

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 18th February 2008

PRESENT: Councillor C. Day (Chairman), Councillors M. Armstrong, B. Billam, M. Brown, D. Capes, J. Fillingham and A. Sheardown, M. Brown (Clerk).

With no members of the public present, the meeting commenced at 7.30pm.

207 2007/08 : To receive and approve apologies for absence

Apologies were received from Councillors Allen and Rayner. Proposed by Councillor Brown, seconded by Councillor Sheardown and agreed, it was :

RESOLVED : To accept and approve the apologies from Councillors Allen and Rayner.

Apologies were also received from Ward Councillor Parry.

208 2007/08 : To receive declarations of interest

Councillor Day declared a prejudicial interest in relation to item 8 on the agenda (minute reference 214 2007/08) and stated his intention to withdraw from the room for the duration of the discussion. He also declared an interest in relation to agenda items 23 and 26 (minute references 229 2007/08 and 232 2007/08) on which he would not vote. Councillor Capes declared an interest in relation to item 4 on the agenda (minute reference 210 2007/08) and stated his intention to abstain from voting on the matter.

209 2007/08 : To approve the notes of the Council Meeting held on 21st January 2008 as the Minutes of that meeting.

Proposed by Councillor Fillingham, seconded by Councillor Capes and agreed, it was :

RESOLVED : To approve the notes of the Council Meeting held on 21st January 2008 (as circulated) as the Minutes of that meeting. These were signed by the Chairman.

210 2007/08 : To consider a request from Scotter Bowls Club to make a grant of £500 towards safety work on the bowling green surrounds.

The Council considered the letter from Scotter Bowls Club, which had been prior circulated to Councillors, requesting the Council to consider the release of the £500 (set aside as a donation towards the costs of top dressing the green) towards safety work on the green surrounds. Proposed by Councillor Brown, seconded by Councillor Fillingham and agreed (with the exception of Councillor Capes who abstained) it was :

RESOLVED : To donate the sum of £500 to Scotter Bowls Club towards safety work on the green surrounds on completion of the work and receipt of a copy of the invoice that covered it.

211 2007/08 : To consider the provision of match funding to enable the progress of one scheme under Councillor Parry's 2007/08 Initiative Fund.

The Clerk reminded the Council that, having agreed a scheme for the equipping of the Parish Tree Warden, she was informed by Councillor Parry that a further up to £150 was available from his fund and the Council subsequently agreed that an application be submitted in the amount of £135 to cover the provision of a Yorkstone sign for the cemetery. Following some delay and discussions with WLDC, it has since become apparent that Councillor Parry's fund is over-committed, with only c. £81.50 available towards this scheme (which would be approved by WLDC on the understanding that the Council would pay the difference). Proposed by Councillor Brown, seconded by Councillor Sheardown and agreed, it was :

RESOLVED : To provide £53.50 from the Council's funds to top up the sum available from Councillor Parry's 2007/08 Initiative Fund, enabling the purchase of the cemetery sign.

212 2007/08 : To consider whether to provide a local supply of sand bags and sand.

The Council considered the response received from WLDC on the queries raised by the Council in relation to the provision of this service against the background of the concerns expressed by the

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Council's insurer regarding the potential implications on public liability. In response to its request, the Clerk has written to the insurer giving full details of the proposed scheme and requesting that it confirm in writing whether additional liabilities may result. A response is awaited. Proposed by Councillor Brown, seconded by Councillor Capes and agreed, it was :

RESOLVED : To defer a decision on the provision of a local supply of sand and sandbags until clarification has been received from the Council's insurer.

213 2007/08 : To consider whether to contract for a skip service during 2008/09.

