

SCOTTER PARISH COUNCIL

Minutes of the Extraordinary Council Meeting held on 21st August 2006

PRESENT: Councillor M. Brown (Vice Chairman & Acting Chair), Councillors J. Allen, B. Billam, J. Bullivent, D. Capes, J. Fillingham, and A. Sheardown, M. Brown (Clerk).

APOLOGIES: Councillors M. Armstrong, C.Day and S. Rayner

40 2006/07 : ACCOUNTS FOR PAYMENT

The Council examined the cashbook as at end of July 2006 and its reconciliation to the bank statements. It also examined the accounts to be paid for supplies and services received since the last meeting. Councillor Sheardown, seconded by Councillor Billam, proposed that the cashbook as at the end of July 2006 should be signed by the Acting Chairman and the Clerk as a true record and that the following cheques should be approved in settlement of the accounts to be paid. Councillor Bullivent declared an interest and abstained. All others present were in agreement.

| <u>CHEQUE</u> | | | <u>NET</u> | | <u>TOTAL</u> |
|--------------------------------|--------------------------|-------------------------------------|-----------------|---------------|-----------------|
| <u>NO.</u> | <u>TO WHOM PAID</u> | <u>PARTICULARS OF PAYMENT</u> | <u>VALUE</u> | <u>VAT</u> | <u>PAYMENTS</u> |
| 401633 | HM Revenue & Customs | PAYE & NI, Month 4 | 385.64 | - | 385.64 |
| 401634 | Mrs M. Brown | Wages | 490.02 | - | |
| | | Telephone | 2.50 | - | |
| | | Mileage | 6.80 | - | |
| | | Postage | 12.48 | - | |
| | | Stationery | 6.97 | 1.22 | 519.99 |
| 401635 | Mr. J. Lyon | Wages | 529.70 | - | |
| | | Mileage | 15.20 | - | 544.90 |
| 401636 | Thompson Waste Mgt | Skip service - Riverside (13/07) | 160.00 | 28.00 | |
| | | Skip service - Barnes Green (28/07) | 106.00 | 18.55 | 312.55 |
| 401637 | Spencer's Garage | Fuel | 46.43 | 8.12 | 54.55 |
| 401638 | Green Stripe Garden Mchy | Repairs to steering cables | 85.10 | 14.89 | 99.99 |
| 401639 | Cleanaway Ltd | Grasscutting/strimming (S'team) | 150.00 | 26.25 | 176.25 |
| 401640 | PestX Ltd | Pest Control, 3 mnths from 01/08 | 85.00 | 14.88 | 99.88 |
| 401641 | Moore Stephens | External audit fee | 250.00 | 43.75 | 293.75 |
| 401642 | J.D. Bullivent | Travel - LALC meeting (90 miles) | 36.00 | - | 36.00 |
| TOTAL PROPOSED PAYMENTS | | | 2,367.84 | 155.66 | 2,523.50 |

41 2006/07 : INCOME RECEIVED

| <u>DATE</u> | <u>PAYER</u> | <u>DETAILS</u> | <u>RECEIPTS</u> |
|-----------------------|--------------|----------------------------|-----------------|
| 05.07.06 | Co-op Bank | Interest - Current account | 0.55 |
| TOTAL RECEIPTS | | | 0.55 |

42 2006/07 MATTERS ASSOCIATED WITH THE CEMETERY

42a The Council considered the response received from Barningham Memorials, acknowledging receipt of the Council's revised Cemetery Policy and agreeing to abide by its rules and regulations. In light of this response, Councillor Allen (seconded by Councillor Fillingham) proposed that the

Initialed Chairman

Council should approve Barningham's application to repair the memorial on grave no. BC41, with the Clerk's letter of approval to make clear to the company which documents it is required to complete. If the repair is conducted within the next month, the offer of testing during the Council's test of November 6th 2006 should be offered to the memorial's owner. All were in agreement.

42b The Council considered the draft article on cemetery matters, prior circulated by the Clerk, for inclusion in the next edition of the Eau Valley Advertiser. With some minor amendments discussed and agreed, Councillor Fillingham (seconded by Councillor Billam) proposed that the amended article be forwarded to Mrs Hallam for inclusion in the newsletter. All were in agreement.

42c The Clerk reported the Village Person's concerns about the standard of grave digging at a recent interment at the cemetery managed by Co-operative Funeralcare. Several elements of the Cemetery Policy had not been followed, despite the company's agreement to abide by the policy, with the resultant grave in an untidy and unacceptable condition. Councillor Capes reminded the Council of previous problems with the Co-op's gravedigger that resulted in a final warning letter being issued in February 2004. The issues at that time were very similar to the problems currently being experienced. After some discussion it was decided that, as the revised policy had only recently been circulated, that the Clerk should write to the company, expressing the Council's dissatisfaction at the standard of workmanship, pointing out the necessity for the grave digger to read, understand and follow the requirements of the policy, asking that remedial action be taken as a matter of urgency (with the full knowledge of the bereaved) and making it clear that any future infringement of the policy will result in this grave digger being barred from working at the cemetery in the future.

It was also agreed that interested members of the Council would examine the grave immediately upon the cessation of the meeting. Councillors Brown, Billam, Bullivent and Fillingham, accompanied by the Clerk, visited the grave at 8.15pm. The alignment problems were seen to be so severe that they compromise the Council's ability to use the adjacent plot for burials. In light of this, the Clerk was asked to meet with a director of Cooperative Funeralcare on site to explain the Council's considerable concern.

42d The Clerk reported that, prior to the commencement of his holiday, the Chairman had conducted a safety inspection of the cemetery and had found all to be in order. Councillor Brown also took the opportunity to inspect the cemetery for safety during the visit described in 42c 2006/07 above and fully concurred with the Chairman's findings.

43 2006/07 : URGENT ITEMS OF INTEREST

43a The Clerk reported that she had received a request from the new Community Development Officer (based at the Eau Community Centre) for details of all village organisations to enable the officer to establish a network between them. Councillor Bullivent explained the background to this appointment. It was agreed that the Clerk should refer the officer to the contact list contained within the Eau Valley Advertiser.

43b The Clerk reported that Councillor Parry had been in contact to explain that a member of WLDC was compiling a list of well-used bus stops within the district with a view to capturing available grants for bus shelters and persuading the county council to make some contribution. The Council discussed the matter and concluded that the positioning and location of current well-used bus stops within the parish are unsuitable for the erection of shelters. The Clerk will inform Councillor Parry accordingly.

There being no other business, the Acting Chairman closed the meeting at 8.10pm.

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Clerk:

Chairman:

Date: