

Folkingham Parish Council
NOTICE OF PARISH
ANNUAL GENERAL MEETING

To be held on

Thursday 17th May 2018

At 7.00pm in Folkingham Village Hall

To be followed by the **Parish Council Meeting** at approx. 7.30pm

AGM AGENDA

1. Welcome and introductions. The Clerk will outline the duties and responsibilities of Parish Councillors.
2. Minutes of the last AGM held on 18th May 2017 to be approved as the minutes
3. Matters Arising
4. Annual Chairman's Report
5. Election of:
 - a) Chairman
 - b) Vice Chair
6. Annual Financial Report from the Clerk
 - a) Approve Accounts 2017/18 for Audit Submission
 - b) Approve Budget 2018/19
7. Committees review:
 - a) Finance Committee
 - b) Traffic Committee
 - c) Allotment Committee
8. Any Other Business

PARISH COUNCIL MEETING

FPC MEETING AGENDA

1. Welcome and Chairman's Remarks
2. Apologies for absence
3. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPs
4. Public Questions
5. Notes of the last meeting of the Council held on 15th March 2018 to be approved as the minutes
6. Matters arising – to include updates from previous meetings unless covered by a separate agenda item.
7. Reports SKDC/LCC

8. Traffic Calming Update
9. Playing Field
10. Grass Cutting
11. Allotments Update
12. Village Green
13. Summer Events
14. Folkingham Flyer
15. Planning
16. Finance:
 - a. To review payments and receipts made and received since last meeting
 - b. To approve payments to be made.
17. Training Update:
 - a. Options available for forthcoming Training Events – discuss attendance as required.
18. Correspondence
19. To confirm the date of the next meeting, provisionally scheduled for 12th July 2018.
20. Any Other Business
21. Closure

Please Note:

- It is respectfully requested that items requiring clarification or further information are to be raised with the Clerk before the meeting.
- Members of the Public are advised that, because a Parish Council Meeting is an Official Council Meeting, after Public Questions are closed they are no longer able to comment or raise questions unless invited to do so.
- Items requiring consideration are issues requiring a decision by the council and may need to be added to future meeting agendas.
- Any requests for financial contribution from the council should be directed to the Clerk, in writing via e-mail or post, no less than 2 weeks prior to the next meeting. This is to allow circulation to Councillors so that full consideration can be given and a decision can be reached at the meeting itself.

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