

**SCOTTER PARISH COUNCIL**

**Minutes of a Meeting of the Council held on 17<sup>th</sup> May 2010**

**PRESENT:** Councillor C. Day (Chairman), Councillors M. Armstrong, B. Billam, M. Brown, J. Bullivent, D. Capes, J. Fillingham, S. Rayner and A. Sheardown, 1 parishioner, M. Brown (Clerk).

Two members of the public (who had previously indicated their willingness to be considered for co-option to the Council) attended the public open forum at 7.30pm to introduce themselves to Councillors and to outline the reasons why they wished to be considered for the position. The Chairman thanked them both for attending and stated that it was gratifying to have two such excellent candidates to choose from. With only one position to fill, he hoped that the unsuccessful candidate would not be too disappointed and would continue their efforts in support of their community. One then departed due to another commitment, with the other remaining to listen to proceedings. The meeting commenced at 7.44pm.

**25 2010/11 : To elect a Chairman of the Council and to receive the Chairman's declaration of acceptance of office (or, if then not received, to decide when it shall be received)**

**RESOLVED :** To appoint Councillor Day as Chairman. Councillor Day signed a declaration of acceptance of this office immediately.

**26 2010/11 : To receive and approve apologies for absence**

No apologies were received, with all Councillors present. The Council noted the apology received from Ward Councillor Parry who is attending a meeting of Gainsborough Town Council.

**27 2010/11 : To elect a Vice-Chairman of the Council**

**RESOLVED :** To appoint Councillor Brown as Vice-Chairman

**28 2010/11 : To appoint representatives to the Village Hall Association, the Playing Fields Committee and the Eau Community Centre Management Committee**

**RESOLVED :** To appoint Councillor Billam as the representative to the Village Hall Association and Eau Community Centre Management Committee and to appoint Councillor Bullivent as the representative to the Playing Fields Committee.

**29 2010/11 : To appoint a Flood Warden**

**RESOLVED :** To appoint Councillor Bullivent as Flood Warden

**30 2010/11 : To appoint a Planning Committee**

**RESOLVED :** To appoint Councillors Billam, Brown, Capes, Fillingham and Rayner as the Planning Committee and to formally delegate to that Committee the function of responding to planning applications (as allowed under section 101(1) of the Local Government Act, 1972). The Committee will elect a Chairman at its next meeting.

**31 2010/11 : To appoint a Cemetery & Allotments Working Group**

**RESOLVED :** To appoint Councillors Brown, Capes, Day and Rayner as the Cemetery & Allotments Working Group. The Working Group will elect a Chairman at its next meeting.

**32 2010/11 : To appoint an Asset Management Working Group**

**RESOLVED :** To appoint Councillors Capes, Fillingham and Sheardown as the Asset Management Working Group. The Working Group will elect a Chairman at its next meeting.

In terms of minutes 30 to 32 inclusive, the Councillor to be co-opted may be considered for membership of any of these groups should that Councillor indicate their willingness.

**33 2010/11 : To receive declarations of interest**

No declarations were made at this time.

**Initialled ..... Chairman**

**34 2010/11 : To approve the notes of the Council Meeting held on 19<sup>th</sup> April 2010 as the Minutes**  
**RESOLVED : To approve the notes of the Council Meeting held on 19<sup>th</sup> April 2010 as the Minutes of that meeting.** These were signed by the Chairman.

**35 2010/11 : To review the Council's Standing Orders & Financial Regulations**

The Council reviewed its Standing Orders and Financial Regulations and :

**RESOLVED : To approve both documents as currently written.**

**36 2010/11 : To receive a report and recommendations from the Cemetery & Allotments Working Group**

The Council considered the paper prior circulated in relation to this item. At the conclusion of its deliberations, it

**RESOLVED :**

In relation to the litter picking scheme :

- To approve (by means of the signature of the Clerk as proper officer) the letter submitted by WLDC outlining the Council's responsibilities in relation to the scheme, subject to the Council's insurer raising no concerns regarding the same.
- To approve the storage of additional wheeled bins (for the disposal of litter and waste collected by the litter picker) behind the Council's garage.

