

South Kesteven District Council submitted the Local Plan for examination on 15 January 2019. The Secretary of State has appointed David Spencer BA(Hons) Dip TP MRTPI as the Inspector to undertake the independent examination of the plan. We are writing to you as you made representation(s) during the 6-week consultation period which took place between 11 June and 23 July 2018. We have been appointed as Programme Officers for the examination and our responsibilities include acting as a central point of contact between the Inspector, the Council and general public under the direction of the Inspector.

The website has been updated with a "Latest News" item regarding the Inspector's Matters Issues and Questions, EX/INS/3, a draft Programme of Hearings, EX/INS/4 and the Guidance Notes for Participants, EX/INS/5, found here:

<http://www.southkesteven.gov.uk/index.aspx?articleid=14390>

As part of the consultation you were asked to indicate whether you wished to participate in the hearings. Irrespective of whether or not you indicated a wish to appear, please now consider the information in this email together with the documents listed above. Please confirm in writing to us **by noon on Monday 8 April 2019** if you wish to attend the hearings and if so please indicate the session(s), as detailed in the Draft Programme, you wish to participate in. If we do not hear from you, we will assume you will rely on your written submission. **Whether your views are expressed in writing or verbally during the hearing sessions both methods will carry the same weight.**

The Guidance Notes for Participants explains how participants should approach preparing statements. If you wish to submit a statement(s) please do so **no later than Noon on Friday 12 April 2019**. Please do not hesitate to contact us should require any further information.

Kind regards
Kerry and Sue

On behalf of Kerry Trueman and Sue Ashton
Programme Officers
Programme Officer Solutions Ltd
32 Devonshire Place
Prenton
Wirral
CH43 1TU

Email: programme.officer@southkesteven.gov.uk
Telephone: 07582 310364