The Council considered the paper provided by the Clerk, containing proposed dates for the 2008/09 skip service and the outcome of price negotiations with the incumbent contractor which were held against the background of the announced increase in Landfill Tax (increasing by £8/t in 2008/09 and by the same amount per annum until at least 2010/11) and increased landfill charges from the landfill operator (increase expected to be a minimum of £2/t from April 2008). Considering the competitiveness of the incumbent contractor when the service was last market-tested and with the requested increase for 2008/09 equivalent to the increases imposed upon him (and other providers of skip services) by central government and landfill operators, proposed by Councillor Fillingham, seconded by Councillor Sheardown and agreed, it was :

RESOLVED : That in accordance with its powers under section 137 of the Local Government Act, 1972, the Council will place a contract with Thompson Waste Management for a skip service at its tendered rates which expenditure, in the opinion of the Council, is in the interests of the inhabitants of the Parish and will benefit them in a manner commensurate with the expenditure.

The Clerk will place the contract accordingly. It was further agreed that the service will be competitively tendered for the 2009/10 financial year.

Councillor Day left the meeting room at this point with Councillor Capes taking the Chair.

214 2007/08 : To approve the issue of an advertisement for an emergency pruning and garden waste clearance contractor.

The Clerk reminded the Council that the current contract (let for a period of two years) expires on 30th April 2008 and that, to maximise opportunities for local firms to tender, it was previously agreed that the post should be locally advertised. The Council then considered a draft advertisement provided by the Clerk. Proposed by Councillor Fillingham, seconded by Councillor Armstrong and agreed, it was :

RESOLVED : To approve the advertisement as drafted by the Clerk for inclusion in the March edition of the Eau Valley Advertiser and for placement on the Council's website and on its notice boards.

Councillor Day then returned to the meeting room and resumed his duties as Chairman.

215 2007/08 : To approve the placement of an order with RoSPA to cover the 2008/09 safety inspection of the playground.

The Clerk explained that the cost of the annual safety inspection of the playground for 2008 is £60 which includes for up to 5 pieces of play equipment, additional pieces to be charged at £3 per item. Proposed by Councillor Billam, seconded by Councillor Armstrong and agreed, it was :

RESOLVED : To place an order with RoSPA to cover the 2008/09 safety inspection of the playground.

216 2007/08 : To consider a request from Rev. Gregg for Riverside to be used for the Churches Together service on Sunday 6th July 2008, commencing at 6pm.

The Council considered the request from Rev. Gregg. Proposed by Councillor Capes, seconded by Councillor Billam and agreed, it was :

RESOLVED : To approve the request for Churches Together to use Riverside for its service on Sunday 6th July 2008, subject to assurance that appropriate public liability insurance is in place.

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217 2007/08 : To consider whether the Council wishes to respond to a consultation letter from the Audit Commission, informing the Council that it proposes to appoint Clement Keys as external auditor to the Parish Council for a period of five years commencing with the 2007/08 accounts.

The Council considered the letter from the Audit Commission in relation to its proposals for the future external audit of the Council and had no comment to make.

218 2007/08 : To consider the completion of the consultation questionnaire submitted by the County Council in relation to the Joint Municipal Waste Strategy for Lincolnshire.

The Council discussed the questionnaire, which had been prior circulated to Councillors for their consideration. At the conclusion of the discussion, proposed by Councillor Day, seconded by Councillor Brown and agreed, it was :

RESOLVED : That the questionnaire be completed by the Clerk in line with the comments made during the discussion.

219 2007/08 : To agree the Council's representative(s) at the new LALC Area Forum Meeting, the first being on 13th March 2008.

Councillor Day will attend on behalf of the Council.

220 2007/08 : To agree the Council's representative(s) at the WLDC Parish Assembly, to be held on Thursday 3rd April 2008 at the new Guildhall.

Councillor Day will attend on behalf of the Council.

221 2007/08 : To approve emergency action taken in pruning the common lime tree at the cemetery in the amount of £195.

The Clerk explained that, further to the discussion at the December Council meeting, Councillor Capes met with Mr Willis of Aspen Tree Services at the cemetery to obtain a quotation for the removal of the epicormic growth on the common lime tree. During this inspection, it came to light that there were a number of dead branches on the tree, with twigs from them already falling onto graves. Considering the safety implications, the work was carried out at the earliest opportunity, with further work on it unlikely to be needed in the next 10 years. Proposed by Councillor Fillingham, seconded by Councillor Sheardown and agreed, it was :

RESOLVED : To approve the emergency work carried out on the common lime tree to the value of £195.

222 2007/08 : To receive a report from the Cemetery & Allotments Working Group on its recent safety inspection of the cemetery

Councillors Day and Capes, on behalf of the Cemetery & Allotments Working Group, inspected the cemetery for safety and confirmed that there were no matters of concern to report on this occasion. Councillor Capes did raise the issue that some hedging belonging to a Westcliffe Road property is overhanging the cemetery boundary. Councillor Day will speak with the resident concerned to request that the hedge be trimmed.

223 2007/08 : To review the Council's receipts and payments.

In accordance with the requirements of Section 3.3 of the Council's Financial Regulations, the Council considered the report provided by the Clerk giving a statement of receipts and payments to date under each head of the budgets (comparing actual expenditure to the appropriate date against that planned as shown in the budget) and explaining why the forecast year-end cash balance is now substantially higher than that forecast during the Precept meeting (the delay of Parish Plan project work being the major reason for this increase). The Council declared its satisfaction with the review.

224 2007/08 : To agree a date and format for the 2008 Annual Parish Meeting.

The Chairman commented that the changed format for the 2007 meeting had not produced the desired result as, despite the significant effort expended by the local organisations that provided displays, turnout had been very disappointing. However, feedback on the night had also suggested that a return to the previous format would be a backward step. Historically, the Council and all of the parish-based organisations have given a formal report to the meeting, outlining the progress made during the preceding year and their plans for the future. However, the general consensus was that the meeting should be less formal and more open, so that there is maximum opportunity for topics of interest or concern to be discussed and addressed. The Chairman suggested that the meeting should be run along those lines with organisations invited to attend and to submit reports but also asked what topics they would wish to see on the agenda, copies of the reports being made available on the night but not formally presented. An article in the Eau Valley Advertiser, on the website and on the noticeboards could also advise residents of the date and purpose of the meeting and ask their views as to agenda topics. Having checked the availability of the village hall, proposed by Councillor Fillingham, seconded by Councillor Sheardown and agreed, it was :
RESOLVED : To hold the Annual Parish Meeting in the large committee room of Scotter Village Hall on Wednesday 9th April 2008, the meeting to be in the format as described by the Chairman.

225 2007/08 : To receive a report from the Clerk

The Council noted the following report presented by the Clerk :

75a 2004/05 & 47 2007/08: Public open space adoption and maintenance

Whilst the Council's legal advisor has not reported on any further progress towards the conclusion of the agreement with Stamford Homes, the majority of the dilapidated fencing has now been removed and the boundary markers installed. Nothing further has been heard from WLDC in relation to the public open spaces on Waggoners Close and Site B, The Rookery.

12b 2007/08 : Affordable housing status

Investigations by WLDC officers continue into the status of affordable housing on Waggoners Close.

80 2007/08 : Acquisition of land from Beal Developments Limited

The Council's legal advisor has confirmed that significant progress has been made towards the conclusion of the agreement with Beal Homes, such that an exchange of contracts is likely to occur shortly with the Clerk currently awaiting receipt of the contracts for signature by the Chairman and Vice Chairman. The legal advisor requested a view as to the current status of the two areas of public open space within the development, which were inspected by the Chairman during late January 2008. Whilst the areas are laid out from a landscaping perspective, none of the equipment has, as yet, been installed. In consequence, there is likely to be a considerable delay between contract exchange and completion.

124 2007/08 : Parking near the Eau Community Centre

The Clerk met with the Chair of the Eau Community Centre's Management Committee to discuss the issue of the parking problems on 5th February 2008 and gave her copies of the exchanges of correspondence that the Council has had with LCC Highways and with parishioners affected negatively by the inconsiderate and sometimes illegal parking. The Chair was aware of the letters of complaint from parishioners and accepts that users of the Centre have been known to park inappropriately, particularly during the summer of 2007. However, she is also aware that some of the problems are caused by other than Centre users. Following discussion, it was agreed that she will talk to all groups using the Centre to ensure that they are aware of the parking issues and the alternative parking options available (e.g. the parking bays on Church Lane, when a service is not being conducted at St Peters) and place a notice on the external railing to remind people of the problem. She will also discuss the matter with P.C. Leggott to see if the new PCSO could

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occasionally attend the site during Centre opening hours and warn any drivers found to have parked inappropriately. Both parties agreed that the situation should be monitored for a period of time to see if improvements result from these actions. The Chair is not in a position to provide any monetary support from the Centre towards the creation of a two-car lay by, as suggested as a last resort by LCC Highways, and doubts that there would be room to construct such a lay by without further restricting the road width.

Nothing further has, as yet, been heard from Mr Wiles in relation to his investigation, on safety grounds, of the cost and funding options for a potential alteration to the Church Lane road junction to prevent parking at the junction and to improve safety on egress.

154a 2007/08 New development, Astley Crescent

The Clerk received a further complaint from a resident of Astley Crescent regarding the state of the footpath from Astley Crescent to Gainsborough Road and the general lack of street lights and footpaths within the development. (The resident had also complained directly to the planning officer at WLDC.) The Clerk responded to let the resident know of the complaints made to WLDC by the Council in relation to this matter and the resultant actions taken to date by the planning officer. As the resident was raising real safety issues, the planning officer is meeting with him on site to hear those concerns first hand and to obtain further information in relation to his ongoing discussions with the developer.

179a 2007/08 : Pedestrian crossing on the A159.

The Clerk is still awaiting a response from Councillor Underwood-Frost in relation to arranging the meeting with the Portfolio Holder at the County Council to enable the Council to explain why it is so strongly in favour of a crossing.

186b 2007/08 : Graffiti

The Clerk reported the graffiti on the pavement at the corner of Sands Lane and Becks Lane to LCC, as it has a responsibility for footpaths. Despite this fact (and the fact that the County Council dealt with the graffiti on the A159 bridge), the Clerk was informed that it was not LCC's responsibility. In consequence, she has spoken with Mr Read, WLDC Neighbourhood Services, to request his help. He is arranging for the graffiti to be removed.

199a 2007/08 : Misuse of Becks Lane skip

The fly-tipped material on Becks Lane has been removed by WLDC free of charge and a letter of thanks sent to Mr Read, WLDC Neighbourhood Services, in relation to this. Updated information about the correct usage of the service has been placed on the website and on the notice boards and an article on the matter sent to Mrs Hallam for inclusion in the next Eau Valley Advertiser. The Clerk received a verbal complaint from a resident of Sands Lane stating that the skip service in this location had resulted in a rat problem which had required the services of WLDC to overcome and asking that this skip be cancelled in future. The Clerk asked for this request to be put in writing but nothing has been received.

195a 2007/08 : Flooding Inquiry - Citizens' Jury meeting

The Clerk has sent a letter to the Leader of WLDC, copied to Scotter Ward's Councillors, expressing the Council's extreme disappointment at the lack of opportunity to give proper evidence to the Citizen's Jury and to register its dissatisfaction with the Inquiry process. A disappointing response has been received and the Chairman asked the Clerk to copy this to Councillor Underwood-Frost for his information. Councillor Underwood-Frost called the first of a number of informal local meetings about the flooding on 31st January 2008 at the village hall. This was attended by the Chairman and Councillor Brown. As the issues faced by affected parishioners differ dependent on the location of their properties, the next two local meetings will provide the opportunity for more in-depth discussions as one will focus on matters associated with the flooding of the River Eau and the

other on matters associated with the overflow of the Dar Beck. A final round-up meeting will then be held to identify the agreed issues and forward action plan.

