

Folkingham Parish Council
MINUTES OF PARISH COUNCIL MEETING
held on **Thursday 18th May 2017**

Item	Action
<p>1. Welcome & Chairman's Remarks The meeting commenced at 19:27 immediately after the close of the AGM. The Chairman – Cllr Ray Wright, FPC Cllrs Phara Hansen, Hannah Weston Smith (vice-chair), Richard Clark and Stuart Cameron-Clark were present, along with Emma Walken (Clerk) and 3 members of the public.</p>	
<p>2. Apologies – Apologies for absence were received from Cllr Lucy Robb.</p>	
<p>3. Declarations</p> <p>No declarations of interest were made.</p>	
<p>4. Public Questions</p> <p>The Chairman – Cllr Ray Wright, welcomed those present and invited any public comments or questions. The following comments were made by members of the public:</p> <p>a) A member of public raised concerns about over-hanging trees on the footpath between Wilkie Drive and Churchfields Road causing an obstruction. A discussion was had about the possibility of either pruning back ourselves or approaching the homeowners to do so.</p> <p>b) It was noted that the metal litter bin adjacent to the entrance to the playing field is badly rusted and starting to fall apart. It is unclear if this bin is the responsibility of SKDC or FPC so this will be investigated further and reported.</p> <p>c) The Birch Trees on the Green in Churchfields Road have now become so low and over hanging as to cause an obstruction on the footpath. An offer to resolve this was made by a member of the Council.</p> <p>d) Car parking issues on Churchfields Road were again raised. This is becoming of increased concern to many residents and therefore the Council. Members present were reminded that the Council have no powers and that unless the parking is illegal there is little the Police can do either. However the local PSCOs are aware of our concerns and have advised residents to report all issues by calling 101 or via email (with photographs if possible) to Bourne&Billingborough@lincs.pnn.police.uk</p> <p>e) A complaint was made about the condition of the front and rear gardens of a property on the North side of West Street. It was noted that as issues such as this have been raised before, the council is aware that unless there is a hazard or other health & safety concern there is very little that can be done. It will be investigated as to whether the property concerned is privately owned as SKDC housing may be able to assist if appropriate.</p> <p>No other public questions were raised.</p>	<p style="text-align: center;">EW</p> <p style="text-align: center;">HWS</p>
<p>5. Notes of the meeting held on 16th March 2017</p> <p>The notes of the meeting held on 16th March 2017 were approved, signed by the Chairman as a true record of proceedings and accepted as the minutes.</p>	
<p>6. Matters Arising – updates from previous meetings unless covered by a separate agenda item.</p> <p>a) The matter of overgrown shrubbery at the bottom of Chapel Lane at the junction with Spring Lane was again raised. The landowner has now been contacted and has promised on several occasions to clear this. At the last meeting Cllr Hill suggested that it may be worth contacting the Highways Team with a view to charging costs back to the landowner. Clerk to investigate. (NB This has now been reported)</p> <p>b) The report of loose slabs around the Pavilion on the playing field needs to be raised with RFFC (NB This has now been raised – RFFC to rectify asap)</p> <p>c) The removal of the rogue post on the Market Square Green has been arranged.</p>	<p style="text-align: center;">EW</p>
<p>7. Reports from SKDC/LCC</p> <p>There were no reports from SKDC or LCC</p>	

<p>8. Process for filling Councillor Vacancy</p> <p>The Clerk reminded the Council of the process for filling the vacancy caused by the resignation of Cllr Victoria Strauss. FPC is required to post a notice of vacancy. A by-election to fill the vacancy will be held if within 14 days from the date posted ten electors for the ward/parish give notice in writing claiming such an election to the Returning Officer. If no such notice is given the Parish Council will fill the vacancy by co-option. The required notice was posted on 5th May 2017. It is likely that a vacancy advertisement will be posted after 22nd May 2017. The Clerk advised the council that one parishioner had already expressed an interest in the post and as such it is hoped a new councillor will be in post by the date of the next FPC meeting.</p>	
<p>9. Traffic Calming Update</p> <p>The current placement of the 30 mph passive speed signs will be changed shortly in accordance with the rules that require them to be in place for no longer than 6 weeks without a 2 week break. Signs will be positioned in new placements on the next round.</p> <p>Councillor Weston Smith shared designs for the proposed entry gate effect signs into the village highlighting the 30 mph limit. The council voted on the purchase of this sign and the proposal was agreed unanimously. As previously discussed the first 'gate' sign will be placed on the Pickworth Road end of the village and purchased by FPC – further signs on the North and South entry points on the A15 will be provided via fundraising efforts in the future.</p>	
<p>10. Playing Field</p> <p>No issues were raised.</p>	
<p>11. Grass Cutting</p> <p>No specific issue though several councillors noted that we were still awaiting clarification on the current cutting schedule agreement. The Clerk offered to send a map of the village to the current contractor to request clarification on the current agreement.</p>	<p>EW</p>
<p>12. Allotments</p> <p>All plots are tenanted with one resident on the waiting list. All rents have now been received. 1 plot will become vacant from October onwards. No other updates.</p> <p><i>NB: Since this meeting a plot has become available with immediate effect. Any residents interested in taking this on should contact the Clerk on 497552 or at folkinghamclerk@gmail.com</i></p>	
<p>13. Village Green</p> <p>Some of the trees are in need of pruning. Volunteers were suggested and will be approached.</p>	<p>HWS</p>
<p>14. Summer Events</p> <p>a) Folkingham Fayre & Dog Show will be held on 29th July to coincide with the beer Festival weekend held at The New Inn. Cllr Weston Smith to ask if Emma Yardley is willing to organise the Dog Show again. It was also suggested that a Cake Show be organised as part of the events. Anyone wishing to book a stall should contact Cllr Weston Smith or the Clerk. Clerk to notify insurance company and local police as required by insurers.</p> <p>b) A picnic in the Park will be organised for some time in August with a suggestion that it includes a rounders tournament/match and perhaps the bouncy castle if it can be borrowed from the Church.</p>	
<p>15. Folkingham Flyer</p> <p>Cllr Clerk shared a draft of the flyer with the council. The next edition should be available very soon. Any suggestions or comments for items to be included are gratefully received.</p>	<p>RC/ HWS</p>
<p>16. Planning Applications received/decisions made by the SKDC planning department are as follows:</p> <p>a) No new applications have been received.</p> <p>b) The applications to make alterations to the boundary walls/entrances outside both The Old Workhouse and The Old Rectory on West Street have been approved.</p> <p>c) An application to change windows and make other internal changes at 8 Chapel Lane have been approved.</p> <p>d) The application to convert Hansen's Chocolate House into 2 dwellings has been withdrawn by the applicant.</p>	

<p>17. Finance</p> <p>The Clerk provided all councillors with a Financial Summary, including cheques to be presented at the meeting. All were accepted.</p>	
<p>18. Training Update</p> <p>The Clerk reminded Councillors that training days are available from LALC by request.</p>	
<p>19. Correspondence</p> <p>No further correspondence was received</p>	
<p>20. Future Meetings</p> <p>The date of the next meeting is confirmed as Thursday 20th July 2017 at 7.30pm in Folkingham Village Hall.</p> <p>2017 Meeting Schedule:</p> <p>21st September and 16th November</p>	
<p>22. Any Other Business</p> <p>a) It has been requested that FPC take over the organisation and maintenance of the village defibrillators. Cllr Cameron-Clerk offered to take on this responsibility.</p> <p>b) The council would like to arrange a parting gift to thank Cllr Victoria Strauss for 19 outstanding years of service to the Parish Council. Cllr Weston Smith offered to arrange this.</p>	
<p>23. There being no further business the meeting closed at 8.25 pm</p>	

Matters requiring resolution (a vote/decision) are required to be provided to the Clerk in writing at least 14 working days before the date of the next meeting for circulation to the Council and inclusion on the Agenda.

Requests for Community Grants (funding/donations) must be submitted via a 'Grant Request Form' (available from the Clerk) and must be submitted at least 14 days before the date of the next meeting for circulation to the Council and inclusion on the Agenda.

Copies of Minutes and Agendas, along with meeting dates and councillor contact details are posted on the Parish Council Notice Boards and website.

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