In relation to the land transfer to the Council of the public open spaces at The Granary and Granary Close :

- To amend the existing order with RoSPA to include a formal annual inspection of the playground at The Granary in 2010, at a cost of £63.00 plus VAT.
- To approve the weekly safety inspection procedure for both public open spaces, as drafted, for immediate implementation.
- To approve the investment of the lump sum received (£45000) towards the long-term upkeep and maintenance of the spaces into a 12 month guaranteed bond at an AER of 0.78%.
- To note that, as part of the settlement, £1.5k is immediately available as a donation towards the Playing Fields project, with further sums (of £1.5k to be received on 14<sup>th</sup> May 2011 and £2k to be received on 14<sup>th</sup> May 2012) available for future use in relation to this project. An application from the Playing Fields Committee for release of the initial sum is invited.

In relation to the strimming of the river banks :

- To approve the Working Party's interim specification (to leave uncut a one metre buffer as measured from the water level to avoid disturbing the vole population) until such times as detailed advice has been received from the Environment Agency in relation to the treatment of vegetation near to water vole habitats.

**37 2010/11 : To consider the Council's response to WLDC's consultation on its Flood Risk Management Strategy and the Parish Council Flood Risk Grant Scheme.**

The Council considered the pack of papers in relation to this item (which had been prior circulated to all Councillors). With the strategy document being fairly generic, the Council did not feel that there was much that it could specifically comment upon. However, in light of the next agenda item, it

**RESOLVED : To ask that the strategy be amended to include the need for WLDC to ensure that town and parish councils in its district are given fair opportunity to comment on relevant river catchment flood management plans issued by the Environment Agency.**

The Council then considered the Flood Risk Grant Scheme, which offers a maximum sum of £250 per parish towards flood defence measures with the budgeted sum for this project (of £10k) to be allocated strictly on a first-come, first-served basis. Considering the very small sum involved and the fact that the Environment Agency is currently progressing a scheme to provide flood resilience measures to those properties in Scotter that were flooded in 2007 as a direct result of the River Eau over-topping its banks, the Council's thoughts turned to those properties flooded as a result of the

**Initialled ..... Chairman**

overflow of the Dar Beck. Councillor Brown updated the Council in relation to the work ongoing to identify the correct specification, the cost (and responsible parties for that cost) and the parties that would need to approve the installation of a grid on the culvert to minimise the potential for blockages. Following some discussion, it was proposed that the Council could apply for a grant of £250 towards this work. The Clerk pointed out that the application form for the grant required very specific information, particularly in relation to costings which are not yet available. In consequence, and with the exception of Councillor Brown who declared an interest and abstained, the Council

**RESOLVED : To write to WLDC to request that it ear-mark the sum of £250 towards the installation of a grid on the culvert of the Dar Beck, with a formal application form to follow when all information is to hand.**

**38 2010/11 : To consider what action to take in relation to the lack of consultation on the River Trent Catchment Flood Management Plan.**

Having prior read the paper on this agenda item, members of the Council expressed deep concern at the lack of opportunity given to the Council to comment on the Environment Agency's latest River Trent Catchment Flood Management Plan, particularly as Policy Unit 1 of this plan covers the area of Axholme and North West Lincolnshire and (thus) includes arrangements for the management of the River Eau. They were also concerned at the effort that the Clerk had needed to expend to date in attempting to find the party responsible for this omission and to organise an extension to the deadline to enable the Council to comment. The Clerk stated that, since the paper was drafted, she had made more substantial progress. Whilst both the Environment Agency and the District Council continue to blame each other for the failure, the Environment Agency has now agreed to extend the deadline until mid June to allow the Council to properly comment and has explained how and why it believes that the Council was not originally contacted.

With the opportunity to comment now available to it, the Council considered the relevant extracts of the plan, as prior circulated, and noted that the plan proposes a response level 3 for Policy Unit 1 which is described as "Continue with existing or alternative actions to manage flood risk at the current level (accepting that flood risk will increase over time from this baseline)." The plan states that this policy may be selected where the risks are currently managed to an appropriate level (no major threat to loss of life and limited consequences in an extreme event) and where the flood risk is not expected to increase significantly in the long-term. However, there may be a need to review whether current management actions are the best way of managing the risk in the long-term.

Considering the minimal maintenance that has taken place on the banks of the River Eau through Scotter in recent years, the Council regarded a continuation of the status-quo as unacceptable, although recognised that where the maintenance takes place can impact on the potential of flooding. For example, failure to maintain the banks upstream of the village centre would actually restrict the flow into the village which could be an advantage in peak flows. However a similar failure to maintain through the centre of the village or downstream of it will add to the flooding potential. In consequence, it

**RESOLVED : To respond to the consultation on the Trent CFMP to object to response level 3 and to request that it be replaced with response level 4 (to take further action to sustain the current level of flood risk into the future, responding to the potential increases in risk from urban development, land use change and climate change) but ask that maintenance activities in future be concentrated in those areas where it will be most effective to reduce the risk of flooding to properties.**

**39 2010/11 : To consider a request from TNG to identify project work for Community Task Force activity**

The Council considered the letter from TNG and agreed that a copy should be sent to village organisations that may have a suitable project or work experience for the youngsters concerned.

