

# METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

Mrs Sharon Stafford – Clerk  
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You are summoned to a meeting of Metheringham Parish Council which will be held in the **Village Hall, Middle Street** on Tuesday 28<sup>th</sup> November 2017 at 19:15. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 19:15 and 19:30 on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

*S.D. Stafford*

Signed: \_\_\_\_\_  
Sharon Stafford  
Clerk to Metheringham Parish Council  
22<sup>nd</sup> November 2017

## **AGENDA 07/2017** **28<sup>th</sup> November 2017**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
  - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct.
  - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct.
4. **Notes of the Parish Council Meeting held on Tuesday 24<sup>th</sup> October, to be approved and signed as the minutes (circulated separately).**
5. **Reports from representatives on outside bodies:**
  - a) To receive a report from the County Councillor.
  - b) To receive a report from the District Councillor.
  - c) To receive a report from the Parish Dog Warden (circulated separately).
  - d) To receive reports from Council representatives on other outside bodies.
    - i) Village Hall Management Committee
6. **Clerks report (circulated with agenda).**

## 7. **Financial matters:**

- a) **Grant Request:** To consider and resolve grant request from Metheringham Swimming Pool Committee for a donation of £5,695.00 to cover the cost of a new boiler for the swimming pool (documents circulated with agenda).
- b) **Street Lights:** To consider and resolve to replace 2 concrete columns which have internal bungs missing and need urgent replacement S/L 4 Kings Road – concrete crumbling – taped at top and 17 Caroline Road – leaning forward. To replace the concrete columns with a new 6 metre steel column complete with a TRT Aspect 19 watt LED lantern controlled by an all-night photocell including transferring the underground electricity service and removing/disposing of the old concrete column etc., at a cost of £1049.00 each.
- c) **Speed Indicator Device (SID):** To consider and resolve to purchase two speed indicator devices (SID'S) to be deployed at agreed locations with LRSP and consider quotations received (documents circulated with agenda).
- d) **Desktop Computer:** To consider and resolve retrospective approval of the purchase of an HP All-in One PC (desk top computer), Microsoft office and McAfee security for use by the administration assistant at a cost of £381.66 from Curry's PCW.
- e) **Christmas Lights:** To consider and resolve retrospective approval of the purchase of 1 set of 128m Commercial Fairy Light Bundle 1280 LED, 1 High Power 24v Outdoor Transformer Pack Connection Type CC and 1 2 Way 'Y' Connector For 24v Connection Type CC at a cost of £249.99 from Lights4Fun.
- f) **Internal Audit:** To receive an interim report from the Internal Auditor (circulated separately).
- g) **Accounts for Payment:** To consider and approve accounts for payment (circulated separately).
- h) **Financial Report:** To receive a report from the RFO on the PC finances, Income and Expenditure (circulated separately).

## 8. **Correspondence:**

- a) To note general correspondence (publications and letters are available for inspection at the meeting).
- b) Letter from LCC acknowledging receipt of our letter in relation to our support for Fairer Funding for Lincolnshire campaign.
- c) E-mail from Dr Caroline Johnson MP acknowledging receipt of our letter to support the Fairer Funding for Lincolnshire campaign.

## 9. **To receive verbal or written reports from Working Groups:**

Events

## 10. **To receive reports on Outside Meetings:** To receive a report from Councillor Byatt and the Clerk on the LCC West Highways Cluster meeting held 31<sup>st</sup> October 2017.

## 11. **Planning:**

- i) [17/1419/HOUS](#) Proposal: Erection of a single storey rear extension at 9 High Street, Metheringham, Lincoln, LN4 3EA

- ii) [17/1292/HOUS](#) Proposal: Installation of driveway and dropped kerb (retrospective) at 40 Princes Street, Metheringham, Lincoln, LN4 3BX.
  - iii) [17/1636/HOUS](#) Proposal: Demolition of existing conservatory and erection of two storey rear extension at 6 Cavalry Court, Metheringham, Lincoln, LN4 3YP.
  - iv) **Notification of Intended Works to Trees within a Conservation Area:** Description of Works T1 & T2 Cherry reduce below electricity cables at Metheringham Village Hall Car Park, Fen Road, Metheringham, Lincoln.
- 12. Disposal of play equipment:** To consider and resolve the disposal/sale of old play equipment at Prince's Street play park.
- 13. Highways Issues:**
- i) To consider and resolve a formal request is submitted to Lincolnshire County Council (LCC) Highways for an order for double yellow lines on the bend of High Street/Lincoln Road due to illegal parking on Lincoln Road.
  - ii) To consider and resolve a formal request is submitted to LCC for an order for double white lines at Waneham Hollow (B1188).
- 14. The Stables 36b High Street:** To consider and resolve a formal request is sent to NKDC Environmental Health Team for enforcement action to be taken in relation to the appalling state of the property and vermin infestation.
- 15. The Queen and Prince Philip:** To consider and resolve a letter is sent to the Queen and Prince Philip to congratulate them on their 70<sup>th</sup> Wedding Anniversary.
- 16. Photo booklet:** To consider and resolve printing of booklet – Looking back at Metheringham in pictures, produced by Peter Ford. To be available for sale in the Parish Council Office/LAP and Library.
- 17. Meeting Locations:** To consider and resolve meeting locations for parish council and committee meetings for 2018.
- 18. Draft Central Lincolnshire Developer Contributions Supplementary Planning Document:** Following adoption of the Central Lincolnshire Local Plan, an updated draft Developer Contributions Supplementary Planning Document (SPD) has been prepared. To consider making a representation on the public consultation which commences at 09:00 on 22<sup>nd</sup> November finishing 09:00 on 20<sup>th</sup> December 2017 [www.central-lincs.org.uk](http://www.central-lincs.org.uk).
- 19. Lincolnshire County Council Scrutiny Review - Impact of the Part Night Street Lighting Policy:** To consider and resolve to complete the online survey.
- 20. Date, time and venue of next meeting: Tuesday 28<sup>th</sup> November 2017 at 19:15, in the Village Hall.**
- 21. Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

22. **Metheringham Library Building/NHS Building High Street:** To receive an update in relation to the future of the Library building and NHS building.
23. **Staffing Matters:** To consider and resolve to increase the hours of some members of staff due to an increase in workload.