

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 18th February 2013

PRESENT: Councillor C. Day (Chairman), Councillors J. Bullivent, J. Fillingham, S. Hinman and A. Sheardown. Mrs M. Brown (Acting Clerk).

With no members of the public present, the meeting commenced at 7.30pm.

167 2012/13 : To receive and approve apologies for absence

Apologies were received from Councillor Armstrong who is on holiday, Councillor Billam who is away, Councillors Baker and Capes who are unwell and Councillor Rayner who has a prior work commitment.

RESOLVED : To accept and approve the apologies from Councillors Armstrong, Baker, Billam, Capes and Rayner.

168 2012/13 : To receive declarations of interest in accordance with the Localism Act 2011

No declarations were received at this time.

169 2012/13 : To approve the notes of the Council Meeting held on 21st January 2013 as the Minutes of that meeting

The Council considered the notes presented and

RESOLVED : To approve the notes of the Council Meeting held on 21st January 2013, as circulated, as the Minutes of that meeting. These were signed by the Chairman.

170 2012/13 : To receive a report from the Chairman on his recent inspection of Parson's Field.

The Chairman commented that there was nothing to report of a safety concern.

171 2012/13 : To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month

Councillor Day stated his willingness to continue with cemetery inspections and Councillor Sheardown will continue with playground inspections. Councillor Sheardown commented that he would be appreciative if another Councillor would take on this role in the near future.

172 2012/13 : To consider the Council's response to the consultation on the Area Policies for Lincoln, Gainsborough & Sleaford under the Local Plan's draft Core Strategy

The Council considered the paper provided in support of this item and the draft response to the consultation prepared by the Clerk. Recognising the importance of local residents having their say when consultation road-shows commence on the Allocations Document (which will determine new housing provision at parish level), it was

RESOLVED : To commit the sum of up to £500 for the printing and distribution of flyers to the homes of parishioners to invite their attendance at the local road-show.

The Council then considered the draft response in detail. The Chairman expressed his concern that there did not appear to be a clear definition of the "need" concept in the proposed strategy for allocating new housing to areas and that clarification on that definition should be sought. In light of the Council's wish to distribute flyers to advertise any meeting regarding the Allocations Document, it was also deemed sensible to ask for decent notice of the event that covers the parish to enable this to be done. It was

RESOLVED : To submit the response, as drafted and with the additions agreed at the meeting, to the consultation.

173 2012/13 : To consider the Council's response to NALC's consultation on the proposal for local councils to receive a share of the Community Infrastructure levy

The Council considered the paper received from LALC on this matter and noted that NALC is lobbying for an increased share of the revenue from the Community Infrastructure Levy. Whilst the Council supports NALC's stance on the percentage increase, it has concerns that those councils that have a community-led plan rather than a neighbourhood plan (such as Scotter) could lose out, even though the types of project that levy monies could be spent on are clearly within the scope of community-led plans. It was

RESOLVED : To respond to the consultation, supporting the increased % share for local communities but asking for the criteria for the highest level of award to include community-led plans as well as neighbourhood plans.

174 2012/13 : To consider a request for financial support from the Eau Community Centre

The Council considered the request received from the centre for a contribution towards the £700 cost that it will incur in building another storage cupboard. Considering the clear need for the storage and the number of different parties that this will support (including the Council's own Friday Night Project), it was

RESOLVED : To make a donation of £500 towards the cost of the cupboard, to be paid on receipt of an invoice in substantiation that the work has been done.

175 2012/13 : To approve the annual renewal of the Council's e-mail account provision and administration at a cost of £26.88 plus VAT

RESOLVED : To approve the renewal.

176 2012/13 : To consider a request from a resident of Northorpe to rent a cemetery allotment

The Council considered the request from the Northorpe resident to rent an allotment at the cemetery. With a number of such allotments vacant and advertisements in the Eau Valley Advertiser and on the notice boards and website having generated little interest from parishioners, it was

RESOLVED : To approve the request.

The Clerk was asked to amend the agreement for this specific rental to exclude the clause requiring the allotment holder to be a resident of the parish.

177 2012/13 : To consider a proposal from LCC Highways to remove and tarmac over the grassed area at the junction in Scotterthorpe village

The Council considered this suggestion from LCC Highways to remove the grassed area at the junction in Scotterthorpe village to eliminate the confusion for motorists as to which vehicle has priority. As a number of complaints have been received regarding the issue, the Council

RESOLVED : To concur with LCC's proposal to remove and tarmac over the grassed area.

178 2012/13 : To agree the date and format of the 2013 Annual Parish Meeting and to agree a date for the April 2013 Council meeting

It was agreed that the Annual Parish Meeting will be held on Wednesday 10th April 2013 at 7.30pm in the large committee room of the village hall. The format will be as per 2012. It was further agreed that the April Council meeting will be moved to Monday 22nd April 2013 and will be attended by both the Clerk (who returns to work that day) and the Acting Clerk for continuity.

179 2012/13: To receive a report from the Clerk

The Council noted the report, with specific comment made regarding the following items :

Initialled Chairman

26 2012/13 : To discuss the possible takeover of The Rookery play area

The Clerk informed the Council that, subsequent to the production of the report, she had received a formal quotation from the insurance company for the insurance of the site. With the Chairman having inspected the area and having made some recommendations to Council at a previous meeting, it was agreed that the Clerk should draft a proposal containing the Council's conditions for the takeover of the site for consideration at the March Council meeting.

71e 2012/13 : Councillor Initiative Fund, 2012/13

The Clerk reported that Councillor Baker has procured the paint and materials for the internal decoration of the tennis hut by the young people. The Clerk has recompensed her for this and will claim the amount as an expense at the March meeting. The paperwork can now be despatched to WLDC to claim the monies paid out, exclusive of VAT.

98 2012/13 : Payment of the Acting Clerk

The Council noted that the acting Clerk had submitted a request for 52 worked hours for the month of January and it was

RESOLVED : To approve 52 paid hours for the acting Clerk for January 2013.

156 2012/13 : Potential impact of the government's localisation of Council Tax support on Precept calculations

Since writing the report, the Clerk has received a letter from Edward Leigh MP on the topic. Mr Leigh is putting the issue to the Local Government Minister, Brandon Lewis, asking whether the potential impact on town and parish councils was what the Government intended. The Clerk has not received the promised written response from WLDC and will chase for this.

179a 2012/13 : Volunteer library scheme

The Council noted that the annual review meeting with LCC to discuss the volunteer library scheme will take place on 27th February 2013. It also noted the request from Scotter Pre-School that the Council should concur with its hiring of the cafe area of the Eau Community Centre on Saturday 9th March for a coffee morning to raise funds. This is deliberately being held during World Book Week in the hope of getting interest from young people and their parents in the library service. As nothing in its agreement with LCC would prevent this event occurring, the Council

RESOLVED : To concur with the hiring of the cafe area of the Eau Community Centre by Scotter Pre-School on Saturday 9th March 2013.

180 2012/13 : To receive new correspondence

Other items of correspondence (not already considered above and received prior to the February Meeting) were placed on circulation to Councillors at the meeting. If the need arises to take action in relation to any of this correspondence, it will be an agenda item at a future meeting.

181a 2012/13 : To receive the Minutes of the Planning Committee meetings published since the last Council meeting and adopt the recommendations contained therein

The Council considered the minutes of the Planning Committee meetings of 21st January 2013 and 31st January 2013 and

RESOLVED : To concur with the actions taken by the Planning Committee and to adopt the minutes of the Committee meetings held on 21st January 2013 and 31st January 2013.

181b 2012/13 : To note the receipt of results from the planning authorities

The Council noted that no results had been received from the Planning Authority during the period.

182 2012/13 : To note income received during January 2013 and to approve the cash book as at the end of January 2013 and its reconciliation to the bank statements.

The Council noted the following income received during January 2013.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
04.01.13	Co-operative Bank	Interest - current account	2.74
		TOTAL RECEIPTS	2.74

It then examined the cashbook as at end of January 2013 and its reconciliation to the bank statements and

RESOLVED : That the cashbook at the end of January 2013 should be signed by the Chairman and Clerk as a true record.

183 2012/13 : To approve payments to be made.

It was

RESOLVED : That the following payments are approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
	Direct debit Multidata	Broadband & line rental, Feb. 2013	33.43	6.69	
		Call charges, December 2012	1.77	0.35	42.24
402441	H.M. Revenue & Customs	PAYE & NI, Month 10	87.40	0.00	87.40
402442	Mrs N. Altoft	Maternity pay	436.95	-	436.95
402443	J Lyon	Wages	471.82	-	471.82
402444	Mrs M. Brown	Stationery	4.75	0.95	
		Mileage/parking for WLDC meeting	9.50	-	15.20
402445	Spencer's Garage	Fuel	87.47	17.49	104.96
402446	Garden Angels	Cemetery bunker clearance	134.68	26.94	161.62
402447	Green Stripe Garden Mch'y	Safety gloves	3.48	0.70	4.18
402448	Eau Community Centre	Rental for library, Sept -Dec '12 incl.	270.00	-	
		Room rent - flood meeting, 5/2/13	15.00	-	285.00
402449	Pestx Ltd	Pest control service, 3mnths to 30/4/13	85.00	17.00	102.00
402450	Anglian Water	Rates, S'thorpe Allots - 16/8/12-06/2/13	26.36	-	26.36
			1,667.61	70.12	1,737.73

184 2012/13 ; To take any points from members, identify items for the next agenda and to note urgent items of interest.

184a Councillor Fillingham reported that he had received a verbal complaint from a parishioner regarding the excessive speed of traffic on High Street past the butcher's shop. The Chairman commented that the road is within the 30mph zone, the narrowness of the road at that point naturally slows the traffic and previous Archer tests of speed in the parish, carried out by the Lincolnshire Road Safety Partnership, had failed to register this area as a speeding hazard. The Clerk further commented that traffic flows and speeds in this vicinity had also been investigated by LCC Highways and found to be acceptable prior to the approval of the planning application submitted by Lincolnshire Co-operative. If the parishioner feels strongly regarding this matter, the Chairman suggested that she should put it in writing for further consideration.

184b Councillor Fillingham further reported that a large van is regularly being parked on the verge/footpath on Messingham Road. In addition to damaging the verge, it is causing an obstruction to the line of sight for motorists egressing their nearby drives. As this is a busy road, this could be a potential safety issue so the Chairman will raise it with the PCSO when they next meet.

Initialed Chairman

184c The Clerk reminded the Council that, in light of changes to the law in respect of workplace pension schemes, it will have a responsibility to provide qualifying employees with a pension scheme. Employees have to be automatically enrolled in the scheme, although they then have the right to opt out of it should they so wish. The Council will need to contribute at least 3% of the employee's earnings, with the contribution from the Council and the employee being a minimum of 8%. The new arrangements are being introduced in stages, with largest employers first. From the information available, it is likely that the Council's staging date will not be until 1st January 2017. Prior to this date, the Council will need to identify a suitable pension provider that can provide a scheme that qualifies under the rules.

The Chairman declared the meeting closed at 8.13pm.

Clerk:

Chairman:

Date: