

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 19th September 2011

PRESENT: Councillor C. Day (Chairman), Councillors M. Armstrong, C Baker, B. Billam, J. Bullivent D. Capes, J. Fillingham, S Hinman, S. Rayner and A Sheardown. Mrs N. Altoft (Clerk).

With no members of the public present, the meeting commenced at 7.35pm

85 2011/12 To receive and approve apologies for absence.

RESOLVED : No apologies were received with all councillors present.

86 2011/12 To receive declarations of interest in accordance with the Local Government Act 2000.

No declarations were made at this point.

87 2011/12 To approve the notes of the Council Meetings held on 25th July 2011 as the Minutes of that meeting.

RESOLVED : To approve the notes of the Council Meeting held on 25th July 2011, as circulated, as the Minutes of that meeting. These were signed by the Chairman.

88 2011/12 To receive a report from the Chairman on his recent inspection of Parson's Field.

Nothing to report at this time

89 2011/12 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Rayner will also continue with the playground inspections.

90 2011/12 To discuss the situation with the tree behind no. 5 Revills Close.

After some discussion it was

RESOLVED : that the Clerk should contact the residents of no. 5 Revills Close and ask them to prove (by way of their house deeds) that the trees in question are not within their boundary.

91 2011/12 To receive an update from the Clerk on the situation with the library, and discuss whether the Parish council would be happy to pay library rent for additional hours.

The Clerk informed the Council that the number of volunteers for the library has now reached 12. The next stage is to arrange a meeting with the volunteers and the library representatives to discuss any training that is required and the logistics of getting started. The Clerk will confirm the library rental costs so that Council can formally approve the payment for the additional hours.

92 2011/12 To discuss the new arrangements for soil provisions in the Cemetery – given that our current provider is no longer able to assist us.

The Chairman informed the Council that he will take some soil to the Cemetery to ensure that some is there when required. Moving forward, the Chairman may have surplus soil in the winter and will provide that for free, just charging council for the transportation costs. Following this discussion it was

RESOLVED : to accept the Chairman's suggestion.

93 2011/12 To approve the sale of exclusive rights to burial in Scotter Cemetery in grave no X1.

The Council considered application for the purchase of the exclusive rights to burial in grave space X1 and, with all agreed, it was :

RESOLVED: To approve the issue of the grant. This were signed by the Chairman and Vice-Chairman.

Initialled Chairman

94 2011/12 To discuss a request from a Lindholme resident, that asks the Parish Council to write to Nature England to discuss the possibility of removing the voles from there current position in the river Eau.

RESOLVED : that the Clerk should write to Nature England to ask them about the possibility of removing the voles from there current position in the river Eau.

95 2011/12 To discuss a letter received from Mr R. G. Hunter

After some discussion it was

RESOLVED : to write to Mr Hunter and inform him firstly that the tree he mentioned in his letter has now been removed. As far as the issues with parking on the Green are concerned whilst we understand his frustration there is nothing that we can legally do to take action on this. The Clerk will inform Mr Hunter that we have written to the land owner and have had no response, therefore there is nothing more that we can do. With regards to people leaving there wheelie bins on the Green, the Clerk is to contact West Lindsey Council to find out what the rules and regulations are. She will report back at the October meeting.

96 2011/12 To discuss the request from the Playing Fields committee to grant them the money that has been received from Beal Homes for work on the playing fields.

The Chairman updated the council on the current funding bids taking place for the playing fields. The £1500 in question would be used as matched funding to secure a grant of £14,000 from Mondi to convert the corner of the playing field into useable land. After discussion it was

RESOLVED : to grant the money to the playing field committee.

97 2011/12 To discuss the matched funding request from the Playing Fields committee.

After reading the paper circulated the Council

RESOLVED : to grant Scotter Tennis Club the £5362.50 that they require to secure a grant of £48,750 that will be used to develop the multi use games area.

98 2011/12 To receive a report from the Clerk.

34 2011/12 : Accounting problems with MITIE Landscapes

The Clerk briefly informed the Council that as yet she is no closer to rectifying the issues with this firm.

98 a 2011/12 Bank Mandate

The Clerk reminded the Council that a new bank mandate was required now that all of the Councillors had accepted office, and to remove previous Councillor from the signatories list. The Council then considered the Change of Account Signatories Mandate form as provided by its banker and particularly the declaration to be made under section 3a, the details required in relation to existing signatories in section 4a, the removal of signatories under Section 6a and the requirement for all remaining signatories to sign section 6b. It was

RESOLVED : To remove as a signatory the Councillor who did not stand in 2011, and add on the additional new Councillors by the completion of the Change of Account Signatories Mandate and to make the declaration required under section 3a of that form.

The Chairman and Vice-Chairman signed the declaration accordingly, with all Councillors completing the mandate, as required. The Clerk will now forward this to the bank for action.

99 2011/12 To receive new correspondence not already included above, to be circulated at the meeting.