**Initialled ..... Chairman**

**40 2010/11 : To receive a report on the safety inspection of Parson's Field**

Councillors Day and Sheardown reported that they had inspected Parson's Field for safety on a regular basis during the period and had found nothing of concern.

**41 2010/11 : To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month**

Councillor Sheardown kindly offered to carry on with the playground inspections for the forthcoming month and agreed to carry out the newly-required weekly inspections of the playground and public open spaces at The Granary and Granary Fold. Councillor Brown also stated his willingness to continue with the cemetery inspections. These offers were welcomed and accepted by the Council.

In relation to playground safety, the Clerk reported that she had received a telephone call on 13<sup>th</sup> May 2010 from a mother whose child had received a bump to her face the previous evening from the gate to the small children's play area. The mother had inspected the gate with the head teacher of Scotter Primary School and both felt that the gate was too heavy and that it closed too quickly for the use of small children. In consequence of this conversation and on the instruction of the Chairman, Councillor Sheardown was asked to lock the gate (which was done on the early evening of 13<sup>th</sup> May 2010) until members of the Council had the opportunity to inspect it, such an inspection having taken place immediately prior to this meeting. In the interim period and despite the locked gate, there was evidence that parents were lifting their children over the fence to enable them to play on the equipment.

Whilst the members of the Council that had inspected the gate did not agree that it is excessively heavy (other such playground gates of newer manufacture being of a similar weight) or that it closes at an unacceptable speed, the Council agreed that it would be prudent to receive advice from an expert in the field and

**RESOLVED : To request RoSPA to carry out the annual safety inspection of the playground at the earliest opportunity, with specific emphasis on the gate.**

It then considered whether to leave the gate locked until such inspection could be carried out. In reaching its decision on the matter, the Council took a number of factors into account, including the fact that the gate has been in situ, at its current weight, for some 12 years with no prior incidents or injuries and that the speed of the self-closing mechanism has been monitored on a weekly basis and shows no apparent deterioration since the RoSPA safety inspection of August 2009. Its risk assessment of the situation concluded that there was a far greater degree of risk to children's safety by them being lifted over the locked gate or fence and, consequently, the Council agreed to unlock the gate during this interim period.

**42 2010/11 : To receive a report from the Clerk**

The Council noted the report, with comments made in relation to the following :

**7 2009/10 : Stamford Homes – transfer of public open space**

The Chairman reported that he and the Clerk had inspected the public open space and play ground at Elizabeth Close on Saturday 15<sup>th</sup> May 2010 and that, with the exception of the grass which was very overgrown, all was in good order and there were no issues of a safety concern. Whilst carrying out the inspection and totally coincidentally, a contractor arrived to cut the grass on behalf of Stamford Homes. In consequence and as long as Stamford Homes continues with grounds maintenance activities until the transfer takes place, the Council agreed that it remained happy to proceed to transfer and the Clerk is to inform the legal advisor accordingly.

**104 2009/10 : Registration of land ownership**

The Council considered the report on progress towards registration being made by its legal advisor and

**RESOLVED : To approve a maximum expenditure of £75 plus VAT by the legal advisor on the Council's behalf for the purposes of obtaining OS maps, in support of the land registrations.**

**112 2009/10 : Community Development Work (Youth Issue)**

The Clerk reported on her meeting with Helen Freeston of 13<sup>th</sup> May 2010, at which Helen explained that Community Lincs had employed a trained youth worker to work alongside Helen in relation to this project and specifically to focus on building relationships with the young people and to take on responsibility for the Friday night drop-in centre. This will effectively be run as a job-share, with Helen now to devote 1.5 days per week to the project and the youth worker to devote 1 day per week (the project initially envisaged as being for 2.5 days per week of Helen's time). Time spent at the Friday night drop-in will count towards the commitment from the youth worker. Helen explained that this arrangement will allow her to concentrate on the core community development work (such as the recruitment and training of volunteers) and that a trained youth worker on the team will drive forward the benefits to come from a continuity of approach. She also reported that she understands that Lincolnshire Police has been successful in a bid submitted to cover the costs of the hiring of the community centre for the Friday night drop-in for a period of one year. She is investigating further and will revert. In relation to activities for the young people to take part in, she confirmed that she has sponsorship from ACIS towards Fair-Play football and is in discussions with the County Council to take this forward and to agree dates. The skate park (a lottery funded project via the Play Rangers) has been booked for 17<sup>th</sup>, 26<sup>th</sup> and 31<sup>st</sup> August, will be supplied with proper supervision and free of charge, and will be located in the car park of the village hall. The Chairman stated that, from Helen's approach to the Village Hall Committee for available dates, he had understood that the skate park could be available over the Bank Holiday weekend but that there were costs associated with this. The Clerk will check this with Helen.

