



SWATON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY NOV 21st 2017 AT 7.45PM IN THE VILLAGE HUT.

PUBLIC FORUM, 7.30pm.

One member of the public was present, but had no comments/questions for the Council.

The Chairman opened the meeting at 7.35pm.

PRESENT: Cllrs A Deptford, (Chairman), Mrs E Penketh, A Wilson, C. Richardson, D/Cllr Mrs K Cook and the Clerk, Mrs S McIntyre

1. **APOLOGIES FOR ABSENCE.** There were none.
2. **DECLARATIONS OF INTEREST/DISPENSATIONS.** Block exemption granted by the Clerk for matters in connection with the Swaton Play area and also the Precept.
3. **SIGNING OF THE MINUTES** - Clerks' Notes from the meeting of Sept 25th, 2017. Cllr Wilson proposed and Cllr Mrs Penketh seconded that these be approved as a true record.
All agreed, the Resolution was passed, the Chairman signed the Minutes.
4. **CO-OPTION OF COUNCILLOR.** No election had been called for the Council vacancy. It was proposed by Cllr Deptford and seconded by Cllr Richardson that Mrs S Murphy-Mann be co-opted to the Council. All agreed, the Resolution was passed. Mrs Murphy-Mann was not present, documentation will be taken to her for completion prior to taking her seat in the January meeting.
5. **COUNTY/DISTRICT/POLICE MATTERS.** No County or Police representative and no apologies. D/Cllr Mrs K Cook spoke about the recent cluster meeting with the PCC present. Around 40 people had attended and there were some interesting and varied questions, and was a good networking opportunity for those present. Many local councils had supported the Fairer Funding for Lincolnshire campaign. A questionnaire is going round about the impact of the 'switch off' for local lighting – it can be found on www.lincolnshire.gov.uk/streetlighting There is also a survey at www.n-kesteven.gov.uk/TellUs2017 about the local plan 2018-21. Funding is still available for those communities who are producing Neighbourhood Plans.
6. **PLAY AREA UPDATE.** Block Dispensation. Cllr Mrs Penketh said there was £10700 available for some equipment. After liaison with the suppliers this will result in 2x cradle swings, a 5 piece trim trail and a childrens' springer. Lincs FA may assist towards new goal posts. She was hoping for the new equipment to be installed before Christmas.
7. **LITTER PICKING.** The new bins are being used and emptied. Some dog fouling is still present in certain areas.
8. **INCREASE IN COUNCILLORS TO 7.** Advice had been received regarding increasing the Councillors from 5 to 7. This had been circulated along with various observations. It

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was proposed by Cllr Deptford and seconded by Cllr Richardson that the Clerk writes to NKDC, as per the advice, and request the Council increases to 7 Councillors. All agreed, the Resolution was passed.

9. **APPOINTMENT OF VILLAGE CO-ORDINATORS.** Advice had been obtained from various sources which had been circulated by the Clerk. After discussion, it was proposed by Cllr Richardson and seconded by Cllr Mrs Penketh that the following people be appointed as village co-ordinators to take their place in the January meeting – where Terms of Reference will be agreed.

Mrs J Patrick – Footpaths/Tidy Village/Speeding.

Mr C Champion – Planning/Open Spaces/Play area.

All agreed, the Resolution was passed.

The below amendment to Standing Orders had been circulated to all Councillors. It was proposed by Cllr Mrs Penketh and seconded by Cllr Wilson that this amendment be adopted and added to the existing Item 18:

ITEM 18.

(C) The Council, by Resolution, may appoint non-Councillors to the role of Village Co-ordinator. They cannot be appointed to duties involving handling of council finances/budget or staff management.

A Co-ordinator will be a non-voting member, and sit at the table to advise/discuss areas of their responsibility.

They will leave the meeting during confidential business, unless it involves their area(s) of responsibility.

A Co-ordinator does not count towards a quorum and should sign a disclosure form, and agree the adopted Code of Conduct and Standing Orders.

10. **FINANCE –**

- **Monthly report** from RFO. It was proposed by Cllr Wilson and seconded by Cllr Mrs Penketh that the report be accepted. All agreed, the resolution was passed.
- **Signing of Cheques and approval of BACS payments.** The following additional BACS payment was proposed by Cllr Wilson, seconded by Cllr Richardson and resolved.

Mrs S McIntyre	Expenses Oct/Nov	£23.00
LALC AGM	Oct 2017 AGM	£10.00

- **Budget 2018/19.** The RFO had circulated a proposed budget prior to the meeting in which he suggested a precept of £2000. After discussion it was proposed by Cllr Wilson and seconded by Cllr Richardson that the requested precept should remain at £2500. The S.137 funding should be increased to cover any unexpected expenditure which would benefit the village. Cllr Mrs Penketh voted for this, Cllr Deptford voted against and requested a recorded vote. The resolution was passed by 3 votes to 1. Provided nothing came through from NKDC prior to the January meeting, the precept to be requested will be £2500.

11. **CLERK'S REPORT AND UPDATES.**

- **NKDC** – Christmas bin collection dates – poster circulated.
- **LCC Highways contact details** – Circulated.
- **Cluster meeting with PCC** – discussed at item 5.

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- **Electoral Register** – forms completed for Councillors to receive electoral registers and amendments until May 2019.
12. **TRAINING.** Dates circulated along with the latest LALC news. Clerk to check relevance for new Councillor and Co-ordinators.
13. **LALC.**
- **Transparency Code Drop in Session** – Feb 1st 2018 at LALC, 11.30-13.30. Will consider nearer the time.
 - **LALC AGM.** Clerk attended – report circulated.
14. **PLANNING:**
- **17/1414/HOUS.** East Cottage, West End. No Objections submitted.
 - **17/1235/FUL.** Crampton's Yard, High Street – amendment – No Objections. This has now been approved.
 - **17/1236/OUT.** Dwelling plus access, South of North Drove – Granted.
15. **URGENT MATTERS FOR DISCUSSION.** Any urgent matters which have occurred after the agenda was published – these can be discussed but no resolution can be made. Check on progress on re-instatement of footpath behind Bus Shelter behind Old Post Office Barns. Also check on trimming back of bushes behind this bus shelter. Cllr Mrs Cook will check as to whether the footpath at the North end of the village will be sided back by LCC.
16. **DATES OF NEXT MEETINGS** – It was proposed by Cllr Deptford and seconded by Cllr Wilson that the following dates be agreed.
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| Tuesday January 16 th . | Tuesday March 20 th , |
| Tuesday May 15 th – Annual Parish Meeting 7.30pm; | Annual Meeting of the PC 8pm. |
| Tuesday July 17 th | Tuesday Sept 18 th Tues Nov 20 th . |
- The meeting closed at 8.57pm.