalows (revision to approved application 14/0578/FUL), Land To The Rear of 7 & 9 Station Road Metheringham Lincoln.
  - ii) [17/1120/ADV](#) Proposal: Erection of non-illuminated freestanding sign to site entrance displaying development details, The Moorlands Metheringham, Lincoln.
  - iii) [17/1111/HOUS](#) Proposal: Addition of windows to east elevation of new extension, 38 Princes Street, Metheringham, Lincoln, LN4 3BX.
- 10. To receive verbal or written reports from Working Groups:**  
Events
- 11. Disposal of play equipment:** To consider and resolve the disposal/sale of old play equipment at Prince's Street play park.
- 12. Metheringham Railway Station – Environment:** To consider and resolve appropriate support, following receipt of letter from the station adopter, in relation to the poor state of the station area.
- 13. Social Media:** To consider and resolve the parish council have a twitter account, to be operated by the administration assistant.

14. **Date, time and venue of next meeting: Tuesday 24<sup>th</sup> October 2017** at 19:15, in the Village Hall.
15. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
16. **Metheringham Library Building/NHS Building High Street:** To receive an update in relation to the future of the Library building and NHS building.
17. **To co-opt new members to the Parish Council.**