**199 2009/10 : Recommendations from the Cemetery & Allotments Working Group**

The Council noted with disappointment that there still remained some funeral directors and memorial masons who had not responded to the Council's requests for them to confirm acceptance of its revised cemetery policy. The Clerk is to refuse any requests for work in the cemetery from such companies until they comply with the Council's requirements.

**231a 2009/10 : Community Beat Manager**

The Council expressed its deep concern at the news that the Gainsborough Rural North beat is being combined with the Gainsborough Town beat with only one CBM to cover them both, and at the suggestion that the inspector's post is also to be combined with that of another district, further diluting Lincolnshire Police's commitment to this community. Considering that the parish contribution towards policing costs is c. £240kpa (a substantial growth over the last decade), it

**RESOLVED : To write again to the Chief Constable in the strongest terms, objecting to the combination of the beats and requiring value for money in terms of the appointment of a dedicated serving police officer to cover the immediate area.**

The Clerk is to copy the letter to Edward Leigh MP and Ward Councillor Underwood-Frost to seek their support and assistance in resolving the matter. She is also to contact the Clerks of near-by parish councils to request that their councils write similarly. Finally, she is to invite the CBM appointed to the combined beat to attend the Council's June meeting so that the Council can discuss with him his priorities for action.

**231d 2009/10 : 30mph limit, Messingham Road**

The Council considered LCC's letter of response to the resident on the above matter that it had copied to the Council. This continues to suggest that the relocation of the 30mph speed limit is not possible but that new signage, road markings, etc., could be considered to improve the visibility of the start of the 30mph zone. The Council

**RESOLVED : To respond to LCC, welcoming any traffic calming suggestions but also stating the Council's support of its parishioners' request that the speed limit be relocated.**

The letter is to state that the current road markings at the entrances of the village, installed for traffic calming purposes, are now very worn, requesting that these be refreshed. The letter is also to ask for the earliest installation of the road markings at the pedestrian crossing, so that it can be properly utilised and will start to act as a traffic calming measure.

**236a 2009/10 : Village website**

Councillor Sheardown reported that he had received approaches from several village organisations for pages on the new website and had already furnished Mr Brown with content from some of them to allow the testing of the site. Councillor Sheardown has looked at the website and is impressed with its style and functionality. The Clerk reported that Good Companions has confirmed that it wishes to have a page but, due to lack of IT skills, would appreciate Councillor Sheardown's assistance in achieving this.

**43 2010/11 : To receive new correspondence not already included above**

Other items of correspondence (not already considered above and received prior to the Annual Meeting) were placed on circulation to Councillors at the meeting. If the need arises to take action in relation to any of this correspondence, it will become an agenda item for consideration at a future meeting.

**44a 2010/11 : To receive the Minutes of the Planning Committee meetings published since the last Council meeting and adopt the recommendations contained therein**

The Council considered the minutes of the Planning Committee meetings of 19<sup>th</sup> April 2010 and 5<sup>th</sup> May 2010 and

**RESOLVED : To concur with the actions taken by the Planning Committee and to adopt the minutes of the Committee meetings held on 19<sup>th</sup> April 2010 and 5<sup>th</sup> May 2010.**

**44b 2010/11 : To note the receipt of results from the planning authorities**

The Council noted the following results received from the Planning Authority during the period :

**125468 The Elms, Scotterthorpe Road, Scotterthorpe** – an outline planning application with some matters reserved (access and scale) for the erection of a detached dwelling on land presently occupied by a redundant industrial building.

**Refused**

**125595 Paddock View, 5 The Rookery, Scotter** – a planning application to erect a single-storey extension.

**Granted**

**125399 Land off Arrandale, Scotter** – a planning application for the erection of 1 No. 4-bed detached house with 1 No. 1-bed residential annexe.

**Granted**

Councillor Sheardown asked whether the Planning Committee was surprised at the decision made in relation to application 125399 and Councillor Rayner responded that the Committee had objected to this application and was both surprised and disappointed that its views had been disregarded.

**45 2010/11 : To note income received during April 2010 and to approve the April 2010 cash book and its reconciliation to the bank statements**

The Council noted the following income received during April 2010.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
01.04.10	WLDC	Precept for 2010/11	47500.00
01.04.10	Co-op Bank	Interest - current account	2.53
01.04.10	Co-op Bank	Interest - deposit account (6months)	0.91
12.04.10	LCC	Grant monies for P. Plan leaflet production	252.90
12.04.10	Mrs K.J. Day	6 months rental of Constable land	150.00

**Initialed ..... Chairman**

12.04.10	R.J. & S.E. Marris	6 months rental of Goosemoor land			275.00
15.04.10	Cooperative Funeralcare	Interment of J. Rennsion in BA53			100.00
22.04.10	H M Revenue & Customs	VAT repayment			166.24
		<b>TOTAL RECEIPTS</b>			<b>48447.58</b>

The Clerk explained that, on receipt of the bank statements, she had noted that cheques to the value of £140 sent by her to the bank on 20<sup>th</sup> April 2010 had not been credited to the Council's account. On raising the matter with the bank the Clerk was informed that it had not received the cheques and deposit slip, the bank assuming that the letter had been lost in the post. The Clerk has spoken with the raisers of the cheques to ask them to cancel the original cheque and send a replacement. She is awaiting receipt of the replacement cheques.

Having noted this point, the Council then examined a facsimile of the cashbook as at end of April 2010 and its reconciliation to the bank statements and

**RESOLVED : That the cashbook at the end of April 2010 should be signed by the Chairman and Clerk as a true record.**

As the official cash book is currently with the internal auditor, it will be signed upon its return.

**46 2010/11 : To approve payments to be made**

The Council examined the accounts to be paid for supplies and services received since the last meeting and :

**RESOLVED : That, in accordance with its powers under section 137 of the Local Government Act, 1972, the Council will make a donation of £50 towards the work of Victim Support Lincolnshire which, in the opinion of the Council, is in the interests of the inhabitants of the Parish and will benefit them in a manner commensurate with the expenditure. Also that the following payments should be approved.**

<u>CHEQUE</u>		<u>PARTICULARS OF PAYMENT</u>	<u>NET</u>	<u>VAT</u>	<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>		<u>VALUE</u>		<u>PAYMENTS</u>
Direct Debit BT		Line rental, Q1 2010/11	45.72	8.01	53.73
402068	H.M. Customs & Revenue	PAYE & NI, Month 1	483.33	-	483.33
402069	Mrs M. Brown	Wages	634.63	-	
		Mileage	7.00	-	
		Postage	2.88	-	
		BKV competition fee	15.00		
		Stationery	9.05	1.59	670.15
402070	Mr. J. Lyon	Wages	703.36	-	
		Mileage	23.60	-	
		Bin liners	7.84	1.37	736.17
402071	Spencer's Garage	Fuel	163.85	28.68	192.53
402072	Green Stripe Garden Mch'y	Repairs to ride-on mower	68.16	11.93	
		Replacement locking mechanisms	20.64	3.61	104.34
402073	Record RSS Ltd	Repairs to see-saw + new seats	320.10	56.01	376.11
402074	Aon Limited	Insurance renewal premium	1529.44	-	1529.44
402075	Pestx Ltd	Pest control, 3 months from 01/05/10	85.00	14.88	99.88
402076	Prontaprint	Printing of parish plan leaflet	281.00	-	281.00
402077	Victim Support	Donation	50.00	-	50.00
Direct Debit Talk Talk		Broadband, May/phone calls, April	30.46	5.33	35.79
402078	Technix-Rubber & Plastics Ltd	Safagrass matting, pegs & ties	207.00	36.23	243.23
			<b>4,688.06</b>	<b>167.64</b>	<b>4,855.70</b>

Cheque number 402078 will be dated and posted following the physical receipt of the goods, expected to be received during late May 2010.

**Initialed ..... Chairman**

**47 2010/11 : To take any points from members, identify items for the next agenda and to note urgent items of interest.**

**47a** Councillor Brown stated that, during his latest cemetery inspection, he had noticed that the car parking sign and post are leaning significantly. Whilst this is not a safety issue (the post being firmly in the ground), it looks very untidy and the sign is unnecessary. The Chairman will remove the post.

