



## SWATON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY MARCH 20<sup>th</sup>, 2018 AT 7.45PM IN THE VILLAGE HUT.

**PUBLIC FORUM, 7.30pm.** Village representatives Mrs J Patrick and Mr C Campion were present.

There were no comments/questions.

The Chairman opened the meeting at 7.30pm.

**PRESENT:** Cllrs A Deptford, (Chairman), Mrs E Penketh, C. Richardson, Cllr Mrs Murphy-Mann, and the Clerk, Mrs S McIntyre

1. **APOLOGIES FOR ABSENCE.** There were none.
2. **DECLARATIONS OF INTEREST/DISPENSATIONS.** Block exemption granted by the Clerk for matters in connection with the Swaton Play area and also the Precept. Cllr Wilson – Planning (Goosegate House)
3. **SIGNING OF THE MINUTES** - Clerks' Notes from the meeting of January 16<sup>th</sup>, 2018. Cllr proposed and Cllr Mrs Penketh seconded that these be approved as a true record. All agreed, the Resolution was passed, the Chairman signed the Minutes.
4. **COUNTY/DISTRICT/POLICE MATTERS.** D/Cllr Mrs Cook had been delayed due to a prior meeting. No other representative present. The Chairman reported that PCSO Welby-Everard was investigating a report of crime but had reassured the Chairman there was no need for concern.
5. **PLAY AREA UPDATE.** Block Dispensation. There is just over £2000 in hand for the play area. A Committee meeting is set for March 21<sup>st</sup>. An application has been submitted to the Greggs Foundation to fund some football equipment. Cllr Mrs Penketh had met on site with representatives from the Lincs Rural Housing Association – they had donated previously – and there is a possibility of further funding. There is little grant funding available at the moment.
6. **LITTER PICKING.** Annual report received, circulated and submitted to NKDC. Two new grabbers were requested and have been received.
7. **RECENT SNOW/THAW.** Two vehicles had been stuck in drifting snow in side roads. Otherwise no major problems reported.
8. **FLOODING.** Cllr Richardson reported from a meeting with Black Sluice representatives. There is bank strengthening work going on along the Fourty Foot. This may be some work regarding flood control. There may also be some work upstream of Swaton – the EA has a winter 2020 deadline to carry out some flood works.  
Close meeting 7.37pm for public to speak.  
Open meeting 7.38pm

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9. **DATA PROTECTION.** Report circulated. Updates to date. The Chairman said the deadline for compliance was May 25<sup>th</sup>. He said there may be a volunteer to be a DPO if needed.

Close meeting 7.43pm

Open meeting 7.47pm

Cllr Mrs Penketh is attending meeting in April through her other interests. The Clerk undertook an SLCC webinar last month. There was a general discussion about possible implications.

Close meeting 7.48pm

Open meeting 7.50pm

There will be some new policies to adopt in due course. The various Council advice organisations are still preparing these. The Chairman advised a “Watch and Wait” approach. The Clerk will keep the Councillors informed of relevant advice received. The May meeting is in advance of the May 25<sup>th</sup> deadline so Resolutions and action can come from there.

### 10. HIGHWAYS MATTERS.

- **Walkabout with Highways Representatives.** The afternoon of May 1<sup>st</sup> was the best date. The Clerk has informed LCC. Cllr Murphy-Mann and the Chairman are plotting various Highways problems in the village and a map being produced. There was a discussion about the condition of the roads.
- **Potholes at West End.** This was covered in the above discussion – report to LCC meeting.
- **Dangerous overgrown hedge approaching A52.** This will brought up at the above meeting.
- **Grass verge cutting 2018.** A decision regarding village grass cutting had to be made before the meeting. LCC has been informed the verge cutting will be done as per last year, by the village. An LCC grant will be awarded for this. Decision approved by all and agreed.

### 11. FINANCE –

- **Monthly report** from RFO was explained and questions answered. It was proposed by Cllr Mrs Murphy-Mann and seconded by Cllr Mrs Penketh that the report be accepted, and the below BACS payment approved. All agreed, the resolution was passed.
- **Signing of Cheques and approval of BACS payments.**

Mrs S McIntyre	Expenses	Feb/March	£59.00
LALC Training			£20.00
LALC annual subs (due April 1 <sup>st</sup> )			£84.07 inc VAT
- **External Auditor** – The External Auditor will change this year. Due to grants received for the play area, Swaton will be liable for a higher level audit than usual. Details will be circulated as and when they are know. **Internal Auditor** – To be appointed for the May meeting (Agenda May)

### 12. CHAIRMAN’S REPORT.

- **Hare Coursing.** The Chairman’s correspondence with the PCC had been circulated.

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- **Street Lighting.** Various faulty lights have been reported and chased up where necessary. The telephone box has been removed, a promised new light to go there is being chased.

### 13. CLERK'S REPORT AND UPDATES.

- **Increase in Councillors.** Community Governance Review underway. No information regarding progress has been received.
- **LCC Community Resilience Group** – E mail 2/3/18 circulated. For flooding/snow/emergencies should it be necessary.
- **DEFRA (through LALC)** – Consultation on tackling crime – circulated.
- **Anglian Water** – South 40foot pilot consultation – circulated.
- **Best Kept Town/Village** – circulated. There was no interest in taking part this year.
- **Western Power** – investment plans 20/3/18 at Grantham. No one attended.
- **Lincs PCC** – Newsletter details – Cllr Mrs Penketh replied

### 14. LALC NEWS and TRAINING.

**Annual Training Scheme** – After discussion it was agreed to join the Training scheme this year and all Councillors were encouraged to undertake refresher training plus anything relevant during this year. The invoice to be paid at the due April 1<sup>st</sup> date. Proposed Cllr Mrs Penketh and seconded by Cllr Richardson. All agreed, Resolution passed.

#### **Training Undertaken:**

- New Cllr Training Jan 31<sup>st</sup> – Cllr Mrs Murphy-Mann, Mrs Patrick. Mr Campion attended. They reported this was generally useful, but some Councillors present dominated some of the discussions with their own concerns.
- **SLCC webinar on Data Protection** – Clerk participated. This was very professional and useful. Support documentation very thorough.

15. **PLANNING: 17/0132/HOUS.** Erection of 2 storey side extension, plus rear single storey orangery – Goosegate House. Cllr Wilson declared an Interest. He did not wish to speak. He left the meeting. It was proposed by the Chairman and seconded by Cllr Richardson that 'No Objections' should be returned to NKDC. Cllr Wilson returned to the meeting.

16. **URGENT MATTERS FOR DISCUSSION.** The Chairman and Clerk explained the Annual May meetings. Any items for the Annual Meeting to go to the Clerk well in time. **Internal Auditor appointment** – to be on the agenda.

17. **DATES OF NEXT MEETINGS** – Tuesday May 15<sup>th</sup>, **Annual Parish Meeting 7.30pm, followed by Annual Meeting of the Parish Council at 8.00pm.**

The meeting closed at 8.29pm.