

SCOTTER PARISH COUNCIL

Scotter Village Hall, Scotton Road, Scotter, Gainsborough, Lincs DN21 3SA
01724 764599

Minutes of the meeting of the Council held at Scotter Village Hall
on Monday 20th April 2015, commencing at 7.40pm.

Present -

Councillors: C. Day (Chair), M. Armstrong, B. Billam, D. Capes, J. Bullivent, J. Fillingham, S. Hinman, S. Rayner, A. Sheardown and N. Altoft (Clerk).

The meeting commenced at 7.33pm

1 2015/16 To receive and approve apologies for absence.

No apologies were received with all councillors present.

2 2015/16 To receive declarations of interest in accordance with the Localism Act 2011.

No declarations were received.

3 2015/16 To approve the minutes of the Council Meeting held on the 16th March 2015 as a correct record.

RESOLVED : to approve as a correct record.

4 2015/16 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

CLlr Day and CLlr Bullivent were happy to continue.

5 2015/16 To receive a report from the Chair on Parson's Field.

The Chairman had nothing to report.

6 2015/16 To discuss the current pricing for exclusive rights to burial concerning the smaller plots (cremation only) in the cemetery.

The Councillors discussed the fact that the price for purchasing an exclusive rights to a plot in the Cemetery is the same price regardless of the size. Following this discussion it was

RESOLVED : to keep the pricing as it currently stands. The pricing is linked to the administrative costs of the cemetery and not the size of the plots.

7 2015/16 To discuss a request from SUFC for a contribution towards work on the conifer hedge.

The request for a contribution to the cost of the conifer hedge height reduction was discussed the Council

RESOLVED : not to grant any funds on this occasion. The feeling is that if the hedge had been kept properly maintained the situation would not have occurred.

8 2015/16 To discuss an email received from a parishioner regarding overhanging trees onto the lane leading to the church.

The email detailing the trees overhanging the private road running from the Green towards the Church was discussed by the Councillors. It was

RESOLVED : that the Council do not wish to get involved as this is a private matter between the owners.

9 2015/16 To approve the appointment of R.N. Store to carry out the internal audit for 2014/15.

The Council reviewed the effectiveness of its system of internal audit. Its scope is clearly and comprehensively laid down in the agreed audit plan and the independence and competence of its auditor is guaranteed by the utilisation of an external professional firm of accountants. A suitable relationship exists between the parties to ensure that the audit can be properly carried out and the audit itself is properly planned and recorded. Against this background, it was:

RESOLVED : To appoint R.N. Store to carry out the internal audit for the financial year 2014/15. As there are matters for the consideration of the Asset Management Working Group (e.g. a review of the Council's risk management policy, year-end asset valuation, etc.), the Clerk arranged a meeting for the 23rd April at 7pm.

10 2015/16 To receive a report from the Clerk.

The Clerk updated the Council on her conversations with the Councils legal advisor. Following this update the Council

RESOLVED : To approach the legal advisor and ask if he wishes to continue with his work for the Council - or if we need to seek other representation.

11 2015/16 To receive the Minutes of the Planning Committee meetings published since the last Council meeting and adopt the recommendations contained therein

The Council considered the minutes of the Planning Committee meetings of 17th November 2014 and
RESOLVED : To concur with the actions taken by the Planning Committee and to adopt the minutes of the Committee meeting held on 17th November 2014.

12 2015/16 To receive new correspondence not already included above, to be circulated at the meeting, for information only.

Nothing to circulate.

13 2015/16 To note income received during March 2015 and to approve the reconciliation to the bank statements.

The Council noted the following income received during March 2015.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
05.03.15	Co-operative Bank	Interest - current account& deposit	2.58
26.03.15	HMRC	VAT refund	1,565.55
			<u><u>1,568.13</u></u>

14 2015/16 To approve payments to be made.

The Council examined the accounts to be paid for supplies and services received since the last meeting and,
RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>		<u>PARTICULARS OF PAYMENT</u>	<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>		<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
402647	J Lyon	Wages & Expenses			
402648	N Altoft	Wages & Expenses	1,466.30		1,466.30
402649	HMRC	PAYE & NI Month 12	221.57		221.57
402650	Green Stripe	Spray grease	9.89	1.98	11.87
402651	JAS Martin and Co.	Access and Lease of Rec land	5.50		5.50
402652	WLDC	Non-domestic rates 2015/16	103.20		103.20
402653	Spencers Garage	Fuel	139.01	27.80	166.81
402654	ICCM	Membership	90.00		90.00
402655	Eau Centre	Youth and Library Hire	393.00		393.00
402656	Paul Jellinek Building	Supply and Fit Floodlights	22,481.00	4,496.20	26,977.20
402657	Aspen Tree Services	Work to the cemetery Trees	295.00		295.00
		Totals	25,204.47	4,525.98	29,730.45

15 2015/16 To take any points from members, identify items for the next agenda and to note urgent items of interest.

The Clerk will report the following issues raised by Councillors.

- Susworth Road - opposite Warren Farm Lodge - large pothole.
- Hedge on Susworth Road from Scotterthorpe corner - overhanging the road.
- Northmoor Road at junction with the A159 - large pothole.

Councillor Capes informed the Council that he had been to look at some trees in the cemetery following a concern from a resident of Revills Close. Although he believes that they look in good condition he will visit the concerned residents and this item may be placed on next months agenda.

Councillor Capes also mentioned his concern regarding the hedge that borders the new extension to the Rookery development next to the road. The Clerk will contact Carol Slingsby at WLDC and find out what arrangements have been made.

The Chairman declared the meeting closed at 8.16pm.

Clerk:

Chairman:

Date: