

Folkingham Parish Council
NOTICE OF PARISH
ANNUAL GENERAL MEETING

To be held on

Thursday 12th May 2016

At 7.00pm in Folkingham Village Hall

To be followed by the **Parish Council Meeting** at approx. 7.30pm

AGM AGENDA

1. Welcome and introductions. The Clerk will outline the duties and responsibilities of Parish Councillors.
2. Minutes of AGM held on 14th May 2015
3. Matters Arising
4. Annual Chairman's Report
5. Annual Financial Report from the Clerk
6. Election of:
 - a) Chairman
 - b) Vice Chair
 - a) Committees:
 - a.i) Finance Committee (Clerk plus 2-3 others)
 - a.ii) Traffic Committee (proposed Cllr Weston Smith plus 2-3 others)
 - a.iii) Allotment Committee (proposed Cllr Robb plus 2-3 others)
 - a.iv) Council Standing Orders Committee (Chairman & Clerk plus 2-3 others)
7. Any Other Business

FPC MEETING AGENDA

1. Welcome and Chairman's Remarks
2. Apologies for absence
3. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs
4. Public Questions
5. Notes of the last meeting of the Council on 17th March 2016 to be approved as the minutes
6. Matters arising – to include updates from previous meetings unless covered by a separate agenda item.
7. Traffic Calming Update
 - a. Speeding
 - b. Road surfacing issues (to include a query regarding Billingborough Road)
8. Reports SKDC/LCC

9. Playing Field
10. Grass Cutting
11. Allotments Update
12. Village Green
13. Summer Events
 - a. Folkingham Fayre
 - b. Playing Field Picnic
 - c. Churchfields Street Party
14. Folkingham Flyer
15. Planning
16. Finance:
 - a. To review payments and receipts made and received since last meeting
 - b. To approve payments to be made.
17. Training Update:
 - a. Options available for forthcoming Training Events – discuss attendance as required.
18. Correspondence
19. To confirm the date of the next meeting, provisionally scheduled for 14th July 2016.
20. For consideration: To review and consider statutory requirements of the Council and agree forward planning in relation to these. This includes a review of Council Standing Orders and the proposal of the creation of a committee to work on this review.
21. Any Other Business
22. Closure

Please Note:

- It is respectfully requested that items requiring clarification or further information are to be raised with the Clerk before the meeting.
- Members of the Public are advised that, because a Parish Council Meeting is an Official Council Meeting, after Public Questions are closed they are no longer able to comment or raise questions unless invited to do so.
- Items requiring consideration are issues requiring a decision by the council and may need to be added to future meeting agendas.
- Any requests for financial contribution from the council should be directed to the Clerk, in writing via e-mail or post, no less than 2 weeks prior to the next meeting. This is to allow circulation to Councillors so that full consideration can be given and a decision can be reached at the meeting itself.

Emma Walken
Clerk to Folkingham Parish Council
01529 497552
folkinghamclerk@gmail.com