Other items of correspondence (not already considered above and received prior to the September meeting) were placed on circulation to Councillors at the meeting. If the need arises to take action in relation to any of this correspondence, it will be an agenda item at a future meeting.

Initialled Chairman

100 2011/12 To note income received during July 2011 and to approve the cash book as at the end of July 2010 and its reconciliation to the bank statements.

The Council noted the following income received during July 2011.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
12.05.11	Co-operative Bank	Interest - guaran Inv acct	152.35
05.07.11	Co-operative Bank	Interest - current account	13.03
27.07.11	JB & S Mumby	Payment for Tennis Cts	1576.32
27.07.11	Scotter Tennis Club	Payment for Tennis Cts	2000.00
		RECEIPTS, 2011/12 year to date	3741.70

101 2011/12 To formally approve the payments made during August 2011, to note the income received during that month and to approve the cash book as at the end of August 2011 and its reconciliation to the bank statements.

The Council examined the accounts paid for supplies and services received during August,

RESOLVED : That the following payments made in August should be formally approved.

<u>CHEQUE NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>NET VALUE</u>	<u>VAT</u>	<u>TOTAL PAYMENTS</u>
Direct Debit	Multidata	Phone calls, June 2011	12.00	2.40	14.40
Direct Debit	Multidata	Broadband & phone line rental, July. 2011	33.43	6.69	40.12
402253	HM Rev and Customs	PAYE & NI month 4	207.83		207.83
402254	N Altoft	Wages	679.93		
		Mileage	6.52		
		Stationary	7.42	1.48	8.90
		Postage	25.56		720.91
402255	J Lyon	Wages	534.16		
		Mileage	16.20		550.36
402256	WLDC	Litter Picking	136.44	27.29	163.73
402257	Spencer's Garage	Fuel	93.51	18.70	112.21
402258	PESTX Ltd	Pest Control 01.08.11 - 01.11.11	85.00	17.00	102.00
402259	Playing Fields	Pavillion Hire - Friday Night Youth Grp	90.00	0.00	90.00
402260	Village Hall Associatiom	Room Rental Q1 2011/12	263.50		263.50
			2191.50	73.56	2273.96

The Council noted the following income received during August 2011

Initialed Chairman

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
05.08.11	Co-operative Bank	Interest - current account	13.11
11.08.11	Beal Developments ltd	Funds agreed in financial terms 09/06	1500.00
16.08.11	HM Rev and Customs	VAT Refund	13660.74
19.08.11	Allotment Holders	Cemetery Allotments	120.00
19.08.11	Cliff Bradley & Sons	Interment M H Arnold	150.00
19.08.11	Co-operative Funeral Serv	AC26 Interment L N Lingard BA67	50.00
31.08.11	WLDC	Refund of Broadband	133.72
RECEIPTS, 2011/12 year to date			15627.57

102 2011/12 To approve payments to be made.

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

RESOLVED : That the following payments should be approved.

<u>CHEQUE NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>NET VALUE</u>	<u>VAT</u>	<u>TOTAL PAYMENTS</u>
Direct Debit	Multidata	Phone calls, July 2011	11.30	2.26	13.56
Direct Debit	Multidata	Broadband & phone line rental, Aug. 2011	33.43	6.69	40.12
402261	HM Rev and Customs	PAYE & NI month 5	277.39		277.39
402262	N Altoft	Wages	652.55		652.55
402263	J Lyon	Wages	819.56		819.56
402264	WLDC	Litter Picking	136.44	27.29	163.73
402265	Spencer's Garage	Fuel	181.76	36.35	218.11
402266	M. Brown	Payment for hosting website	63.32		63.32
402267	Playing Fields	Pavillion Hire - Friday Night Youth Grp	75.00		75.00
402268	Garden Angels	Empying of Bunkers	82.00	16.40	98.40
402269	Anglian Water	Scotterthorpe Road Allotments	25.63		25.63
402270	Scotter Tennis Club	Matched funding for Wren Bid	5362.50		5362.50
402271	John Espin Signs	Signs for Scotter Forward meeting	240.00	48.00	288.00
			7960.88	88.99	8097.87

103 2011/12 To take any points from members, identify items for the next agenda and to note urgent items of interest.

Councillor Bullivent commented that Scotter Exchange is due to be upgraded in January 2012, which would improve the internet service in the area. He will keep us informed of this.

Councillor Armstrong mentioned there are a number of potholes outside Kelfield Cottages in Susworth, and some others in the close vicinity.

Councillor Billam similarly mentioned that there are a number of potholes on Church Lane and Westcliffe Road. She also mentioned that a number of comments have been made to her about whether we can have any flowers planted in Scotter. The Clerk will put this on the agenda next month.

Initialled Chairman

Councillor Capes reported a pothole at the end of St Peters Road. The Clerk will report this and all of the aforementioned potholes.

The Chairman declared the meeting closed at 8.21pm.

Clerk:

Chairman:

Date: