

METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL



Ms Sharon Wetherall MILCM – Clerk
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<http://parishes.lincolnshire.gov.uk/Metheringham/>
<https://www.facebook.com/MetheringhamParishCouncil/>

Dear Councillors

You are summoned to a meeting of Metherringham Parish Council which will be held in the Village Hall on Tuesday 28th July 2015 at 7.30pm. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 7.15pm and 7.30pm on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

S N Wetherall

Signed: _____
Ms S N Wetherall MILCM
Clerk to Metherringham Parish Council
22nd July 2015

AGENDA 03/2015 **28th July 2015**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
 - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct.
 - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct.
4. **Notes of the Parish Council Meeting held on Tuesday 30th June 2015, to be approved and signed as the minutes (circulated separately).**
5. **Reports from representatives on outside bodies:**
 - a) To receive a report from the County Councillor.
 - b) To receive a report from the District Councillor.
 - c) To receive a report from the Parish Dog Warden
 - d) To receive reports from Council representatives on other outside bodies.
 - i) Lincolnshire Association of Local Councils (LALC) County Committee

- ii) Community Police Panel
- iii) Fayre & Feast
- iv) Metheringham Swimming Pool
- v) Village Hall Management Committee

6. Clerks report on matters outstanding (circulated with agenda).

7. Financial matters:

- a) **Play Park Inspections:** To consider and approve play park inspections from the Play Inspection Company; 3 x Quarterly Operational Inspections and 1 x Annual Inspection at a cost of £195.00 for the Shiregate Site and £295.00 for the Princes Street Site to include the skate park and multi goal end (Total for year) (budgeted item).
- b) **Training for People Responsible for Children's Play Areas:** To consider and approve two people attend the training to be held on Tuesday 27th October 2015 at 9.30am – 1.00pm at Freiston Danny Flear Community Centre at a cost of £65.00 each per person. (budgeted item).
- c) **Society of Local Council Clerks:** To consider membership renewal of the Society of Local Council Clerks for 2015 at a cost of £167.00 (budgeted item).
- d) **Institute of Local Council Management:** To consider Clerks membership renewal of the Institute of Local Council Management for 2015 at a cost of £50.00 (budgeted item).
- e) **Tennis Equipment:** To consider and approve purchasing tennis net and posts at a cost of £264.99, to be located near to the multi-goal end at the south of the recreation field:
<http://www.networldtennis.co.uk/tennis-net/tennis-net-and-posts.html>
- f) **Local Government Pension Scheme:** To consider and approve all council employees be nominated for membership of the LGPS with effect from August 2015 (circulated separately).
- g) **Fly a Flag for the Commonwealth - 14 March 2016:** To consider a letter from the NALC Chairman, suggesting that parish/town councils should be involved flying a flag to celebrate commonwealth day and to resolve to purchase an MOD sewn 2 ½ yard flag at a cost of £124.32 (circulated separately).
- h) **Accounts for Payment:** To consider and approve accounts for payment (report circulated separately).
- i) **Financial Report:** To receive a report from the RFO on the PC finances, Income and Expenditure (report circulated separately).

8. Correspondence:

- a) To note general correspondence (publications and letters are available for inspection at the meeting)

9. To receive verbal or written reports from Working Groups:

- a) Children's Playgrounds, Playing Fields & Skatepark
- b) Christmas Celebrations
- c) Communications
- d) Forward Planning
- e) Highways, Footpaths & Car Parks
- f) Risk Assessment

10. **Committees and Working Groups:**
 - a) To resolve to appoint Councillor Byatt and Councillor Truswell to the Planning Committee.
 - b) To resolve to appoint Councillor Byatt and Councillor Truswell to the working groups (circulated with agenda).
11. **Planning Committee:**
 - a) Notes of the meeting held on 13th May 2015 to be approved and signed as the minutes (circulated with agenda).
 - b) Notes of the meeting held on 8th July 2015 to be approved and signed as the minutes (circulated with agenda).

No Recommendations to Council.
12. **Public Toilets:** To receive a report from Councillor Money following meeting with Karen Bradford, regarding the legal fees for the transfer of the public toilets from North Kesteven District Council (NKDC) to Metheringham Parish Council (MPC).
13. **Code of Conduct and Meeting Protocol:** To receive a reminder of the importance of the code of conduct and standing orders at meetings (document circulated with agenda).
14. **Metheringham Library:**
 - a) To receive an update from members on progress of the transfer of the library provision from Lincolnshire County Council (LCC) to MPC.
 - b) Tier 3 Heads of Terms document (draft has been reviewed), to resolve the final document is to be sent to the MPC solicitor for consideration.
15. **Metheringham Info-Links Office:** To receive an update from members on progress of the transfer of the NKDC Info-Links office to MPC and resolve to send the heads of terms document to the MPC solicitor for consideration.
16. **Broadband:** To resolve to send a letter to the MP expressing our concerns about the extremely poor broadband service in parts of the parish eg Metheringham Heath and Metheringham Fen.
17. **Train Noise:** To consider and approve sending a letter to the MP in relation to the increase in train noise and related issues since the completion of the Great Northern Great Eastern project.
18. **Date, time and venue of next meeting:** Tuesday 25th August 2015 at 7.30pm in the Village Hall.
19. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
20. **Administration Assistant/Local Access Point Advisor:** To receive an update on the vacancy.