

**Minutes 06/2012 of Metheringham, Sots Hole and Tanvats  
Parish Council Meeting held on Tuesday 30<sup>th</sup> October 2012 at 7.30pm in the  
Village Hall**

**PRESENT:** Councillors Dr M J Allen (Chairman), N Dobbs, Mrs J Finegan (Vice Chairman), P D Ford, Mrs J Gwilym, M Haisman, Mrs M Kristen, P Lincoln, Mrs S Peek, P Saffin, Mrs S Wilson, Cllr Mrs P Bradwell (County Council), Cllr J Money (District Council) and Ms S N Wetherall (Clerk).

1. **Chairman's Remarks:** The Chairman made a number of announcements relating to fire exits, conduct during the meeting and confidentiality of the closed session. He also welcomed the new Councillor Peter Lincoln to his first meeting following his co-option at the September meeting.
2. **To resolve to accept Apologies for absence and reasons given:**  
There were no apologies received.
3. **Members Declarations of Interests:**
  - a) Declarations of interest were made by the following Councillors:  
Cllr Ford declared a Disclosable pecuniary interest for agenda item 7c because his wife is receiving a salary.  
Cllr Mrs Wilson declared a Disclosable non pecuniary interest for agenda item 17 because of her connections to MAD.
  - b) Dispensations: Cllr Ford was granted dispensation at the Parish Council Meeting held on 28<sup>th</sup> August 2012 Minute Ref: 04/2012 Item 2b.
4. **Notes of the Council Meeting:** Held on 25<sup>th</sup> September 2012 having been previously circulated, be approved as the minutes – It was resolved to sign the minutes as a true record of the meeting, this was proposed by Cllr Mrs Gwilym, seconded by Cllr Dobbs and all were in favour.
5. **Reports from representatives on outside bodies:**
  - a) Cllr Mrs Bradwell reported that the application for a speed reduction on the B1188 from Branston to Ruskington had been approved by the Planning Committee, the B1188 Sleaford Road in Metheringham will be reduced to 40mph, Cllr Mrs Bradwell was unsure when this will be implemented.

*Cllr Haisman joined the meeting at 7.27pm.*

Cllr Mrs Bradwell was dealing with a request from a parishioner for a drop curb from the station car park to Pullman Close, unfortunately the land owner will not release the land to LCC. Cllr Mrs Bradwell will investigate further.

The car parking charges at the station were re-implemented on 1<sup>st</sup> October, LCC are still in negotiations with Network Rail. Alan Waddington was carrying out a survey at the station, but was not given ample time to do this before the charges were re-instated.

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- b) Cllr Money has been investigating further complaints about obstacles on the highway at 34 High Street. This matter has also been raised with LCC highways again. Cllr Money is to arrange a site meeting with the NKDC planning officer to clarify the location for the installation of the jubilee beacon.
- c) Cllr Haisman reported that the swimming pool have received the bill from Anglian Water. This is being clarified by Anglian Water.
- d) The Clerk circulated a copy of the dog warden's report to all members. There is a problem of fouling on the playing field, this is a major concern. It was suggested dogs should be excluded from the field if owners could not be responsible and clear up after their dogs, this would however be a last resort.

**6. Clerks report on matters outstanding:**

- a) Request for speed limit to be imposed on Metheringham Fen Lane near to residential properties. This has been declined by LCC. Further letter sent to LCC asking they reconsider the request due to it being a residential area, a number of children, street lights and no footpaths. LCC are to carry out an automatic survey of the area. LCC are now stating the site does not meet the criteria. A parishioner and dog have been hit by a car on Metheringham Fen Lane near to the properties.

MPC have requested LCC highways attend a village site meeting to discuss all highways issues. Waiting for response.

Pot holes on Metheringham Fen Lane have been reported again on 16-07-2012, but not all have been repaired – Ref: 1101287 and 1101292.

Pot hole outside 24 Middle Street – Ref: 1123262.

Damage to footpath Kings Road – Ref: 1142184.

Cobbles outside the library have been removed. Cllr Mrs Bradwell is dealing with this.

- b) Concern raised over pond at Shiregate – details passed to NKDC to deal with. Response from NKDC they have requested their insurance company carry out an assessment of this area. This has been done previously and no actions were raised.
- c) E-mail sent to Mr Renfrew requesting details in relation to the community allotment initiative. Still waiting for a response.
- d) Street light Drury Street/Manor Lane reported to NKDC for repair, this should be carried out within 7 days, but there is currently a backlog.

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- e) Request to Nick Worrall at Linden Homes to remove 'Stamford Homes' sign adjacent to Dunston Road.
- f) Public toilets - Fen Road. Transfer deed has now been signed by the Chairman and returned to the solicitor, still waiting for completion date from NKDC.
- g) East Midlands Trains have started charging again for car parking at the railway station car park, Cllr Mrs Bradwell is investigating.
- h) Request from resident for a drop curb from the station car park to Pullman Close. Cllr Mrs Bradwell is dealing with this request.
- i) Complaint received about children playing on grass area at Millfield Road, details passed to NKDC as it is their land. Waiting for a response.
- j) New sign has been installed on the Multi goal end at Princes Street.
- k) MPC to advertise in the Metheringham Primary School Calendar for 2013 at a cost of £25.00.
- l) Councillor and staff badges have been ordered waiting for delivery.
- m) Second hand trailer has been purchased from Scotts Trailers.
- n) Dog warden has requested a new ID badge from NKDC, waiting for response.
- o) Street light outside 40 Princes Street has been reported as not working, contacted E.on for repair.
- p) Cllr Reynolds has resigned from the Council, the number of elected Councillors is now 8.
- q) NKDC are to hold an open day in April 2013 for Clerks and Councillors.
- r) Further complaint received in relation to items on the footpath outside 34 High Street.

**7. Financial matters:**

- a) To consider and approve quotations received for the purchase and erection of a fence and gates to provide a secure area at the playing field: A fence is to be erected along the western boundary of the swimming pool/playing field, a tree will be removed to enable a new 1.2m gated entrance from the playing field and the area to the left of the pool will be fenced and gated. It was resolved a new fence and gates would be purchased and installed by K L Morbey at a total cost of £3,870.00, this was proposed by Cllr Ford, seconded by Cllr Mrs Wilson and all were in favour.

**ACTION: Cllr Haisman/Clerk**

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- b) To approve Conclusion of Audit for 2011/2012 and posting of notice for a period of 14 days: Following the successful completion of the audit it was resolved to post the closure notice, this was proposed by Cllr Dobbs, seconded by Cllr Mrs Wilson and all were in favour.

**ACTION: Clerk/Cllr Mrs Kristen**

- c) To consider accounts for payment:

<b>Payment to</b>	<b>Amount £</b>
<i>ALS Group – PA system</i>	175.00
<i>Metheringham Co-op - Branston Ltd (drivers thanks)</i>	37.98
<i>Wilkinson – photo frames</i>	4.76
<i>British Red Cross – refreshments</i>	10.00
<i>Luckey – Coffeebar Cowboys</i>	50.00
<i>Kesteven Morris Dancers</i>	180.00
<i>Silver Sound Band</i>	100.00
<i>Three Blokes</i>	100.00
<i>Earthbound Misfits</i>	200.00
<i>N Hornby</i>	160.00
<i>Martha (Ballad singer)</i>	50.00
<i>Lincoln Party Piece – Best Dressed Stall</i>	25.00
<i>Metheringham Co-op – Best Dressed Business</i>	25.00
<i>Crimson Thunder</i>	135.00
<i>Jon Eggin Trust</i>	50.00
<i>Mission X</i>	50.00
<i>M Reynolds</i>	20.00
<i>M Allen</i>	100.00
<i>Viking Direct</i>	110.00
<i>S Wetherall</i>	14.90
<i>Mowgli – Reception</i>	487.30
<i>Bates Mobile radios</i>	60.00
<b>Fayre &amp; Feast Expenditure 2012</b>	<b>2144.94</b>
<i>Viking Direct Stationery</i>	72.46
<i>Viking Direct Stationery</i>	62.98
<i>Scotts Trailers – second hand trailer</i>	1,100.00
<i>E.on – repair Lincoln Road/Millfield Road</i>	23.47
<i>E.on – repair o/s 27 Middle Street</i>	23.47
<i>E.on – repair Park Crescent/Station Road</i>	54.74
<i>E.on – Quarterly energy supply</i>	1,191.25
<i>Metheringham Scouts – Tinkers Hall hire</i>	64.00
<i>Clement Keys – Annual External Audit fee</i>	550.00
<i>MVHMC – Hall Hire</i>	39.00
<i>County Cups – Hi-viz vests and jackets</i>	87.00
<i>Eclipse Fencing – cement</i>	21.00
<i>Sparks Electrical – Village Hall – lighting</i>	1,579.50
<i>Veolia – Grass cutting</i>	96.94
<i>LALC – seminar lunches x 4</i>	26.00
<i>Bluefin Insurance – additional trailer</i>	52.15
<i>Darwood Builders – unblock toilets</i>	35.00
<i>EKM – Work at play parks</i>	250.00

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Bridge McFarland – Professional charges re: S & G field	382.66
SLCC – H & S course	95.00
Party Project – Items for Christmas Celebrations	350.00
A1 Signs – Banners for Christmas Celebrations	80.00
Badgemaster – name badges	111.80
Employee Salaries, Expenses and LCC Pension	2,878.23
HM Revenue & Customs	622.14
Parish Dog Warden	450.00
<b>BACS Payments – October 2012</b>	<b>10,298.79</b>
Anwick Garden Centre – plants for PC open spaces	83.33
MPC – Cash for petty cash	100.00
Metheringham School – Calendar Advert	25.00
Royal British Legion – Wreaths for Remembrance Day	40.00
JTF – Refreshments for youth evening and First Aid Kit	41.60
<b>Total – October 2012</b>	<b>12,733.66</b>

It was resolved to make payment of the accounts, this was proposed by Cllr Saffin, seconded by Cllr Mrs Gwilym and all were in favour.

- d) To receive a report from the RFO on the PC finances, Income and Expenditure: There were no questions or queries on the financial position.

8. **Planning Committee:** Notes of meeting held on 10<sup>th</sup> October 2012, having been previously circulated, to be approved as the minutes: It was resolved to sign the minutes as a true record of the meeting, this was proposed by Cllr Mrs Finegan, seconded by Cllr Mrs Peek and all were in favour.

9. **Correspondence:**

- a) To note general correspondence (publications and letters were available for inspection at the meeting).
- b) To consider a letter from Metheringham Methodist Church inviting members to attend the Carol Service on 11<sup>th</sup> December at 7.00pm and a request that MPC select a carol. Most Councillors present said they would be attending and the carol suggested was 'In the Bleak mid Winter' Clerk to write.

**ACTION: Clerk**

10. **To receive reports on Outside Meetings:**

- a) To receive a report from the Clerk on the SLCC Health and Safety training session held on 8<sup>th</sup> October 2012: The Clerk circulated a written report (Appendix 1), the course was very informative, a health and safety overview document was provided for delegates.
- b) To receive a report from members and the Clerk on the LALC AGM and Conference held on 13<sup>th</sup> October 2012: The Chairman gave a report, the conference venue was poor, but the guest speakers were good. A presentation on Neighbourhood planning was given by Lance Wiggins of Landmark Planning Ltd, a plan can cost up to

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£20,000.00 to produce, NKDC would incur the referendum costs. Cllr Mrs Bradwell informed members that Billingham were now having major problems with their neighbourhood plan. John Ray from the Environment Agency gave a presentation on the risks of flooding in Lincolnshire, this was extremely informative. There was also a short presentation on the General Power of Competence, MPC already meet the eligibility criteria and have resolved to use the power.

- c) To receive a report from members and the Clerk on Chairman and Clerk training session held on 17<sup>th</sup> October 2012: This was a useful session to refresh our knowledge on current procedures and legislation. A review of our internal audit procedures will be carried out.

*It was resolved to vary the order of the agenda, item 16 was taken before item 11, this was proposed by the Chairman, seconded by Cllr Ford and all were in favour.*

- 16. Dispersal Order:** Members were disappointed with the content of the letter received from North Kesteven Community Safety Partnership. The local police were in favour of a dispersal order, so they have powers to disperse large groups. It is clear from the ASB meetings that there is a problem of large groups gathering in the High Street/Church Walk area causing intimidation to adults and children. Following a brief discussion it was agreed MPC want to proceed with implementing a dispersal order. Cllr Money is to speak with Heidi Ryder to express MPC concerns.

*It was resolved to suspend the meeting at 8.27pm for a short refreshment break, this was proposed by Cllr Ford, seconded by Cllr Mrs Finegan and all were in favour.*

*Cllr Mrs Bradwell and Cllr Money left the meeting at 8.35pm  
The meeting resumed at 8.44pm.*

**11. To receive reports from Working Groups:**

- a) Allotments: It was suggested a letter should be sent to resident requesting further details in relation to the community allotment initiative.

**ACTION: Clerk**

- b) Anti Social Behaviour: The first open meeting with the young people took place 15 attended; they would like a chill out place, chairs, wifi, music and hot drinks, they would like it to be open from September to May. A designated youth evening at the swimming pool during the open season; goalposts with nets, or the other half of the multi goal end and floodlights at the end of the field. It was evident from the last meeting that lighting is required to enable access from the playing field into the pavilion as it is extremely dark. The next open meeting will take place on 8<sup>th</sup> November, the young people are to bring ideas as to how they would like the meeting place to be organized. Cllr Mrs Peek stated motorcycles are still riding across the playing field. Signage on the playing field is urgently required.

**ACTION: Working Group**

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- c) Children's Playgrounds and Playing Fields: The hinge on the gate at Shiregate has been welded and the newly installed post has been removed. The annual RoSPA report has been received the working group are to meet on 8<sup>th</sup> November to produce an action plan.  
**ACTION: Clerk/Working Group**
- d) Christmas Celebrations: Cllr Mrs Kristen reported that banners have been purchased, marquee has been donated by the brewery and stalls are being booked.  
**ACTION: Working Group**
- e) Community Emergency and Flood Plan: Nothing to report.  
**ACTION: Working Group**
- f) Consultation and Questionnaires: Nothing to report.
- g) Fayre and Feast: The Chairman thought it was an excellent event and thanked all those involved in the organization and helping on the day. Letters of thanks are to be sent to all that helped. The army cadets are to be invited to the de-brief event.  
**ACTION: Clerk/Working Group**
- h) Forward Planning: This will be discussed in detail at Item 12.  
**ACTION: Working Group**
- i) Highways, Footpaths and Car Parks: A meeting with LCC highways has been arranged for 21<sup>st</sup> November 2012 at 10.00am at the village hall car park.  
**ACTION: Working Group/Clerk**
- j) Recreation field developments: Nothing to report.
- k) Risk Assessment: A further meeting is to be arranged.  
**ACTION: Working Group**
- l) Skate Board Park/BMX Track: Funding application has been submitted a decision should be known in early December.
- m) Street Lighting: Cllr Ford has received a letter from E.on relating to the annual maintenance check of the PC street lights, there are a number that require repair. A summary of the details are to be circulated to all Councillors. This will be added to next month's agenda.  
**ACTION: Working Group**
- n) War Memorial, Spring and Library frontage/planted area: Nothing to report.

12. **Recreation field and related issues:** A Forward Planning Meeting took place on 18<sup>th</sup> October a final review of the legal documents took place and further comments will be sent to LCC and the legal documents will now be sent to our solicitor. Once he has reviewed the documents a meeting will

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be arranged, all Councillors will be invited. An e-mail has been sent by the MPC solicitor to the occupants re: the objection to the erection of the fence. LCC to be notified and to request the contractors resume the work.

**ACTION: Working Group/Clerk**

13. **Remembrance Day Service:** This year's service will take place on 11<sup>th</sup> November at St Wilfrid's Church at 10.00am.

**ACTION: Members**

14. **Annual Village Meeting 2013:** Following a brief discussion it was suggested Mike Credland could give a presentation as he has written a book on the Metheringham War Memorial. Other organizations should be invited to provide displays in the hall.

**ACTION: Clerk/Cllr Haisman**

15. **Village Hall:** The financial situation is nearly resolved, fundraising is to cease and a new management committee is to be formed. The charity commission will be notified shortly and a meeting with the staff will be arranged asap.

**ACTION: Members/Clerk**

17. **Metheringham Bowls Club:** Following a short discussion it was resolved that MAD should be able to use the bowls club pavilion, during the closed season as a rehearsal/meeting room, subject to acceptance by Metheringham Bowls Club, this was proposed by the Chairman, seconded by Cllr Saffin, one abstention (Cllr Mrs Wilson) and eight were in favour.

**ACTION: Working Group**

18. **Parish Council Surgeries:** The purpose of the surgeries is to ensure the Parish Council is accessible. Since the surgeries have been held in the pavilion the attendance has been poor. Therefore a review of the frequency, time and location should be considered. Members agreed they were a good idea. Cllr Saffin suggested they should be held in the library. If the library are in agreement they will be held on a Saturday morning each month, times to be agreed.

**ACTION: Clerk/Members**

19. **Date, time and venue of next meeting:** Tuesday 27<sup>th</sup> November 2012 at 7.30pm in the Village Hall.

20. **Public bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** It was resolved that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting. Proposed by Cllr Dobbs, seconded by Cllr Saffin and all were in favour.

21. **Princes Street Play Park:** Members were provided with an update relating to a matter at the play park.

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22. **To co-opt a new member to the Parish Council:** It was resolved voting should be by signed ballot, the Chairman proposed, Cllr Dobbs seconded and all were in favour.

Members considered the applicants Mrs D Hardy and Mr T Miah. Following a short discussion voting for the vacancy was by signed ballot, it was resolved by a majority vote that Mr T Miah be co-opted to the council, this was proposed by Cllr Saffin, seconded by Cllr Haisman and all were in favour.

**ACTION: Clerk**

***The meeting closed at 9.56pm.***

Signed: \_\_\_\_\_

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