

# METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

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Dear Councillors

You are summoned to a meeting of Metheringham Parish Council which will be held at **Metheringham Village Hall, Fen Road** on Tuesday 31<sup>st</sup> January 2017 at 19:15. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 19:15 and 19:30 on current matters, or issues which may become future agenda items and your attendance is also requested during this period. A Police Report will be given at this time.

*Sharon Stafford*

Signed: \_\_\_\_\_  
Sharon Stafford MILCM  
Clerk to Metheringham Parish Council  
25<sup>th</sup> January 2017

## **AGENDA 08/2017** **31<sup>st</sup> January 2017**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
  - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct.
  - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct.
4. **Notes of the Parish Council Meeting held on Tuesday 29<sup>th</sup> November 2016, to be approved and signed as the minutes (circulated separately).**
5. **Reports from representatives on outside bodies:**
  - a) To receive a report from the County Councillor.
  - b) To receive a report from the District Councillor.
  - c) To receive a report from the Parish Dog Warden
  - d) To receive reports from Council representatives on other outside bodies.
    - i) B1188 Community Police Panel
    - ii) Metheringham Swimming Pool
    - iii) Village Hall Management Committee

6. **Clerks report on matters outstanding (circulated with agenda).**
7. **Financial matters:**
- a) **LALC:** To consider subscription to the Lincolnshire Association of Local Councils Annual Training Scheme for April 2017/March 2018 at a cost of £125.00 (budgeted item).
  - b) **Annual Report 2016/2017:** To consider and resolve that the Annual Report should have a similar format to the 2015/2016 version and to approve a provisional budget of £300.00 for printing (budgeted item).
  - c) **Street Light:** To consider and resolve retrospective approval of supply and installation of 9w CU Phosco lantern to street light 4 located outside 25 Bentley Way, at a cost of £330.00 (budgeted item).
  - d) **Land Registry:** To consider and resolve first registration of unregistered land belonging to the Parish Council at a cost of approximately £2,000.00. (e-mail circulated separately).
  - e) **Bank Account:** To consider and approve transferring £100,000.00 into a Fixed Term Deposit Account for a period of 12 months with an interest rate of 0.90% with a return of £900.00.
  - f) **Parish Council Events - Volunteers thank you reception:** To consider and resolve to fund a volunteers thank you reception on 19<sup>th</sup> March 2017 at an approximate cost of £500.00 (report circulated with agenda).
  - g) **Accounts for Payment:** To consider and approve accounts for payment (report circulated separately).
  - h) **Financial Report:** To receive a report from the RFO on the PC finances, Income and Expenditure (report circulated separately).
8. **Correspondence:** To note general correspondence (publications and letters are available for inspection at the meeting).
9. **To receive verbal or written reports from Working Groups:**  
Environment & Infrastructure
10. **To receive reports on Outside Meetings:** To receive a report from members and the Clerk on the Councillors Training Day held on 7<sup>th</sup> December 2016 (presentation circulated with agenda).
11. **To Receive the Committee Minutes and Consider any Recommendations:**
- a) **Finance Committee:** Notes of the meeting held on 5<sup>th</sup> December 2016 to be approved and signed as the minutes (circulated with agenda).  
**Recommendation to Council:**
    - i) **Budget 2017-2018:** To consider and resolve to approve a budget for 2017/2018 (circulated with agenda).
    - ii) **Precept 2017-2018:** To consider and resolve the Precept Requirement upon the Billing Authority (being North Kesteven District Council) of £132,760.00 (one hundred and thirty two thousand, seven hundred and sixty pounds) be approved.
  - b) **Planning Committee:**
    - i) Minutes of the meeting held on 14<sup>th</sup> December 2016 to be received by the council (circulated with agenda).
    - ii) Notes of the meeting held on 11<sup>th</sup> January 2017 to be approved and signed as the minutes (circulated with agenda).

iii) Minutes of the meeting held on 11<sup>th</sup> January 2017 to be received by the council.

12. **Parish Council Surgeries:** To consider and resolve the future viability of the monthly surgeries attended by Parish Councillors and decide accordingly.
13. **Lincs2Advice:** To consider and resolve request from Lincs2Advice to train library volunteers as digital champions to offer support to members of the public at the library who wish to familiarize themselves with a computer.
14. **Village Hall:** To consider and resolve request from the village hall management committee to use the village hall car park for a family fun ice skating rink on Saturday 18<sup>th</sup> February, all funds raised are for the refurbishment of the village hall.
15. **Training:** LALC Training Events for 2017, all members and staff to give consideration to their training needs in accordance with the skills/training matrix (circulated with agenda) and inform the Clerk of selections.
16. **Central Lincolnshire Local Plan 2012-2036:** To consider and approve any further comments are submitted on the consultation before 6<sup>th</sup> March 2017, following the examination and Public Hearing Sessions and the Proposed Main Modifications to the Central Lincolnshire Local Plan (e-mail circulated separately).
17. **Date, time and venue of next meeting:** 28<sup>th</sup> February 2017 at 19:15, in the Village Hall.
18. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
19. **To co-opt three new members to the Parish Council.**
20. **Staffing Matters:** To consider and resolve to formally approve the appointment of the village litter picker, following satisfactory completion of the six month probationary period and review (circulated separately).