

MEMORIAL PERMIT APPLICATION FORM

Bardney Group Parish Council will grant permission to carry out memorial works on the grave detailed below, subject to the acceptance of the following conditions by the Grave Owner / Applicant and Mason. No work should be started on a memorial before the Clerk to the Council has approved it. Bardney Group Parish Council will not be responsible for any losses incurred for works to a memorial that were not approved.

Cemetery	Bardney Cemetery, Horncastle Road	Section		Grave number	
Full Name of Deceased					

Section 1: To be read and signed by the Memorial Mason carrying out the work

DESCRIPTION OF WORK (please tick as appropriate).

Erection of Headstone		Additional Inscription	
Installation of Cremation Plaque/Flat Stone		Installation of Vase	
Installation of Kerbstone / Footstone		Other (please specify)	

DETAILS OF THE MEMORIAL: (Please supply diagram)

Dimensions			
Colour		Material	
Inscription			

We confirm that:

- The memorial has been manufactured and erected in accordance with the minimum standards as outlined by NAMM or BRAMM and all work carried out on the memorial will be in accordance with the same standards.
- We will be responsible for any damage caused to Council property, surrounding memorials, turf etc. caused by the negligence of any workmen employed by this company or by any sub-contractor employed on the company's behalf.
- We will not carry out any work on site if a funeral is in progress.
- The applicant has seen and approved the specifications as detailed.
- We have notified the owner of the exclusive right that the memorial remains their property and that they are responsible for keeping it in good and safe condition at all times.
- We have advised the owner to consider insuring the memorial against accidental damage and vandalism.
- We will give Bardney Group Parish Council at least 14 days notice of any intention to install/remove/repair a memorial in order that they may mark the correct location.
- We understand that if we install/remove/repair a memorial without providing Bardney Group Parish Council with the appropriate notice that we will be responsible for any costs in moving the memorial/rectifying any errors made.

SIGNED **DATE**

PRINT NAME

POSTION IN COMPANY

Section 2: To be read and signed by the Grave Owner / Burial Applicant

Full Name	
Address	
Telephone	
Email	

I understand that:

- I am responsible for the costs of erecting and maintaining the memorial
- The memorial remains my property and as the owner of the grant of exclusive right of burial/executor/next of kin I am responsible for keeping the memorial in good repair at all times to meet current and any future health and safety regulations or rules that may apply/be applied
- Bardney Group Parish Council may undertake random testing of memorials to ensure that I am complying with my obligations.
- If the memorial is found to be in an unsafe condition at any time, it may be laid flat/removed without prior notice and that I will be responsible for the cost of removal and an renovation/repair works if I choose of have the memorial reinstated.
- I must notify the Clerk to the Council immediately of any change of address

SIGNED **DATE**

OFFICE USE

Exclusive Right Number		Number in Burials Register		Memorial Permit Number	
Date Exclusive Rights Fee Paid		Date Memorial Fee Paid			