

## **SCOTTER PARISH COUNCIL**

Scotter Village Hall, Scotton Road, Scotter, Gainsborough, Lincs DN21 3SA  
01724 764599

Minutes of the meeting of the Council held at Scotter Village Hall  
on Monday 10th December 2018, commencing at 7.40pm.

### **Present -**

Councillors: , R. Day, M. Armstrong, B. Billam, J. Bullivent, H. Collins N. Tattersall and the Clerk.

The meeting commenced at 7.32pm

### **99 2018/19 To receive and approve apologies for absence.**

Apologies were received from Councillors, Bond, Capes, and Whittle.

**RESOLVED : to accept the apologies from Councillors Bond, Capes and Whittle.**

### **100 2018/19 To receive declarations of interest in accordance with the Localism Act 2011.**

No declarations were made at this time.

### **101 2018/19 To approve the notes of the Council Meeting held on the 15th October 2018 as the Minutes of that meeting.**

**RESOLVED : To approve the notes of the Council Meetings held on the 15th October 2018 as the Minutes of that meeting. These were signed by the Chairman.**

### **102 2018/19 To receive a report on a recent inspection of Parson's Field.**

The Clerk has been in touch with the agent for Parsons Field, all the works they consider their responsibility have been completed in accordance with the EA recommendations. The agent is going to get in touch with the Clerk to confirm the Parish Councils responsibilities moving forward.

### **103 2018/19 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.**

Cllr R. Day and Cllr Bullivent were happy to continue. The Clerk will look into a price for a new slide for the Scotton Road play area.

### **104 2018/19 To discuss any planning applications received.**

No applications received.

### **105 2018/19 To receive a report from the Clerk and discuss issues raised.**

- Tree survey on the Manor - The Clerk will contact Steve at tree generation to organise a date.
- Duck Sign - the Clerk will contact John Espin signs regarding the new signs for the riverside.
- Environment Agency - the next meeting of the EA and the residents group will be held in January. Date to be confirmed.
- Christmas Tree - the tree has been put up in the Village. The lights have been placed by Martin Brown and Jeremy Altoft.

**106 2018/19 To discuss the cemetery tree report.**

The report received from Tree Generation states that there are no urgent works required. The Clerk will provide the residents concerned with a copy.

**107 2018/19 To note income received and to approve its reconciliation to the bank statements.**

No income received.

**108 2018/19 To approve payments to be made.**

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

**RESOLVED : That the following payments should be approved.**

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
403110	N Altoft	Wages	1095.00		1095.00
403111	G. Worth	Village person	660.00		660.00
403112	Helping Hand	Cutting and various EC	1060.00		1060.00
403113	W&AC Rose	Christmas tree	225.00		225.00
403114	SJFC	Cutting	1173.88		1173.88
403115	Tree Generation	Tree Survey	225.00		225.00
		<b>Totals</b>	4,438.88	-	4,438.88

**109 2018/19 To take any points from members, identify items for the next agenda and to note urgent items of interest.**

No items raised.

**110 2018/19 To examine proposals for income and expenditure during the financial year 2019/20.**

The Council then considered the paper circulated with the agenda in relation to this item, which included an evaluation of payments expected for the rest of 2018/19 and an estimate of payments expected to be made in 2019/20 and an evaluation of the income expected for the rest of 2018/19 and an estimate of income expected in 2019/20 (excluding the Precept amount). With the exception of the proposed expenditure covered in other items on the agenda, the Council considered the draft payments and receipts on a line by line basis and made the following specific resolutions in support of or to amend the paper :

**RESOLVED : To accept the figures on the paper, and that, in accordance with its powers under section 137 of the Local Government Act, 1972, the Council intends to make a donation of £150 in 2019/20 for a poppy wreath which, in the opinion of the Council, is in the interests of the inhabitants of the Parish and will benefit them in a manner commensurate with the expenditure.**

**111 2018/19 To consider a request from Scotter War Memorial Playing Fields Committee to include £2900 in the Precept to cover employers liability and public liability insurance at the fields (£800) and maintenance works (£2100).**

The Council has historically approved this annual request for recompense of insurance costs and included an amount of £800 in its Precept for 2019/20 to meet the expected request in March 2019 (currently estimated at £800). It was

**RESOLVED : To include an amount of £800 to cover the cost of employers liability and public liability insurance at the fields in the 2019/20 Precept, and an additional £1000 towards the maintenance work.**

**112 2018/19 To consider a request from Scotter Junior Football Club to include £3120 in the Precept to cover the cost of grass cutting.**

The Council considered the letter from SJFC, which requested support during 2019/20 in relation to grass cutting costs, and funds towards new floodlights. It also examined the financial position of the Club for the year end and :

**RESOLVED : To include £3120 in the 2017/18 Precept towards grass cutting costs.**

**113 2018/19 To consider a request from Scotter United Football Club to include an amount of £1200 in the Precept towards fertiliser, grass seed and general ground maintenance work.**

The Council considered the letter from SUFC, which requested support during 2019/20 in relation to grounds maintenance costs. It also examined the financial position of the Club for the year ended 30<sup>th</sup> June 2018 and :

**RESOLVED : To include £1200 in the 2019/20 Precept towards grounds maintenance costs, such monies to be released on receipt of invoices in substantiation.**

**114 2018/19 To consider a request from Scotter Pre School for £1200 to purchase some recommended extra training and new equipment.**

The Council considered this request and

**RESOLVED : To include £500 in the 2019/20 Precept in favour of Scotter Pre School, such monies to be paid in April 2019.**

**115 2018/19 To consider a request from West Lindsey Citizens Advice Bureau to include an amount in the Precept in support of its work. *The Clerk has included the current level of grant (£200).***

The Council considered the request for assistance against the background of the significantly increased debt-management workload faced by the local CAB due to the current economic downturn and

**RESOLVED : To include £200 in the 2019/20 Precept in favour of West Lindsey Citizens Advice Bureau, such monies to be paid in April 2019.**

**116 2018/19 In light of all the foregoing, to consider and approve the Council's Precept requirement for the financial year 2019/20.**

In light of the foregoing resolutions, the Clerk amended the expected payments figures and the position was summarised as follows :

Opening Cash Book Balance at 01.04.2018	84,254.91
Add Projected Receipts to 31.03.2019	<u>53,700.00</u>
	137,954.91
Less Projected Payments to 31.03.2019	<u>62,730.99</u>
Projected Closing Bank Balance at 31.03.2019	<u><u>75,223.92</u></u>
Opening Cash Balance at 01.04.2019	75,223.92

Less Mower Replacement Reserve at 01.04.2019	-
Less Memorial Safety Reserve at 01.04.2019	1,200.00
Less The Granary, Elizabeth Close & The Rookery reserves as at 01.04.19	68,000.00
Less Key Deposit Reserve at 01.04.19	56.00
Less Budgeted Payments for 2019/20	<u>60,669.00</u>
	- 54,701.08
Add Budgeted Income for 2019/20 (excl. precept)	<u>4,200.00</u>
Nett Expenditure (excl. precept)	-50,501.08
Contingency req'd & allow for yr end bank balance	-1,398.92
Amount Needed for Precept	<u>-51,900.00</u>

The Council then considered and discussed an appropriate level of contingency to be applied to this figure to cover unexpected expenses and to allow for a year end bank balance and it was :

**RESOLVED : To submit to the District Council a Precept for 2019/20 to cover general expenses in the amount of £51,900.**

The necessary paperwork in support of this was completed and signed at the meeting.

The Chairman declared the meeting closed at 7.59pm.

Clerk: .....

Chairman: .....

Date: .....