

**Minutes 04/2012 of Metherringham, Sots Hole and Tanvats
Parish Council Meeting held on Tuesday 28th August 2012 at 7.30pm in the
Village Hall**

PRESENT: Councillors N Dobbs, Mrs J Finegan (Vice Chairman), P D Ford, Mrs J Gwilym, Mrs M Kristen, M E Reynolds, P Saffin, Mrs S Wilson and Ms S N Wetherall (Clerk).

1. **To resolve to accept Apologies for absence and reasons given:**
Apologies were received from Councillors Dr M J Allen (Chairman), M Haisman and Mrs S Peek. It was resolved to accept the apologies and reasons, this was proposed by Cllr Ford, seconded by Cllr Dobbs and all were in favour.
2. **Members Declarations of Interests:**
 - a) Declarations of interest were made by the following Councillors:
Cllr Ford declared a Disclosable pecuniary interest for agenda item 6b because his wife is receiving a salary.
Cllr Saffin declared a non-pecuniary interest for agenda item 13 because he is a swimming pool representative.
 - b) Dispensations: It was resolved to grant dispensation to Cllr Ford, in relation to DPI, Appendix A, Item a, for the duration of the term of office, in the interests of the electorate, this was proposed by Cllr Mrs Wilson, seconded by Cllr Reynolds and all were in favour.
3. **Reports from representatives on outside bodies:**
 - a) Nothing to report from the County Councillor.
 - b) Cllr Kendrick reported NKDC are carrying out a review of land/garages in the district to establish if they are required or could be utilized as building land.
 - c) Nothing to report from Council Representatives on other outside bodies.
 - d) The Clerk circulated a copy of the dog warden's report to all members. Cllr Dobbs queried the comment in relation to the problems associated with a Staffordshire bull terrier attacking other dogs. At the previous meeting it was stated members of the public knew the owner of the dog. In the latest report it states the police do not know the owner. Clerk to clarify.
4. **Notes of the Council Meeting:** Held on 31st July 2012 having been previously circulated, be approved as the minutes – It was resolved to sign the minutes as a true record of the meeting, this was proposed by Cllr Reynolds, seconded by Cllr Dobbs and all were in favour.
5. **Clerks report on matters outstanding:**
 - a) Request for speed limit to be imposed on Metherringham Fen Lane near to residential properties. This has been declined by LCC. Further letter sent to LCC asking they reconsider the request due to it being a residential area, a number of children, street lights and no

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footpaths. LCC are to carry out an automatic survey of the area. Waiting for reply to e-mail sent 08/08/2012.

Footpath from the Church to the new cemetery has poor surface this has been reported to LCC.

Pot holes on Metheringham Fen Lane have been reported again on 16-07-2012, but not all have been repaired.

Complaint received about overgrown shrubs etc on Metheringham Fen Lane near to railway bridge, reported to LCC again, apparently this area is the responsibility of Network Rail. Clerk to contact Network Rail.

- b) Overgrown trees/shrubs on Lincoln Road, letter sent to occupant.
- c) E-mail sent to Cllr Money requesting details from NKDC re: grass cutting costs, waiting for reply.
- d) Public notice received relating to the speed limit reductions on the B1188.
- e) Request to Nick Worrall at Linden Homes to remove 'Stamford Homes' sign adjacent to Dunston Road.
- f) Public toilets - Fen Road. Transfer deed has now been signed by the Chairman and returned to the solicitor.
- g) East Midlands Trains have stated there will not be any charges at the railway station car park, but this will be reviewed in six months time. Letter to be sent by MPC.
- h) New sign ordered for the Multi goal end at Princes Street.
- i) Grass area at the pavilion has been cut by the handyman.
- j) LCC grass areas will be cut again on 31st August 2012.
- k) Cllr Mrs Lacey has resigned from the Parish Council.

6. Financial matters:

- a) To consider and approve a budget of £250.00 for this year's Christmas Celebrations to be held on 2nd December: It was resolved to allocate £250.00, this was proposed by Cllr Ford, seconded by Cllr Mrs Wilson and all were in favour.
- b) To consider accounts for payment:

Payment to	Amount £
Carl Bradley – Pool maintenance and chemicals	160.00
E.on new light o/s 40 Princes Street	551.00
Veolia – Grass Cutting of playing field	48.47

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E.on – public toilet lighting	32.73
Bridge McFarland – purchase of public toilets and associated fees	1654.70
Metheringham Scouts – Tinkers Hall hire	48.00
Masstock Amenity Services – treating sports field	295.00
MVHMC – Hall Hire	39.00
Guy Ulyatt – Repair to shed roof	1220.00
Alan Dyson – collection and removal of asbestos from shed	264.00
County Cups – new sign for Multi goal end	112.00
Darwood – Repair leak – pavilion	20.00
Employee Salaries, Expenses and LCC Pension	2,227.59
HM Revenue & Customs	394.84
Parish Dog Warden	360.00
LALC – Delegate refreshments	13.00
BACS Payments – August 2012	7,440.33
Anglian Water – Sports field water rates	26.83
Anglian Water – Public Toilet water rates	142.97
Metheringham LIVES – Donation re Delivering Annual Report	500.00
Hate Gates & Railings – security gates at swimming pool	400.00
JTF – pavilion cleaning materials	15.08
Total – August 2012	8,525.21

It was resolved to make payment of the accounts, this was proposed by Cllr Dobbs, seconded by Cllr Reynolds and all were in favour.

- c) To receive a report from the RFO on the PC finances, Income and Expenditure: The RFO stated the second half of the precept will be paid to MPC in September. There were no questions or queries on the financial position.

7. **Planning Committee:** Notes of meeting: Held on 8th August 2012, having been previously circulated, to be approved as the minutes: It was resolved to sign the minutes as a true record of the meeting, this was proposed by Cllr Dobbs, seconded by Cllr Ford, one abstention (Cllr Saffin) and two were in favour.

8. **Correspondence:**

- a) To note general correspondence.

9. **To receive reports on Outside Meetings:**

- a) To receive a report from members on Disclosable Pecuniary Interests/Code of Conduct Training held on 16th and 22nd August: Members in attendance at the first session felt the event was very poor and there was a lack of clarification on many items, from the presenter and NKDC officer. Feedback was given on the questionnaire. Members that attended the second session thought the presentation was acceptable. However all queries were not

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answered, there appeared to be some confusion relating to the guidance notes issued by NKDC and the different codes.

10. To receive reports from Working Groups:

- a) Allotments: A resident has offered some land for use as allotments. This will be a community project. This is to be pursued.

ACTION: Working Group

- b) Anti Social Behaviour: A meeting was held on 13th August. Discussions took place regarding dispersal orders. MPC will consider this at the next council meeting.

ACTION: Working Group/Members

- c) Children's Playgrounds and Playing Fields: Cllr Mrs Kristen reported the litter problem on the playing fields was still ongoing, some of the litter being McDonalds containers. Cllr Reynolds suggested having a community litter pick, other villages already do this. It was agreed Cllr Saffin will take responsibility as leader of the working group, Cllr Mrs Kristen will continue as a member of the group.

ACTION: Working Group

- d) Christmas Celebrations: Cllr Mrs Kristen provided members with an update. A reindeer is proving difficult to find, the school will be involved; making decorations and singing. Programme to include; Christmas light switch on, carol singing and Christmas market.

ACTION: Working Group

- e) Community Emergency and Flood Plan: Unfortunately the Flood incident management officer did not attend the meeting. Cllr Mrs Finegan and the Clerk are to move the plan forward. Cllr Reynolds has provided some details of buildings and vulnerable people.

ACTION: Working Group

- f) Consultation and Questionnaires: Nothing to report.

- g) Fayre and Feast: Cllr Reynolds reported he has still not had any response from the requests made for volunteers for stall erection and dismantling. Application forms have been sent out and a considerable number have been returned. A member of the Red Arrows team has agreed to open the event. The next meeting will take place on 20th September at 7.00pm in the pavilion. Cllr Kendrick suggested using the local radio to promote the event and request volunteers.

ACTION: Working Group

- h) Forward Planning: The next meeting will be held on Tuesday 11th September at 9.00am in the pavilion. This will be discussed in more detail at Item 12.

ACTION: Working Group

- i) Highways, Footpaths and Car Parks: Overgrown trees Apple Tree Close are blocking the street light; brambles 42-48 High Street and overgrown shrubs Alfred Avenue. Clerk to resolve.

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- j) Risk Assessment: A further meeting is to be arranged.
- k) Street Lighting: New light has been installed o/s 40 Prince Street. Letter received from E.on in relation to replacement bulbs, which should reduce costs in the long term, MPC to consider. Light on Fen Road is not working again, this has been reported at least twice before.

*PCSO Carol Daman-Willems arrived at the meeting at 8.13pm.
It was resolved to suspend the meeting at 8.13pm to allow PCSO Carol Daman-Willems to give the police report, this was proposed by Cllr Ford, seconded by Cllr Reynolds and all were in favour.
A short refreshment break was also taken during this adjournment.
Cllr Kendrick left the meeting at 8.33pm
The meeting resumed at 8.34pm.*

- l) War Memorial and Spring: Nothing to report.

- 11. Recreation Field developments:** It was resolved to appoint a new working group to progress developments on the recreation field, this group will include representatives from the swimming pool, skate park and any other interested groups. This was proposed by Cllr Ford, seconded by Cllr Mrs Wilson and all were in favour.

ACTION: Clerk

- 12. Recreation field and related issues:** A Forward Planning Meeting will take place on 11th September to review the amended document and the lease for the changing rooms. The fence at the Star & Garter field has been installed with the exception of the east side due to the one objection received. MPC are to write to the occupants.

ACTION: Working Group

- 13. Metheringham Swimming Pool:** Cllr Saffin has provided amended quotations for the erection of a new fence and gated access to the pool from the playing fields. The quotations also include further fencing to accommodate a storage area for parish council use. Unfortunately only two quotations had been obtained. Members are to visit the site and look at all options eg. Anti climb paint, adding a trellis etc and consider the most cost effective options, bearing in mind the future developments of the playing fields. New metal gates have now been installed to secure the changing rooms.

ACTION: Members

- 14. Skate Board Park/BMX Track:** Four quotations have been obtained. Site meetings are to be arranged with the contractors. MPC are to be involved in the meetings. The funding application is nearing completion. Appropriate signage is being investigated with RoSPA, H & S Executive and MPC insurers, to enable use of the mobile skate equipment.

ACTION: Working Group

- 15. Annual Village Meeting 2013:** Unfortunately Cllr Haisman was not present at the meeting. This item was deferred until the next meeting.

ACTION: Cllrs Haisman

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16. **Village Hall:** Cllr Mrs Finegan gave an update on the meeting held with Mrs Holland, Cllr Ford, the Chairman, Vice Chairman and Clerk. The Clerk is to write to all committee members to confirm the committee is disbanded. A plan is to be formulated prior to a proposed public meeting any suggestions are welcome. Cllr Ford, Cllr Mrs Finegan and the Clerk are to be signatories on the account.
ACTION: Clerk
17. **The General Power of Competence (GPC):** To consider the General Power of Competence checklist, to confirm the eligibility criteria has been met and to resolve to adopt the General Power of Competence: The Clerk has passed section 7 GPC of CiLCA and two thirds of the total number of members are elected, therefore meeting the eligibility criteria, it was resolved to adopt the General Power of Competence, this was proposed by Cllr Ford, seconded by Cllr Dobbs and all were in favour.
18. **Environmental Policy MPC/023:** To adopt Environmental Policy MPC/023 for Metheringham Parish Council, document previously circulated to members: Following two amendments highlighted by Cllr Dobbs, it was resolved to adopt the policy, this was proposed by Cllr Ford, seconded by Cllr Dobbs and all were in favour.
ACTION: Clerk
19. **Date, time and venue of next meeting:** Tuesday 25th September 2012 at 7.30pm in the Village Hall.
20. **Public bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** It was resolved that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting. Proposed by Cllr Dobbs, seconded by Cllr Saffin and all were in favour.
21. **Princes Street Play Park:** Members were provided with details relating to a matter at the play park.

The meeting closed at 9.52pm.

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