

METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

Ms Sharon Wetherall MILCM – Clerk
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Dear Councillors

You are summoned to a meeting of Metherringham Parish Council which will be held in the Village Hall on Tuesday 27th January 2015 at 7.30pm. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 7.15pm and 7.30pm on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

S N Wetherall

Signed: _____
Ms S N Wetherall MILCM
Clerk to Metherringham Parish Council
21st January 2015

AGENDA 08/2015 **27th January 2015**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
 - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct.
 - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct.
4. **Notes of the Parish Council Meeting held on Tuesday 25th November 2014, to be approved and signed as the minutes (circulated separately).**
5. **Reports from representatives on outside bodies:**
 - a) To receive a report from the County Councillor.
 - b) To receive a report from the District Councillor.
 - c) To receive a report from the Parish Dog Warden
 - d) To receive reports from Council representatives on other outside bodies.
 - i) LALC County Committee
 - ii) Metherringham Area Cluster Group
 - iii) Village Hall Management Committee
 - iv) Police Panel
 - v) Fayre and Feast

- vi) Metheringham Swimming Pool
- e) To appoint a representative to the Swimming Pool Committee

6. Clerks report on matters outstanding (circulated with agenda).

7. Financial matters:

- a) **War Memorial Hedge:** To consider and approve quotation to cut the hedge at the war memorial at a cost of £300.00.
- b) **Pay Award:** To approve a pay increase of 2.2% for all employees from 1st January 2015 jointly agreed by National Association of Local Councils (NALC) and Society of Local Council Clerks (SLCC).
- c) **SLCC - 9th Practitioners Conference:** To consider an invite to the SLCC Practitioners Conference on 5th and 6th March at Stratford upon Avon at a cost of £235.00 per delegate for the two days or the day delegate cost of £85.00 per person and decide accordingly.
<http://www.slcc.co.uk/conference/9th-practitioners-conference/18/>
- d) **LALC:** To consider subscription to the Lincolnshire Association of Local Councils Annual Training Scheme for April 2015/March 2016 at a cost of £115.00.
- e) **Annual Report 2014/2015:** To agree that the Annual Report will have a similar format to previous years and to approve a provisional budget of £600.00 for printing.
- f) **Street Lights:**
 - i) To formally approve the supply & installation of a new steel pole bracket at 3 Lincoln Road, complete with a 36 watt PL lantern controlled by an all night photocell, including a new plastic supply box and overhead service connection, at a cost of £550.00 (budgeted item).
 - ii) To consider and approve to disconnect and remove the street light attached to the wall of property at 1 Drury Street at a cost of £250.00 (Report by the Chairman previously circulated).
 - iii) To consider and approve the supply & installation of a new 6 metre steel column, opposite (outside 61 High Street) with a 36 watt PL (low energy) lantern controlled by an all-night photocell including a new un-metered electricity service connection at a cost of £1048.00 (including permanent reinstatement of the footway).
 - iv) To consider electrical testing, numbering, relevant certificates and a visual periodic inspection report of all MPC street lights (192) at a cost of £12.50 per light to be carried out every six years in accordance with BS7671 – 17th Edition Wiring Regulations (Total Cost: £2,400.00).
- g) **Metheringham Swimming Pool:**
To consider and approve payment of the Metheringham Swimming Pool outstanding water bill of £3,142.53.
- h) **Fayre and Feast:**
 - i) To consider and approve opening a new bank account for the Fayre and Feast and authorize the RFO and F & F Treasurer as signatories.
 - ii) To consider and approve depositing the budgeted funds of £3,000.00 into the above account.
- i) **Internal Audit:** To receive an interim report from the Internal Auditor (circulated with agenda).

- j) **Accounts for Payment:** To consider and approve accounts for payment (report circulated separately).
- k) **Financial Report:** To receive a report from the RFO on the PC finances, Income and Expenditure (report circulated separately).

8. To Receive the Committee Minutes and Consider any Recommendations:

- a) **Finance Committee:** Minutes FC/01/2014

Recommendation to Council:

The Precept Requirement upon the Billing Authority (being North Kesteven District Council) of £123,000.00 (one hundred and twenty three thousand pounds) be approved following further information obtained from NKDC on 5th December 2014.

- b) **Planning Committee:**
 - i) Notes of the meeting held on 10th December 2014 to be approved and signed as the minutes (circulated with agenda).
 - ii) Notes of the meeting held on 14th January 2015 to be approved and signed as the minutes (circulated with agenda).

No Recommendations to Council.

9. Correspondence:

- a) To note general correspondence (publications and letters are available for inspection at the meeting).
- b) To consider further letter received from resident on High Street regarding damage to window (circulated with agenda).

10. To receive verbal or written reports from the Working Groups:

- a) Allotments
- b) Central Lincolnshire Local Plan 2011-2036
- c) Children's Playgrounds, Playing Fields & Skatepark
- d) Christmas Celebrations
- e) Communications
- f) Community Emergency and Flood Plan
- g) Forward Planning
- h) Funding/Fundraising
- i) Highways, Footpaths & Car Parks
- j) Library
- k) Recreation Field Developments
- l) Risk Assessment
- m) Street Lighting
- n) War Memorial, Spring and Library frontage/planted area

- 11. Recreation field and related issues:** To receive an update from the Clerk following a further request on 17th December 2014 and 19th January 2015 to the MPC solicitor for a final copy of the legal documents.

- 12. Local Council Award Scheme (LCAS):** To consider and approve Metheringham Parish Council (MPC) apply for automatic transition to the new Local Council Award Scheme at Foundation Level, allowing time to re-accredit at any of the three levels before the end of 2015. (MPC Quality Status was frozen during the transition period).

- 13. Parish Poll Consultation:** To consider and approve Metheringham Parish Councils response to the consultation questions in relation to Department for Communities and Local Government (DCLG's) proposals on Parish Polls; trigger, voting arrangements, the questions on which a poll can be held and other consequential matters (E-mail previously circulated).
- 14. Neighbourhood Plan:** To consider and approve initiating/appointing a steering group to assist with the implementation of a neighbourhood plan for Metheringham following a presentation from Globe Consultants explaining the opportunities, challenges and possible costs of a neighbourhood plan.
- 15. Metheringham Library:** To receive an update on the library situation following the latest press release from LCC and take any action required.
- 16. Training:** LALC Training Events for 2015, all members to give consideration to their training needs (circulated with agenda).
- 17. Lone Working Policy:** To consider and adopt Lone Working Policy MPC/029 for Metheringham Parish Council (document circulated separately).
- 18. Volunteer Policy:** To consider and adopt Volunteer Policy MPC/030 for Metheringham Parish Council (document circulated separately).
- 19. Date, time and venue of next meeting:** Tuesday 24th February 2015 at 7.30pm in the Village Hall.