

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 16th May 2011

PRESENT: Councillor C. Day (Chairman), Councillors M Armstrong, C Baker, B. Billam, J Bullivent, D. Capes, J. Fillingham, and S. Rayner. Mrs N. Altoft (Clerk).

With no members of the public present, the meeting commenced at 7.34

20 2011/12 : To elect a Chairman of the Council and to receive the Chairman's declaration of acceptance of office (or, if then not received, to decide when it shall be received).

RESOLVED : To appoint Councillor Day as Chairman. Councillor Day signed a declaration of acceptance of this office immediately.

21 2011/12 : To receive and approve apologies for absence.

No apologies were received, with all Councillors present.

22 2011/12 : To decide when any declarations of acceptance of office which have not been received as provided by law shall be received.

All Councillors present completed their declarations of acceptance of office at the meeting.

23 2011/12 : To elect a Vice-Chairman of the Council.

RESOLVED : To appoint Councillor Capes as Vice-Chairman

24 2011/12 : To appoint representatives to the Village Hall Association, the Playing Fields Committee and the Eau Community Centre Management Committee.

RESOLVED : To appoint Councillor Billam as the representative to the Village Hall Association and alongside Councillor Baker to the Eau Community Centre Management Committee; and to appoint Councillor Bullivent as the representative to the Playing Fields Committee.

25 2011/12 : To appoint a Flood Warden.

RESOLVED : To appoint Councillor Bullivent as Flood Warden

26 2011/12 : To appoint a Planning Committee.

RESOLVED : To appoint Councillors Baker, Billam, Capes, Fillingham and Rayner as the Planning Committee and to formally delegate to that Committee the function of responding to planning applications (as allowed under section 101(1) of the Local Government Act, 1972). The Committee will elect a Chairman at its next meeting.

27 2011/12 : To appoint a Cemetery & Allotments Working Group.

RESOLVED : To appoint Councillors, Capes, Day and Rayner as the Cemetery & Allotments Working Group. The Working Group will elect a Chairman at its next meeting.

28 2011/12 : To appoint an Asset Management Working Group.

RESOLVED : To appoint Councillors Capes, and Fillingham as the Asset Management Working Group. The Working Group will elect a Chairman at its next meeting.

29 2011/12 : To receive declarations of interest in accordance with the Local Government Act 2000.

Councillor Day declared an interest in relation to item 18 on the agenda (minute reference 37 2011/12) and stated his intention to abstain. No other declarations were made at this point.

30 2011/12 : To approve the notes of the Council Meetings held on the 18th April 2011 as the Minutes of that meeting.

Initialled Chairman

RESOLVED : To approve the notes of the Council Meeting 18th April 2011, as circulated, as the Minutes of that meeting. These were signed by the Chairman.

31 2011/12 : To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Rayner will also continue with the playground inspections

32 2011/12 : To confirm the Parish Councils decision to take over the Friday Night Youth Group from the beginning of May 2011, as a request to do has now been received from Dr J. Birch.

Councillor Baker commented on the first session of the Parish Council run Friday Night Group at the pavilion on the playing field. She mentioned that the project could benefit from a working group, made up of some Parish Councillors as well as some of the volunteers and children who take part in the project. She also mentioned her intention to run another PX2 course (life coaching for teenagers) and the need to purchase some outdoor equipment for use at the pavilion.

After considering the points made by Councillor Baker Council

RESOLVED : to formally take over the Friday Night youth Group and set up a working group. Council also approved the payment for the PX2 participant pack and agreed that some outdoor equipment should be purchased.

33 2011/12 : To approve the renewal of the Council's insurance policy.

RESOLVED : to approve the renewal of the Council's insurance policy at a cost of £1803.87 for the year.

34 2011/12 : To discuss the current situation regarding the work and accounting problems with MITIE Landscapes.

After considering the paper circulated, Council

RESOLVED : to ask the Clerk to speak to Mark Tector from MITIE Landscaping and confirm that if the problems are not resolved by the 01/06/11 then the Council will be terminating the contract.

35 2011/12 : To consider the investment of £45k into a 12-month guaranteed investment bond.

The Clerk explained that £45k in a twelve-month bond will generate gross interest at 2.00%, compared with the existing deposit account in which the same sum would generate 0.09% and the current account that would generate 0.18%.

RESOLVED : To invest £45k plus the interest into a 12-month guaranteed investment bond.
The Clerk prepared the necessary paperwork which was signed at the meeting.

36 2011/12 : To discuss a quote from Hodgson and Kauss for the repair of the gates into the play areas.

With Council happy that the quote received includes all the work required including re-fitting they

RESOLVED : to accept the quote from Hodgson and Kauss, and asked the Clerk to instruct them to complete the work.

37 2011/12 : To discuss the felling of two Scotts Pine trees from Parsons Field.

Councillor Capes informed Council of his meeting with Jim Lidgett of Countryside & Conservation Services, and stated that he was happy with the work discussed. A quote for the work was received by the Clerk of £190 NO VAT. Council

RESOLVED : that the tender put forward by Countryside & Conservation Services is accepted, and also asked the Clerk to discuss with Mr Lidgett the possibility of making the remaining tree stumps into country seats, and ask for a price to do this work.

38 2011/12 : To receive a report from the Clerk.

The Council noted the report, with comments made in relation to the following :

193b 2010/11 : Issues arising at The Granary/Granary Fold public open spaces

The Clerk informed council that following conversations with the Village persons it appears that there is some temporary relief from the dog fouling problem in these areas and suggested that they should hold off on the delivery of these leaflets until the problem arises again.

39 2011/12 : To receive new correspondence not already included above, to be circulated at the meeting.

Other items of correspondence (not already considered above and received prior to the April Meeting) were placed on circulation to Councillors at the meeting. If the need arises to take action in relation to any of this correspondence, it will be an agenda item at a future meeting.

40 2011/12 : Planning Applications

To note the following results received from the Planning Authority

126556 4 Lindholme, Scotter – planning application for proposed extension, alterations and garage.
Granted

126906 Sports Ground, North Moor Road, Scotter – planning application for demolition of existing changing rooms and construction of new changing rooms.
Granted

41 2011/12 : To note income received during April 2011 and to approve the cash book as at the end of April 2011 and its reconciliation to the bank statements.

The Council noted the following income received during April 2011.

RECEIPTS

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
01.04.11	Scotterthorpe Allotments	Allotment Rental	17.00
01.04.11	C. McAllister	Memorial Application P. McAllister	80.00
01.04.11	J. E. Moorcroft	Memorial Application J. Moorcroft	25.00
01.04.11	WLDC	Precept	43750.00
05.04.11	Co-operative Bank	Interest - current account	4.94
08.04.11	Scotterthorpe Allotments	Allotment Rental	132.00
08.04.11	Barningham Memorial	Memorial Application L. Evans	25.00
08.04.11	Mr & Mrs R. Marris	Goosemoor Land Rental	275.00
08.04.11	Mrs K. Day H.M. Revenue & Customs	Constable Land Rental	200.00
11.04.11		VAT repayment	924.07
12.04.11	WLDC	Repayment of Broadband and phone line rentals, Feb '11	33.43
13.04.11	Scotterthorpe Allotments	Allotment Rental	22.00
15.04.11	Scotterthorpe Allotments	Allotment Rental	10.00
15.04.11	Scotter Tennis Club	Payment for new Tennis Courts	23000.00
18.04.11	Scotterthorpe Allotments	Allotment Rental	52.00
20.04.11	Scotterthorpe Allotments	Allotment Rental	20.00
21.04.11	Scotterthorpe Allotments	Allotment Rental	12.00
21.04.11	Lincs & Lawn Tennis Ass	Payment for new Tennis Courts	10000.00
			78582.44

Initialed Chairman

It then examined the cashbook as at end of April 2011 and its reconciliation to the bank statements and

RESOLVED : That the cashbook at the end of April 2011 should be signed by the Chairman and Clerk as a true record.

42 2011/12 : To approve payments to be made.

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
Direct Debit	Multidata	Phone calls, Mar 2011	14.30	2.86	17.16
Direct Debit	Multidata	Broadband & phone line rental, Apr. 2011 *	33.43	6.69	40.12
402214	HM Rev and Customs	PAYE & NI month 1	310.07	0.00	310.07
402215	N Altoft	Wages	707.50		
		Mileage	5.18		
		Postage	9.81		722.49
402216	J Lyon	Wages	665.56		
		Mileage	13.50		679.06
402217	M Brown	Wages	180.16		180.16
402218	WLDC	Litter Picking	136.44	27.29	163.73
402219	Spencer's Garage	Fuel	179.84	35.96	215.80
402220	Scotter WMPF Committee	Donation to cover Liability Insurance	757.14		757.14
402221	PESTX Ltd	Pest control Services 05/11-08/11	85.00	17.00	102.00
402222	Eau Valley Singers	Donation to cover Liability Insurance	200.00		200.00
402223	M. Brown	To cover cost of keys cut	39.90		39.90
402224	Aon Limited	Parish Council Insurance	1803.87		1803.87
402225	The Pacific Institute	Participant Manual Pack	350.00	70.00	420.00
			5491.70	159.80	5651.50

43 2011/12 : To take any points from members, identify items for the next agenda and to note urgent items of interest.

Councillor Armstrong mentioned the continuing problems with the library service in Susworth, and will be attending the meeting at the Library in Scotter on the 19th May 2011 to highlight the problems.

Councillor Bulivent informed council that he is looking into a bulk buying oil scheme and will keep Council informed of his progress.

Councillor Rayner asked the Clerk to report an issue with a light on the path from North Moor Road to Elizabeth Close which seems to be permanently turned on.

44 2011/12 : To resolve whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting.

RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded for the following items of business on the basis that they relate to items that contain confidential personal and commercial information and information in relation to a legal matter.

With the member of the public having left the meeting room :

Initialed Chairman

45 2011/12 : To consider the filling of the vacancy among the members of the Parish Council by co-option.

The Council considered the merits of the candidate Mr Andrew Sheardown, who has put himself forward for one of the remaining positions on Council. Following a proposal that Mr Andrew Sheardown be co-opted as Councillor, it was put to a vote. With all Councillors in favour of the proposal, it was

RESOLVED : To co-opt Mr Andrew Sheardown as Councillor.

The Clerk will inform the Returning Officer at WLDC of the Council's decision and provide Mr Sheardown with all of the necessary paperwork associated with the role.

The Chairman declared the meeting closed at 8.25pm.

Clerk:

Chairman:

Date: