

ANNUAL RISK AND CONDITION ASSESSMENT OF ASSETS AND AMENITIES

Schedule

1. FLOOD RELIEF DYKE

- Maintain an up to date diagram of the village drainage system
- Check visually, twice a year (April and November) the following items:
 - walk the whole dyke and check for collapse, silting, debris causing obstruction and excessive vegetation. Clear as required.
 - all land drains, run offs and gulleys including:
 - land drain from “Roy’s” pond (crosses School Lane to the dyke) to ensure it runs freely into the dyke
 - run offs at bottom of Brattleby Hill (to be concreted by Highways).
 - road gulley outside School House
 - manhole at corner of School House and dyke
 - new head walls for erosion i.e. both sides of road
 - land drain running out of left hand field by headwall
 - stream under the road (B1398) and down fish pond belt
 - road gulleys on B1398 including outflow into Snowdrop wood.

2. VILLAGE SIGN

- Check general condition of post and sign
- Check top fixing of sign to post

3. ELECTRICITY SUB STATION (B1398)

- Check for overgrown vegetation and contact National Grid if necessary

4. BUS SHELTER

- Check general condition

5. TELEPHONE BOX

- Check general condition

6. LAMP POSTS

- Check general condition

7. PADDOCK
 - Check condition of trees, hedges, gate, bench etc.
8. CHURCH GATE AND WAR MEMORIAL - B1398
 - Paint gate as required
 - Weed kill around gate/cut back hedge to path to church as required
 - Check condition of signboard
 - Check/clean names on memorial
9. CHURCH GATE (THORPE LANE)
 - Check condition
 - Check tree branches around street lamp
10. CHURCH YARD
 - Check gutters, downpipes and drainage from spire/parapet
 - Weed kill path
 - Check paths for condition
 - Produce annual grass cutting rota
11. TREES ON MILLENIUM AVENUE AND MIDDLE STREET
 - Inspect condition of trees
 - Remove lower branches, tubes, supports as required
12. SPEED LIMIT/ VILLAGE SIGNS AND ROAD MARKINGS
 - Check condition of signs and markings
13. NORTH LAY-BY
 - Check condition of area
14. VILLAGE ROADS AND FOOTPATHS
 - Check roads, paths and verges for deterioration, overgrowth etc
15. SOUTH END
 - Inspect Thorpe Lane flooding/gulleys
 - Check condition of trees on Thorpe Lane
 - Check dyke/run-off opposite Mr. Blackbourn's house
 - Check condition of trees around Mr. Blackbourn's house

ACTION LIST FROM INSPECTION ON 8 September 2014

Flood relief dyke, road gulleys etc.

Action

- New concreted gully not taking water

Highways

Brattleby Hill

No action required

Electricity sub-station

No action required

Bus Shelter

- Gutter stop end required

Done

Telephone Box

- Consider repainting in 2015

MS/JS

Lamp Posts

No action required

Paddock

- Instruct Green Grass to weed treat

MS/AB

School Lane

- Pot holes developing opposite Manor Ley

Highways

Church Gate and War Memorial

- Weed kill path around gate in early spring
- Notice board post needs replacing
- Paint gate 2015

GGC
MS/JS
AB

Church Gate (Thorpe Lane)

- Consider re-staining in 2015

tba

Church Yard

- Re-build stone walls (ongoing). Seek grant.

AB

Trees on Millennium Avenue and Middle Street

- Remove tubes, supports and lower branches Ongoing

B1398

- Repair/re-surface lay-by opposite bus shelter Highways
- Cut back growth and clear footpath from North lay-by to substation Arranged
- Suspected Japanese knotweed on J Wright's land Treated
- Cut back hedge opposite Andromeda/Sunnyside MS
- Replace missing speed repeater Highways
- Main sewer cover loose (opposite Sunnyside) Highways

Thorpe Lane

- Replace new saplings which have died In hand

North Lay-By

- Improve area with fencing, footpath, seeding etc Highways

Back Lane

No action required

Updated 1 December 2014

LIST OF WORKS TO BE REFERRED TO HIGHWAYS DEPARTMENT

1. Check/clear all road gulleys throughout village
2. Repair/connect road gulleys in Thorpe Lane
3. Repair/connect road gulley in School Lane
4. Manhole in road (B1398 opposite Sunnyside) loose
5. Repair/re-surface lay-by opposite bus shelter (B1398)
6. Repair/re-surface Thorpe Lane where required
7. Improve north lay-by with fencing, footpath, seeding etc
8. Replace missing speed repeaters
9. Pot holes on School Lane

September 2014