

**SCOTTER PARISH COUNCIL**

**Minutes of a Meeting of the Council held on 16th September 2013**

**PRESENT:** Councillor C. Day (Chairman), Councillors M. Armstrong, C. Baker, B. Billam, J. Bullivent, D. Capes, J. Fillingham, S. Hinman, S. Rayner and A Sheardown. Mrs N. Altoft (Clerk).

With no members of the public present, the meeting commenced at 7.31pm

**68 2013/14 To receive and approve apologies for absence.**

Apologies were received from District Councillor Parry.

**RESOLVED :** To accept and approve the apologies from District Councillor Parry.

**69 2013/14 To receive declarations of interest in accordance with the Localism Act 2011.**

No declarations were received at this time.

**70 2013/14 To approve the notes of the Council Meeting held on 15th July 2013 as the Minutes of that meeting.**

**RESOLVED :** To approve the notes of the Council Meeting 15th July 2013, as circulated, as the minutes of that meeting. These were signed by the Chairman.

**71 2013/14 To receive a report from the Chairman on his recent inspection of Parson's Field.**

The Chairman informed the Council that there are a few briars hanging into the path. The Clerk will ask the village person to attend to these. After notification from a resident, Councillors Capes has identified some Himalayan Balsam on the lower path. As it is an offence to allow it to grow Councillors Capes and Day will see to its destruction.

**72 2013/14 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.**

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Bullivent will continue with the playground inspections

**73 2013/14 To discuss the setting up of a Neighbourhood planning sub group and letter received from WLDC.**

The Clerk informed the Council that after much investigation it is not possible for the Parish Council to set up a separate Neighbourhood Planning group. The Parish Council is already considered to be the appropriate group and therefore the Council

**RESOLVED :** To inform the Joint Planning Unit that the Parish Council will wish to appoint a representative to liaise with them on any relevant meetings etc.

Regarding the letter received from WLDC, the Council

**RESOLVED :** To write back to Manjeet Gill and inform her that the Parish Council has no confidence in WLDC planning, and list the recent happenings to back up this lack of confidence, and also state that her Planning Officer Simon Sharp is welcome to come and have a discussion with us about this.

**74 2013/14 To discuss a letter received from Mr. Hunter.**

The Council considered Mr Hunters letter and

**RESOLVED :** To write to Mr Hunter and inform him that if he is unhappy with the sign because he thinks where it is placed is of architectural importance then he needs to contact the WLDC planning team. Regarding the large vehicles parking on the Green, the Clerk will write to the company concerned and ask if they could ask their employees not to do this.

**75 2013/14 To discuss a request to shoot rabbits on the Scotterthorpe Road allotments.**

**RESOLVED :** To decline this request on the grounds of health and safety.

Initialled ..... Chairman

**76 2013/14 To agree on a quotation to clear and seed the free allotment at the cemetery.**  
**RESOLVED :** To accept Jess Troops (from Helping Hand) quote for the work.

**77 2013/14 To approve the sale of exclusive rights to burial in Scotter Cemetery in grave no. BA49&50**

**RESOLVED :** To approve the sale of exclusive rights of burial in graves BA49&50 to Mr P. Barron.

**78 2013/14 To receive a report from the Clerk.**

**203a 2012/13 : Superfast Broadband**

Councillor Bullivent informed the Council that all should be in place at the end of September 2013.

**60 2013/14 To discuss the state of some of the allotments at Scotterthorpe.**

The Council

**RESOLVED :** To write to the allotment holders who have still not made any improvements and terminate their contracts.

**Phone line issues**

The Clerk briefly informed the Council of the phone line issues that have been experienced over the last month. The Council

**RESOLVED :** To write to Manjeet Gill at WLDC to inform her of the issues and ask for some clarification as to what actually occurred, and why the phone line was terminated.

**79 2013/14 To receive new correspondence not already included above, to be circulated at the meeting.**

No correspondence was circulated.

**80 2013/14 To receive the Minutes of the Planning Committee meetings published since the last Council meeting and adopt the recommendations contained therein.**

The Council considered the minutes of the Planning Committee meeting of 15th July 2013 and

**RESOLVED :** To concur with the actions taken by the Planning Committee and to adopt the minutes of the Committee meeting held on 15th July 2013.

**81 2013/14 To note income received during July 2013 and to approve the cash book as at the end of July 2013 and its reconciliation to the bank statements.**

The Council noted the following income received during July 2013.

**RECEIPTS**

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
		Opening balance	142,170.74
05.07.13	Co-operative Bank	Interest - current account	2.74
05.07.13	ESC Lottery Fund		5,466.00
<b>RECEIPTS, 2013/14 year to date</b>			<b>147,639.48</b>

**82 2013/14 To approve payments made in August.**

The Council examined the accounts already paid for supplies and services received since the last meeting and,

**RESOLVED :** That the following payments that were made in August should be approved.

<u>CHEQUE</u>			<u>NET</u>	<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>PAYMENTS</u>
Direct debit	Multidata	Broadband & line rental	33.43	6.69
		Calls	10.70	52.96

**Initialled ..... Chairman**

				2.14	
402508	H.M. Revenue & Customs	PAYE & NI, Month 4	552.00	-	552.00
402509	Mrs N. Altoft	Wages	776.59	-	
		Allotment Keys & Postage	28.20		804.79
402510	J Lyon	Wages	899.70	-	
		Mileage	23.85		923.55
402511	Mrs M. Brown	Wages	651.29	-	651.29
402512	EAU Centre	Rental for Library Apr/May/June	195.00		195.00
402513	Green Stripe	Oil	15.45	3.09	18.54
402514	AON Insurance	Mower Insurance	237.14		237.14
402515	SVHA	Office and room rental Q1 13/14	236.50		236.50
402516	Spencers Garage	Fuel	175.69	35.14	210.83
			<b>3,835.54</b>	<b>47.06</b>	<b>3,882.60</b>

**83 2013/14 To note income received during August 2013 and to approve the cash book as at the end of August 2013 and its reconciliation to the bank statements.**

The Council noted the following income received during August 2013.

**RECEIPTS**

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
		Opening balance	147,639.48
02.08.13	Kettle of Brigg	Interment - R.Wood BB33	500.00
02.08.13	H.D Tribe Funeral	Interment - W.N Ward AB9&10	150.00
02.08.13	K.J Morris	Memorial Application - BC13	25.00
02.08.13	Allotment Holders	Various	70.00
05.08.13	Co-operative Bank	Interest - current account&bond	503.93
09.08.13	HM Rev and Customs	VAT rebate	1,868.24
		<b>RECEIPTS, 2013/14 year to date</b>	<b>150,756.65</b>

**84 2013/14 To approve payments to be made.**

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

**RESOLVED : That the following payments should be approved.**

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
402517	H.M. Revenue & Customs	PAYE & NI, Month 5	552.00	-	552.00
402518	Mrs N. Altoft	Wages	776.59	-	776.59
402519	J Lyon	Wages	842.19	-	842.19
402520	Mrs M. Brown	Wages	574.71	-	
		Tennis Hut Decortion 'The Handyman'	97.50		672.21
402521	RoSPA	Play area inspections	195.00	39.00	234.00
402522	Scotter Good Companions	Grant	400.00		400.00
402523	Anglian Water	Cemetery&Allotments	38.28		38.28
402524	Pestx	Pest Control01/08-01/11	85.00	17.00	102.00
402525	Spencers Garage	Fuel	93.01	18.60	111.61
			<b>3,654.28</b>	<b>74.60</b>	<b>3,728.88</b>

**Initialed ..... Chairman**

The Chairman also asked the Council for approval to pay the final bills for the playing fields improvements when the money is received to do so, rather than waiting for the next meeting. The Council

**RESOLVED : To pay the relevant bills as they come in, once the money has been received.**

**85 2013/14 To take any points from members, identify items for the next agenda and to note urgent items of interest.**

Councillor Baker stated that the Youth Group would be moving back to the Eau Centre, this may require some small purchases to be made by the Clerk.

Councillor Armstrong informed the Council that there had still been no improvements to the paths in Susworth.

Councillor Rayner reported that there was a currently a White Swan sign on the bridge, further to that other Councillors noted other signs. The Clerk will call the establishment to ask them to take some down.

Councillor Bullivent informed the Council that there is a hole in the road on the main bend on Kirton Road. There is a cavity underneath with pipes etc. The Clerk will report this to LCC Highways.

Councillor Day asked the Council to note the 'Walk down memory lane' photograph show taking place at the Eau Centre on the 10th October from 6.30-8.30. Tickets are £2 and there will be refreshments and a slide show.

**86 2013/14 To consider whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting.**

**RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded for the following items of business on the basis that they relate to confidential personal information.**

**87 2013/14 To discuss the situation of the Clerk.**

**RESOLVED : To advertise for cover for the Clerk's maternity leave.**

**88 2013/14 To discuss the situation of the Village Person.**

Council considered recent incidents in the cemetery and

**RESOLVED: that there was nothing further that could be done at this stage.**

The Chairman declared the meeting closed at 8.32pm.

Clerk: .....

Chairman: .....

Date: .....

**Initialed ..... Chairman**