196 2007/08 : Schemes for Councillor Parry's 2007/08 Initiative Fund

The Clerk submitted two applications on behalf of the Council for monies from the fund on 22nd January 2008, one associated with the provision of items necessary to equip the Tree Warden (£346) and the other for a sign for the cemetery gate post (£135). These were supported and countersigned by Councillor Parry. With an extremely tight timescale for the completion of the schemes (goods must be received and paid for and receipts for such payments submitted to WLDC by 5th March 2008 latest), the Clerk rang WLDC on 5th February 2008 to check on the status of the applications. Whilst both had been registered, the officer processing them had concerns that neither fitted the criteria required for projects under the Fund. The Clerk argued the case for the schemes, particularly in relation to the equipping of the Tree Warden. After some delay and a further chase, the Clerk was verbally informed that both schemes were being approved but, due to a lack of sufficient funds, only part of the monies would be available for the cemetery signs (included as a specific and separate agenda item). In consequence, the Clerk has placed the order only for the tree warden equipment to date. The Council accepted that the Clerk will have no option but to obtain approval of the necessary cheques to pay for both schemes outside of a Council meeting to meet the funding deadline.

197 2007/08 : Lincolnshire Fire & Rescue Integrated Risk Management Plan 2008/09

The Clerk has responded to the consultation, registering the Council's support for the first option in the paper and explaining the reasons why this option was chosen.

200aa 2007/08 : Consultation on Orders and Regulations Relating to the Conduct of Local Authority Members in England.

The Clerk sent copies of the consultation document (either electronically or by post) to all Councillors on 22nd January 2008 and requested that any comments be submitted by 31st January 2008 to give her the opportunity to compile the comments and respond accordingly within the deadline. With no comments being received, a response was not required.

204a 2007/08 : State of footpaths within Scotter

Councillor Capes produced a list of footpaths that require some remedial work in the vicinity of Sands Lane and also reported on his inspection of the Hobb Lane footpath, which requires a total reconstruction. The Clerk will report these matters to LCC Highways for attention.

225a 2007/08 : Planting of trees on Sands Lane

The Clerk received a telephone call from Mr Littlewood, LCC, who informed her that the County Council had attended site to plant the two replacement trees on the verge on Sands Lane. However, it had been unable to progress the work as, when digging down to plant the trees, it found that there was a large amount of tarmac beneath the surface of the soil on this verge. Mr Littlewood is of the opinion that this may well have been the cause of the problems experienced with the roots of the previous trees planted in this location. He apologised for the inability to plant trees here but offered to consider sympathetically any scheme put forward by the Council for trees to be planted on other roadside verges.

225b 2007/08 : Purchase of office needs

As planned within the budget, the Clerk has purchased two spare printer toner cartridges at a cost of £101 plus VAT. She has also ordered a new Receipts & Payments book from Shaw & Sons at a cost of £53.79 plus VAT as there are insufficient pages left in the current book to accommodate the 2008/09 financial year.

25c 2007/08 : Street lights on High Street

The Clerk has repeatedly reported to LCC the failure of a number of street lights on High Street. From the initial report of the problem on 9th January 2008, it took the County Council some 3 weeks for its contractor to attend site and find that the problem is associated with the electricity supply, such that the matter is now with YEDL. With the increasing number of complaints being received about this, the Clerk is now attempting to speak with the latter directly to obtain a timescale for resolution.

225d 2007/08 : Complaint regarding a vermin infestation

The Clerk received a complaint from a resident of Cecil Close that rats had been seen entering their garden from the cemetery bank. The Chairman and the Village Person carefully inspected the premises and reported that there was no evidence of a rat infestation at the cemetery. The Clerk responded to the resident accordingly and suggested that they report the problem to WLDC to see if the latter could track down the rats' abode. The problem was reported to WLDC and Mr Bill Read of WLDC Neighbourhood Services informed the Clerk on 12th February 2008 that the cemetery had been examined by their Pest Control Officer (Brian Neville) who confirmed that there are no rats present in the cemetery.

226 2007/08 : To receive new correspondence not already included above

The following items of correspondence, received prior to the issue of the agenda for the February meeting, were placed on circulation to Councillors at the meeting:

226a Lincolnshire Rural Transport Partnership, enclosing a leaflet designed to raise awareness of the initiatives developed to improve access to transport and travel information, particularly for isolated residents in rural locations. The letter and leaflet stress the usefulness of local voluntary car schemes and provide information for the Council to consider should it wish to start such a scheme.

226b LCC, introducing its Everybody Benefits - Get Out, Get Active, 2008 campaign.

226c The National Probation Service, Lincolnshire, offering to make a presentation to the local community under its "Local Crime, Community Sentence" project, which is designed to help the public better understand how probation officers assess risk and how magistrates' courts reach sentencing decisions.

226d LCC Highways, providing information on highway works programme during Q1 2008.

226e LCC, informing the Council that additional functionality is being added to the website it provides to the Council which will enable the Council to include promotions/advertisements from commercial organizations.

226f LCC, providing statistical information on the use of the Council's website during January 2008.

226g Scotter Village Hall Association, thanking the Council for its recent donation.

The following items of correspondence were noted by the Council and will be filed by the Clerk :

226h Various promotional literature from Wicksteed Playscapes and Glasdon.

227 2007/08 : To note the receipt of results from the planning authority

The Council noted the following results received from the planning authority during the month:

121185 1a Messingham Road, Scotter – an application for advertisement consent to retain 1 No. fascia sign above shop window (to be externally illuminated by three 60W swan neck lights), 1 No. internally illuminated

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sign inside the shop window (static illumination) and 1 No. sign on gable end (to be externally illuminated by one 60W swan neck light).

Granted (for a period of 5 years).

121274 Land adjacent to 17a Messingham Road, Scotter – a reserved matters planning application to erect a detached three bedroom dormer bungalow with detached double garage incorporating garden store and WC.

Withdrawn

121341 The Paddocks, Lindholme, Scotter – a planning application for a single storey extension.

Granted

121370 Land off High Street, Scotter – a planning application for the proposed erection of a detached house with integral garage including associated access from new road off High Street, Scotter.

Granted.

228 2007/08 : To note income received during January 2008 and to approve the cash book as at the end of January and its reconciliation to the bank statements

The Council noted the following income received during January 2008.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
04.01.08	Co-op Bank	Interest - Current account	3.93
08.01.08	Co-op Funeralcare	Interment of M. Keogh in grave BC20	100.00
09.01.08	HM Revenue & Customs	VAT repayment	339.72
21.01.08	Cleary's Funeral Service	Additional inscription to the memorial on grave BC20	25.00
31.01.08	Barningham Memorials	Memorial to H.L. Ellis, grave BF65	80.00
TOTAL RECEIPTS			<u>548.65</u>

It then examined the cashbook as at the end of January 2008 and its reconciliation to the bank statements. Proposed by Councillor Sheardown, seconded by Councillor Brown and agreed, it was : **RESOLVED : That the cashbook as at the end of January 2008 should be signed by the Chairman and Clerk as a true record.**

229 2007/08 : To approve payments to be made

The Council examined the accounts to be paid for supplies and services received since the last meeting. Proposed by Councillor Fillingham, seconded by Councillor Armstrong and agreed (with the exception of Councillor Day who abstained), it was :

RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
Direct Debit BT		Line rental, Q1 2008	42.93	7.51	50.44
Direct Debit Tiscali		Broadband/phone calls, Dec. '07.	21.29	3.73	25.02
401818	H.M. Revenue & Customs	PAYE & NI, Month 10	316.85	-	
		Credit for online file of 06/07 Return	-150.00	-	166.85
401819	Mrs M. Brown	Wages	501.40	-	
		Mileage	4.00	-	
		Postage	3.98	-	
		2 No. printer toner cassettes	101.00	17.68	628.06
401820	Mr. J. Lyon	Wages	370.70	-	
		Mileage	8.00	-	378.70
401821	Spencer's Garage	Fuel	70.84	12.40	83.24
401822	S.V.H.A	Office & room hire, Q3 07/08	239.45	-	239.45
401823	Chris P. Day Ltd	Clearance of cemetery bunkers	52.50	9.19	61.69

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401824	Dan Ledgerwood	Topsoil for cemetery (10t)	100.00	17.50	117.50
401825	C. P. Willis (Aspen Tree)	Pruning of lime tree in cemetery	195.00	-	195.00
401826	Shaw & Sons Ltd	Receipts & payments book	53.79	9.41	63.20
TOTAL PROPOSED PAYMENTS			1,931.73	77.42	2,009.15

230 2007/08 : To take any points from members, identify items for the next agenda and to note urgent items of interest.

230a Councillor Sheardown reported that the website has now been updated with information about all of the local men who died during the two wars. Work is now ongoing to obtain information on the 80 people listed on the War Memorial who served in and survived the Great War, the current concentration being on those listed on the west face of the memorial. Councillor Sheardown asked that Councillors, having any information about these people, contact him outside of the meeting.

230b Councillor Armstrong reported that the footpath on Butterwick Road, Susworth, requires to be swept. The Clerk will report this to LCC Highways.

231 2007/08 : To resolve whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting due to the commercially confidential and sensitive nature of the following business.

Proposed by Councillor Day, seconded by Councillor Capes and with all agreed, it was :

RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting due to the commercially confidential and sensitive nature of the following items of business. With the public and press excluded :

232 2007/08 : To consider the drafting of contracts in relation to the rental of the Council's land holdings at Goosemoor and Constable.

The Council considered the report on the matter provided by the Clerk and the Chairman's comments following a recent discussion with the party wishing to rent Goosemoor land. It then discussed its preferred term, provision for rent reviews and other requirements that would need to be contained within the Goosemoor agreement. Proposed by Councillor Brown, seconded by Councillor Billam and agreed (with the exception of Councillor Day who abstained), it was :

RESOLVED : That the Clerk draft a rental agreement for Constable land, in line with the advice received from LALC , for consideration and approval at a future Council meeting and that the Council's legal advisor be instructed to prepare a rental agreement for Goosemoor land for a term and including such conditions as required by the Council.

233 2007/08 : To approve grants of Exclusive Rights of Burial in grave numbers BF69, BF70 and BF71.

Proposed by Councillor Sheardown, seconded by Councillor Billam and agreed, it was :

RESOLVED : To approve the sale of grants of Exclusive Rights of Burial in grave spaces BF69, BF70 and BF71. The Chairman and Vice Chairman then signed the appropriate Grants.

234 2007/08 : To consider a commercial proposal from the developer of Site A, The Rookery, for the Council to adopt the public open space within the development.

The Council considered the proposal received from the developer against the background of the previous exchange of correspondence between the parties and the agreements reached with other developers in relation to public open spaces. Proposed by Councillor Brown, seconded by Councillor Sheardown and agreed, it was :

RESOLVED : To accept the commercial proposal to take ownership of and responsibility for the public open space at Site A, The Rookery, subject to the developer completing the

landscaping scheme as prior agreed with the Council and the conclusion (at the developer's cost) of the necessary legal agreements.

235 2007/08 : To agree the arrangements for, and dates of, Council meetings during July and August 2008.

Considering a number of factors that may impinge on the usual arrangements for meetings during the summer of 2008, proposed by Councillor Day, seconded by Councillor Fillingham and agreed, it was **RESOLVED : To hold one Council meeting during the months of July and August 2008, such meeting to be held on Monday 11th August 2008.**

The Chairman declared the meeting closed at 8.37pm.

Clerk:

Chairman:

Date: