

METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

Ms Sharon Wetherall MILCM – Clerk
PO Box 1055, Metherringham, LINCOLN, LN4 3WW
☎ 0800 6343307

✉ clerk@metheringham.org.uk

<http://parishes.lincolnshire.gov.uk/Metheringham/>
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Dear Councillors

You are summoned to a meeting of Metherringham Parish Council which will be held in the Village Hall on Tuesday 29th July 2014 at 7.30pm. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 7.15pm and 7.30pm on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

S N Wetherall

Signed: _____
Ms S N Wetherall MILCM
Clerk to Metherringham Parish Council
23rd July 2014

AGENDA 03/2014 **29th July 2014**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
 - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct.
 - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct.
4. **Notes of the Parish Council Meeting held on Tuesday 24th June 2014, to be approved and signed as the minutes (circulated separately).**
5. **Reports from representatives on outside bodies:**
 - a) To receive a report from the County Councillor.
 - b) To receive a report from the District Councillor.
 - c) To receive a report from the Parish Dog Warden
 - d) To receive reports from Council representatives on other outside bodies.
 - i) LALC County Committee
 - ii) Metherringham Area Cluster Group
 - iii) Village Hall Management Committee
 - iv) Police Panel

6. **Clerks report on matters outstanding (circulated with agenda).**
7. **Financial matters:**
 - a) **Speed Indicator Device:** To consider and approve quotations for a mobile speed indicator device at a cost of £2512.00 (circulated with agenda).
 - b) **Play Park Inspections:** To consider and approve play park inspections from the Play Inspection Company; 3 x Quarterly Operational Inspections and 1 x Annual Inspection at a cost of £195.00 for the Shiregate Site and £295.00 for the Princes Street Site to include the skate park and multi goal end (Total for year) (budgeted item, circulated with agenda).
 - c) **Closed Circuit Television (CCTV):** To consider and approve quotations received for the purchase and installation of CCTV for the skate park and swimming pool at Princes Street at an approximate cost of £5,500.00 (circulated with agenda, budgeted item).
 - d) **Lincolnshire Association of Local Councils (LALC) AGM:** To consider an invite to the LALC AGM and Conference to be held on Wednesday 15th October 2014 at The Venue, Navenby from 5.00pm – 9.30pm at a cost of £7.00 per delegate (budgeted item).
 - e) **Alive Church – Kids Holiday Club:** To consider and approve making a contribution of £250.00 towards the summer activity club.
 - f) **Training for People Responsible for Children’s Play Areas:** To consider and approve three members attend the training to be held on Monday 29th September 2014 at 12.30pm-5.00pm at West Pinchbeck Village Hall at a cost of £40.00 each per person.
 - g) **Accounts for Payment:** To consider and approve accounts for payment (report circulated separately).
 - h) **Financial Report:** To receive a report from the RFO on the PC finances, Income and Expenditure (report circulated separately).
8. **To Receive the Committee Minutes and Consider any Recommendations:**

Planning Committee: Notes of the meeting held on 9th July 2014 to be approved and signed as the minutes (circulated separately).

No recommendations to Council
9. **Correspondence:** To note general correspondence (publications and letters are available for inspection at the meeting).
10. **To receive verbal or written reports from the Working Groups:**
 - a) Allotments
 - b) Anti Social Behaviour
 - c) Children’s Playgrounds, Playing Fields & Skatepark
 - d) Christmas Celebrations
 - e) Communications
 - f) Community Emergency and Flood Plan
 - g) Fayre and Feast
 - h) Forward Planning
 - i) Funding/Fundraising
 - j) Highways, Footpaths & Car Parks
 - k) Library
 - l) Recreation Field Developments
 - m) Risk Assessment

- n) Street Lighting
 - o) War Memorial, Spring and Library frontage/planted area
11. **Recreation field and related issues:** To receive an update from members in relation to a final review of the legal documents from LCC (documents circulated with agenda).
 12. **Metheringham Library:** To receive an update on the library situation following the latest press release from LCC.
 13. **Skate Park:** To confirm the date of 17th August 2014, for the official opening of the skate park and receive an update on progress.
 14. **Communications Meeting:** To consider an alternative date for a meeting following the cancellation of the previously arranged date of 15th July 2014.
 15. **Village Hall:** To explain the structure between the parish council and the village hall management committee (document circulated with agenda).
 16. **Interim Meeting:** To provide an overview of the role of the interim meeting.
 17. **Armed Forces Flag Raising Ceremony:** To consider details and format for next year's ceremony.
 18. **Parish Council Procedures:** To approve revision to MPC/010-R3 Allotment Garden Tenancy Agreement (adapted from the NALC model document issued 2014, document circulated with agenda).
 19. **Social Media Policy:** To consider and adopt Social Media Policy MPC/027 for Metheringham Parish Council (document circulated with agenda).
 20. **Communications Policy:** To consider and adopt Communications Policy MPC/028 for Metheringham Parish Council (document circulated with agenda).
 21. **Local Audit & Accountability Act 2014:** To consider the draft Statutory Instrument - The Openness of Local Government Bodies Regulations 2014.
 22. **Date, time and venue of next meeting:** Tuesday 26th August 2014 at 7.30pm in the Village Hall.
 23. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
 24. **Glebe Land:** To discuss letter received from resident.
 25. **Administration Assistant:** To consider and agree the hours and salary for the position (document circulated separately).