

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 17th September 2012

PRESENT: Councillor C. Day (Chairman), Councillors M. Armstrong, C. Baker, B. Billam, J. Bullivent, J. Fillingham, S. Hinman and A. Sheardown. Mrs M. Brown (Clerk). One member of the press.

With no members of the public present, the meeting commenced at 7.32pm.

58 2012/13 : To receive and approve apologies for absence

Apologies were received from Councillor Rayner who had been detained at work and from Councillor Capes who is on holiday.

RESOLVED : To accept and approve the apologies from Councillors Capes and Rayner.

An apology was also received from Ward Councillor Parry, who is attending a meeting of Gainsborough Town Council, and from the leader of West Lindsey District Council, who is unable to attend on this occasion.

59 2012/13 : To receive declarations of interest in accordance with the Local Government Act 2000

Councillor Sheardown declared an interest in relation to agenda item 10 (minute ref. 67 2012/13) in his capacity as a member of Scotter Village Hall Association and stated his intention to abstain from voting on the matter. Councillor Day declared a prejudicial interest in relation to agenda item 6 (minute ref. 63 2012/13) as the contractor chosen to carry out the work for the applicant and stated his intention to leave the meeting room for that item. In the absence of the Vice-Chairman, it was

RESOLVED : That Councillor Fillingham be elected Chairman for agenda item 6.

No other declarations were received at this time.

60 2012/13 : To approve the notes of the Council Meetings held on 16th July 2012 and on 13th August 2012 as the Minutes of those meetings

The Council considered the notes presented and, subject to a minor correction proposed by Councillor Sheardown to minute 38 2012/13,

RESOLVED : To approve the notes of the Council Meetings held on 16th July and on 13th August 2012, as circulated but subject to an amendment to minute 38 2012/13, as the Minutes of those meetings. Suitably amended, these were signed by the Chairman.

61 2012/13 : To receive a report from the Chairman on his recent inspection of Parson's Field.

The Chairman reported that a small elder had fallen across the middle pathway. This needs to be cleared. The branches of two willow trees are hanging onto the bottom pathway. Whilst this is passable, the branches should be lopped for ease of access. It was :

RESOLVED : To request the Tree Warden to carry out the required work.

62 2012/13 : To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

Councillor Day stated his willingness to continue with cemetery inspections and Councillor Sheardown to continue with playground inspections. Councillor Sheardown queried the position in respect of one of the senior swings at the Scotton Road playground which is not in situ. The Chairman confirmed that this had been removed for safety reasons following an act of vandalism that had broken both the chain and the shackle connecting it to the seat. The Clerk confirmed that she had inspected the seat and replacement chains and shackles will be required, at a similar cost to those purchased in September 2011 (total cost being c. £115 excluding VAT). It was

RESOLVED : That a replacement set of swing chains and two sets of shackles be procured from SMP Playgrounds.

Councillor Day left the meeting room at 7.37pm, with Councillor Fillingham taking the chair.

Initialed Chairman

63 2012/13 : To approve a request from Mr Galpin of 10 Westcliffe Road to access his garden through the cemetery to carry out further landscaping works

The Council considered this against the background that it had previously approved a request for such access for landscaping work and that this was merely an extension to the work. All due care will be used in the movement of vehicles and machinery to ensure that there is no damage to the kerbstones, which are original to the cemetery and cannot be replaced. In consequence, it was

RESOLVED : To approve the request.

Councillor Day returned to the meeting room at 7.41pm and resumed his duties as Chairman.

64 2012/13 : To consider and agree a response to a consultation on the Central Lincolnshire partial Draft Core Strategy

The Council considered the response prior drafted by the Clerk. Following receipt of additional information from Councillor Bullivent, the Clerk reported that she had since examined the recent update made by the Central Lincolnshire Planning Unit to its Strategic Housing Land Availability Assessment which, for Scotter, includes a number of greenfield sites that are currently outside the settlement boundary and with the potential to generate c.400 new homes. Whilst the vast majority of these have been given site classifications that suggest they are non-deliverable, recent history suggests that it may be prudent to stress how unsustainable a further increase of c. 30% in house numbers would be to the infrastructure, cohesion and well-being of the community. It was

RESOLVED : To respond to the consultation in line with the draft response prior circulated, suitably amended to stress the un-sustainability locally of fully implementing the SHLAA.

65 2012/13 : To consider a response to a government consultation to formalise the use of rebated fuel for gritting in rural areas

The Council considered the paper against the background of the extreme winter weather conditions in recent years and

RESOLVED : To submit a letter in support of the proposals.

It did, however, recognise that changes to the regulations would not benefit its parishioners until such times as Lincolnshire County Council relax its rules regarding the use on the public highway of farm vehicles for snow clearance/gritting in extreme weather conditions.

66 2012/13 : To consider a request from Churches Together for permission to use Riverside for the annual service.

The Clerk reported that a request had been sent on behalf of all of the local churches for permission to hold a service on the Council's land at Riverside on July 7th 2013, following a similar format to previous years and with tailored insurance cover in place. It was

RESOLVED : To grant permission for Churches Together to hold a service on Riverside on 7th July 2013, subject to the provision of indemnification in the form required by the Council.

67 2012/13 : To consider a request from Scotter Village Hall Association for the release of the grant of £2000 included in the 2012/13 Precept

The Council considered the request that the precepted monies be released to assist the Association in the costs it has incurred (totalling £3510.38) in having the car park repaired and relined. Considering the heavy use of the car park by parishioners and with the exception of Councillor Sheardown who abstained, it was

RESOLVED : To approve a request for the release of a grant of £2000 in favour of Scotter Village Hall Association towards the costs of repairing and relining the car park.

68 2012/13 : To consider a request for a donation from Vitalise

The Council considered this request from a national charity against the background of the many such requests received and the high level of demand for support from local charities and, with the exception of Councillor Sheardown who abstained

RESOLVED : To refuse the request.

Initialled Chairman

69 2012/13 : To approve the renewal of the six month licence for the grazing of Constable land

The Council noted that the current licence, renewable six-monthly, expires on 28th September and

RESOLVED : To renew the licence for a further period of six months on the same terms.

The Chairman signed two copies of the new licence, which the Clerk will forward to the licence holder for signature of both copies and the return of one copy for the Council's records.

70 2012/13 : To consider the Council's attendance at external meetings

The Council noted that invitations had been received to attend the following meetings : Girl Guiding North Lincolnshire's Annual Review (27th October 2012 at Scotter Village Hall) and Community Lincs' AGM (26th September 2012 at Waddington Village Hall). If any Councillor is able to attend either event, they are to contact the Clerk.

71 2012/13: To receive a report from the Clerk

The Council noted the report, with specific comment made regarding the following items :

74 2009/10 : Parking at the bus stop on High Street

LCC Highways has now re-painted the lines on High Street following the road re-surfacing.

However, the lines denoting the bus stop areas are not those required for a Clearway and vehicles are already parking on them. The Clerk will report this to LCC.

104 2009/10 : Registration of land ownership

The Council considered the safekeeping of land registration documents and title deeds and, in light of its fire safe,

RESOLVED : To ask the legal advisor for the return of all title documents.

25 2012/13 : External Grass Cutting

The Clerk reported that a tender has now been received from the contractor for the maintenance work on the drainage ditch at Scotterthorpe allotments in the estimated amount of £400. The price cannot be fixed at this time as the actual amount of work will not be known until work commences. The contractor would seek the Council's approval before exceeding the £400 threshold. It was

RESOLVED : To instruct the contractor to carry out the maintenance work on the ditch.

Prior to that instruction being given, the Chairman will talk to the boundary neighbour to inform him of the planned work.

48 2012/13 : Re-siting of Notice Board

With the Co-operative prepared to consider the funding of a new Parish notice board but wishing to see formal quotations for the same, the Council instructed the Clerk to obtain quotations for a three-bay wooden notice board (as currently) in similar quality to the cemetery notice board and to pass these on to the Co-operative.

71f 2012/13 : Financial Matters

The Council noted the actions taken by the Clerk in relation to Anglian Water and

RESOLVED : To approve the action taken.

72 2012/13 : To receive new correspondence not already included above, to be circulated at the meeting

Other items of correspondence (not already considered above and received prior to the September Meeting) were placed on circulation to Councillors at the meeting. If the need arises to take action in relation to any of this correspondence, it will be an agenda item at a future meeting.

73a 2012/13 : To receive the Minutes of the Planning Committee meetings published since the last Council meeting and adopt the recommendations contained therein

The Council considered the minutes of the Planning Committee meeting of 6th August 2012 and

RESOLVED : To concur with the actions taken by the Planning Committee and to adopt the minutes of the Committee meeting held on 6th August 2012.

73b 2012/13 : To note the receipt of results from the planning authorities

The Council noted the following results received from the Planning Authority during the period :
128554 6 The Granary, Scotter – a planning application for a single storey living room extension to the rear. **Granted**

128565 22 The Green, Scotter – a planning application for change of rooms from shop & living accommodation into a tea room, restaurant and living accommodation. **Granted**

128576 5 Pinetree Avenue, Scotter – a planning application for a 2 storey side extension, incorporating 1st floor external terrace into the 1st floor space. **Granted**

128698 The Laurels, Main Street, Scotterthorpe - a planning application for a proposed extension & alteration to existing house to form new kitchen and living room and two-bedroom annexe to 1st floor. **Granted**

128738 29 Barnes Green, Scotter - a planning application for the erection of a new conservatory to the front elevation. **Granted**

128931 2 Gravel Pit Road, Scotter - a reserved matters application to erect one bungalow. **Granted**

74 2012/13 : To note income received during August 2012 and to approve the cash book as at the end of August 2012 and its reconciliation to the bank statements.