**47b** Councillor Rayner raised the issue of the overflowing manhole on the private car park adjacent to Messingham Road. Whilst aware from the Clerk's report of the actions taken to date by WLDC, he is concerned about the ongoing health issues if the situation is not swiftly resolved. He offered to send an e-mail to the responsible officer at WLDC to ask what further action is proposed and the Council approved this course of action. If the situation is not resolved by mid June, he also requested that the topic be an agenda item for the June Council meeting. This was also agreed.

**47c** Councillor Armstrong commented that the potholes on the road between Scotter and Susworth remain unfilled despite the Clerk's letter to LCC. The Clerk will chase for urgent action.

**47d** In relation to the village website Councillor Bullivent suggested that, just prior to its official launch, there should be a live presentation of it to interested organisations and parishioners to obtain their buy-in and ongoing commitment to the project. As the Council regarded this as a good idea, it asked Councillors Bullivent and Sheardown to organise such an event.

**47e** Councillor Billam raised the issue that cars are once again being sold from a property on Messingham Road and suggested that the Council should write again to WLDC on the matter. However, as the current cars for sale remain within the property's curtilage, the Chairman explained that the circumstances are different from the previous occasion when WLDC took action. He proposed that the situation be monitored and that WLDC be approached only if activity escalates.

**47f** Councillor Capes raised the matter of the evidence of mink in the locality of the A159 Messingham Road bridge found by the Environment Agency's contractors when conducting a wildlife survey of the river. With the predatory nature of these animals, he suggested that the Council's pest control contractor be approached for advice on how to identify whether there is a local mink population and, if there is, to provide a quotation for dealing with it. The Council agreed with the suggestion and the Clerk will approach the pest control contractor accordingly.

**47g** Councillor Fillingham reported that a local estate agent has attached For Sale boards onto the Elizabeth Close street sign, which obstruct the cul-de-sac signage. It was agreed that the Clerk should ask WLDC to remove the signs and to instruct the estate agent to desist from attaching his signage to street furniture. He further reported that the railings on the river bridge on The Green need to be repainted. The Clerk will write to LCC to request that this is done. Finally he reported on a car that had been placed for sale on Messingham Road, obstructing the pavement and in a dangerous position. As this is no longer in situ, the Chairman commented that there is no action that the Council can take but suggested that, if any Councillor notices such problems in the future, they should immediately contact the PCSO and request action.

**48 2010/11 : To consider whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting**

**RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded for the following items of business on the basis that they relate to items that contain confidential personal and commercial information and information in relation to a legal matter.**

With the member of the public having left the meeting room :

**49 2010/11 : To consider the filling of the vacancy among the members of the Parish Council by co-option**

The Council considered the merits of the candidates for the position. Following a proposal that Ms Carole Baker be co-opted as Councillor, it was put to a vote. With seven Councillors for the proposal, one Councillor against and one abstention, it was

**RESOLVED : To co-opt Ms Carole Baker as Councillor.**

The Clerk will inform the Returning Officer at WLDC of the Council’s decision and provide Ms Baker with all of the necessary paperwork associated with the role.

A proposal was then made, and put to the vote, that a letter be sent to the unsuccessful candidate explaining that the decision had been a close one and not unanimous and to encourage his ongoing interest in serving his community. With seven Councillors for the suggestion and two abstentions, it was

**RESOLVED : To send a letter to the unsuccessful candidate in the proposed terms.**

**50 2010/11 : To approve the placement of a contract for the grounds maintenance of the public open spaces on The Granary, Granary Fold and Elizabeth Close**

The Council considered the paper prior circulated by the Clerk on the topic and

**RESOLVED : To place a contract covering the 2010 and 2011 growing seasons with the contractor and at the prices contained in the paper.**

The clerk is to request the contractor to carry out the first cut of The Granary and Granary Fold as soon as possible and to explain that the work on Elizabeth Close cannot commence until the land has been formally transferred to the Council.

**51 2010/11 : To note the content of a meeting with WLDC officers in relation to the Waggoners Close development**

The Council noted the paper that covered the meeting held with WLDC officers in relation to the open space on the Waggoners Close development and stated its disappointment that matters had been allowed to get to this state. It looks forward to WLDC making some swift progress to resolve the issue.

The Chairman declared the meeting closed at 9.06pm.

Clerk: .....

Chairman: .....

Date: .....

**Initialed ..... Chairman**