

**GROUNDS MAINTENANCE
CONTRACT
2016 - 2020**

BETWEEN

ANCASTER PARISH COUNCIL

AND

***Company Name* GROUNDS
MAINTENANCE LTD**

FOR

**GRASSED VERGES, CLOSED
CHURCHYARD AND CEMETERY**

INTRODUCTION:

It is proposed that all three elements of work are tendered for at the same time, but there is no reason why any contractor should not restrict the number of tenders submitted to suit his own particular circumstances. Similarly, the Parish Council reserve the right not to accept the lowest tender, if, in their view a higher tendered price may produce a better standard of work.

Contract runs from 01 January each year until 31 December. A contract review for the cost and scope of work will be carried out annually by the Parish Council with the Contractor.

ELEMENTS OF WORK:

1.GRASS VERGES:

Lincolnshire County Council: The schedule contained in **Appendix A** (attached) list the places where grassed verges are situated and require cutting in accordance with the specification which follows. The Parish Council receive a payment towards the work from the County Council on the basis that it has been completed in accordance with the specification provided.

South Kesteven District Council: The schedule contained in **Appendix B** list the places where grassed verges are situated and require cutting in accordance with the specification which follows. The Parish Council receive a payment towards this work from the District Council on the basis that it has been completed in accordance with the specification provided.

2.CLOSED CHURCHYARD:

The Close Churchyard is situated at St Martin's Church Ancaster and covers the whole of the Churchyard. The specification of work is detailed in the tender document and it is important to realise that there are other elements of work which require attention at the intervals indicated. The Parish Council receive a payment towards the work from the District Council/Parochial Church Council on the basis that it has been completed in accordance with the specification provided.

3.CEMETERY:

The Cemetery forms part of a Site of Special Scientific Interest, and is therefore protected by Government Legislation in how it is maintained and managed throughout the year, and these regulations cannot in anyway be changed or disregarded. Details of the Management Agreement CES000064 **Appendix D**, entered into with Natural England are given in the specifications of work and again, there are a number of other works required to be done as part of this tender. Any amendment will result in a formal up issue of the contract.

SPECIFICATION OF WORK:

ELEMENT		GRASS VERGES		C L O S E D CHURCHYARD
	L.C.C. (Appendix A)		S.K.D.C (Appendix B)	
Grass cutting to commence when growing season starts March – Oct. 10 cuts per year	£00.00 per cut		£00.00 per cut	£00.00 per cut x12
Strimming – 12 cuts per year	£00.00 per cut		£00.00 per cut *	£00.00 per cut x 12
Annual trimming of hedgerows, elder and ivy	£000.00		£000.00	£000.00
Annual pairing back of verges	£000.00		£000.00	N/A
Grass cutting to commence when growing season starts March – Oct. 10 cuts per year – Water Lane x 10			£00.00 per cut	
Grass cutting to commence when growing season starts March – Oct. 10 cuts per year – Angel Court x 10			£00.00 per cut	
TOTAL TENDER COST	£000.00		£000.00	£000.00

*The actual number of cuts each year will depend entirely on the weather conditions at the time and be managed by Ancaster Parish Council. Any additional cuts must be agreed in advance.

Invoices will be submitted in accordance with the breakdown of work completed against each of the above elements.

Signed: Date:

SPECIFICATION OF WORK:

THE CEMETERY:

The Management Agreement with Natural England is as Annexe D, Part 4 of the CES 000064 and defines agreed mowing for the period of this contract.

1.GRASS CUTTING:

See Map in Appendix C

INTENSIVE MOWING REGIME:

Maximum of up to 8 cuts per year as and when required with ALL cuttings being removed as per Annexe E, Payment Schedule.

Precise timings of cuts will depend on the weather and seasonal growth of the sward in each month, so some flexibility and any deviation from the schedule should be formally agreed with the Clerk.

£00.00 per cut (x 8)

RELAXED MOWING REGIME

Maximum of up to 3 cuts per year with ALL cuttings being removed. In accordance with Part 4 of CES000064 Annex D.

£00.00 per cut (x 3)

2.PATHS:

Mowing should reflect intensive mowing regime and sward should not be shorter than **2cm** at any time.

Any mowing of paths must be in accordance with the Management Agreement CES000064

£00.00 per cut (x 3)

3.HEDGEROW:

Maintain hedge at 5 feet 6 inches high and 4 feet wide with ONE cutting each year. As per Annex E.

£000.00

4.FORMER VILLAGE HALL SITE SUDBROOK

To cut and strim whole site. Remove all cuttings £00 x 10 cuts

£00.00

5.PESTICIDES, HERBECIDES, INSECTISIDES AND FUNGICIDES:

Please note these are NOT permitted to be used within a Site of Special Scientific Interest. As per Management Agreement CES000064 Annex D.

PEST AND WEED CONTROL – The general management should be carried out in accordance with Annexe 2 of the CES Agreement.

TOTAL: £0000.00

6.PUBLIC LIABILITY:

The contractor must supply a copy of his current Public Liability Insurance annually. This to be forwarded to the clerk on commencement of contract.

Signed: Date:

Name and Address of Company:

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One signed copy retained for your records and one signed copy returned to:
Denise Gascoyne Clerk/RFO
c/o 82 Ermine Street
Ancaster Grantham Lincs NG32 3QP

No work to commence until contract is signed by both parties.

APPENDIX A

GRASS CUTTING SCHEDULE LINCOLNSHIRE COUNTY COUNCIL

GRASS VERGES:

1. Left hand side of Church Lane going towards Cemetery and immediately outside Cemetery, both sides.
2. Left hand side of Paddock Close.
3. Left and right hand sides on Wilsford Lane up to the deregulation sign
4. Corner of Roman Way
5. Between Nos. 99 – 101 Ermine Street
6. Corner of Ermine Street/Mercia Drive and both sides of Mercia Drive
7. Between Nos. 80 – 88 Ermine Street
8. Opposite Nos. 117 – 123 Ermine Street
9. Entrance to Brookside left and right hand sides
10. Brookside Close
11. Outside Nos. 1, 3 and 4 Brookside
12. Front of Railway Inn
13. Opposite Railway Inn along embankment up to waymark sign.
14. Opposite side under bridge adjacent Nos. 112 -118 Ermine Street
15. Front and corner No.1 St Martin's Way
16. Outside No.14 St Martin's Way
17. Outside No.16 St Martin's Way
18. Outside 1 and 2 Ermine Close + triangle.

19. Outside 2 and 4 West View and up to 30mph sign High Dyke.
20. Corner of Rookery Lane and Main Street Sudbrook both sides.
21. Corner of Rookery Lane and Fir Tree Lane Sudbrook
22. Triangular grassed verge in central reservation Main Street Sudbrook
23. Outside Corner Cottage Main Street Sudbrook
24. Opposite Heath Lane Corner Cottages Sudbrook
25. Corner of Carlton Road and Main Street Sudbrook
26. Left hand and right hand side going out of village Carlton Road up to deregulation sign.

APPENDIX B:

**GRASS CUTTING SCHEDULE SOUTH KESTEVEN DISTRICT COUNCIL –
updated 01 January 2015**

GRASS VERGES:

27.Far end of cul-de-sac Hillside

28.Right hand side of Hillside and rear of Hillside

29.Right hand corner of Mercia Drive

30.Adjacent 31-33 and 22-24 Mercia Drive and adjacent to sub-station

31.Arne Close

32.Water Lane (both sides) + outside No.1 and 2

33.Angel Court (all areas)

APPENDIX C

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APPENDIX D

MANAGEMENT AGREEMENT CES 000064

APPENDIX E

Payment Schedule