The Council noted the following income received during August 2012.

03.08.12	Co-operative Bank	Interest - current account	4.62
17.08.12	Cliff Bradley & Sons	Interment of M. G. Rees - Grave BE62	250.00
17.08.12	Barningham Memorials	Erection of tablet memorial on grave BE31	20.00
17.08.12	Mrs K. A. Barwell	Additional inscription on memorial to grave BB52	25.00
17.08.12	Northern Powergrid	Various wayleave rentals	32.56
17.08.12	Northern Powergrid	Various wayleave rentals	10.70
17.08.12	Cliff Bradley & Sons	Interment of cremated remains of A.D. Barron - Grave BA50	150.00
17.08.12	Playing Fields Committee	To cover invoice paid to S. Pask Ltd for work on junior pitches *	1,290.00
17.08.12	Various	Rental of cemetery allotment nos. 5, 10 & 15.	30.00
17.08.12	Various	Rental of Scotterthorpe allotment nos. 3,7,8,8A, 9 & 10A	60.00
		TOTAL RECEIPTS	<u>1,872.88</u>

It then examined the cashbook as at end of August 2012 and its reconciliation to the bank statements and

RESOLVED : That the cashbook at the end of August 2012 should be signed by the Chairman and Clerk as a true record.

75 2012/13 : To approve payments to be made.

RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
402384	Moulds Fencing Ltd	P.Plan project - rabbit fencing for PF	2498.90	499.78	
		P.Plan project - safety fencing for PF	645.00	129.00	3772.68

Initialed Chairman

402385	EKM Limited	P.Plan project - re-roof tennis hut	1760.00	352.00	2112.00
	Direct debit Multidata	Broadband & line rental, Sept. 2012	33.43	6.69	40.12
402386	Mrs N. Altoft	Maternity pay	694.12		694.12
402387	J Lyon	Wages	854.00		
		Mileage	63.90	-	917.90
402388	Mrs M. Brown	Postage & stationery expenses	73.93	1.63	75.56
402389	Spencers Garage	Fuel	170.37	34.08	204.45
402390	Pestx Limited	Pest control, 3 mnths to 31/10/12	85.00	17.00	102.00
402391	RNS Chartered Accountants	Internal audit of 2011/12 Return	335.00	67.00	402.00
402392	Scotter Junior FC	Donation for grass cutting, Apr - July '12	842.80	-	842.80
			8,056.45	1,107.18	9,163.63

76 2012/13 To take any points from members, identify items for the next agenda and to note urgent items of interest.

76a Councillor Baker reported that the Junior Youth Club commences on 18th September 2012. Councillors Hinman and Baker had visited Scotter Primary School to promote the club and had been delighted with the support from the school, which is putting up posters and distributing flyers to each child in the age range of the club. It will also be promoted in the school's newsletter to parents. Councillor Baker further reported that the Friday Nite project has been running for the previous two Fridays following the summer break. Potential issues were minimised as far as possible when St Peters Church held a musical event on the same evening. The Chairman commented that the gentleman from the press may be interested to learn more about the efforts being expended locally to engage young people and to keep them off the streets.

76b Councillor Sheardown reported on the success of the recent Scotter Forward meeting, which was well attended. Four working parties were set up to look in more detail at the key topics that emerged from the recent community consultation - bulk fuel purchasing, a car sharing scheme, community events planning and flower beds. In terms of community events planning, he pointed out that the village website is currently inaccessible as, with no Clerk in position earlier this year, the hosting fee was not paid. He offered to make the required payment (\$120 for two years' operation) via credit card, to be reclaimed from the Council. Considering that the website is key to village organisations and has received over 21000 hits, the Council regarded it as imperative that the website be available to the community and, using the emergency expenditure powers,

RESOLVED : To expend \$120 on hosting the village website for two years.

76c Councillor Armstrong reported that the Butterwick Road footpath is overgrown and impassable in places. The Clerk will report this to LCC Highways. Councillor Armstrong further commented that the Council's noticeboard in Susworth needs to be updated. The Clerk will attend to this.

76d Councillor Fillingham commented that many roadwork signs are still in situ some weeks after the contractors left site and some are located on roads that received no maintenance. The Clerk will obtain clarification from LCC Highways.

The Chairman declared the meeting closed at 8.13 pm.

Clerk:

Chairman:

Date:

Initialed Chairman