

BRATTLEBY PARISH COUNCIL
COMMUNITY EMERGENCY PLAN

Version: 3/2016

The Emergency Co-ordinator is M. Spencer 730466

The deputy Emergency Co-ordinator is J. Scott 730561

THE VILLAGE DEFIBRILLATOR IS STORED ON THE BUS SHELTER.

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DISTRIBUTION LIST:

NAME	ADDRESS	EMAIL ADDRESS
M Spencer	Manor Ley School La Brattleby LN1 2SQ	mikey.spencer@btinternet.com
J Scott	Sunnyside, Brattleby, LN1 2SQ	jmsco1@tiscali.co.uk
D Wolsey	Woodforths Cottage, Brattleby LN1 2SQ	
A Brooks	The Garden House, Brattleby LN1 2SQ	
M Vahl	Glebe Farm, Cliff Top, Brattleby LN1 2SQ	martha@cict.demon.co.uk
J Spratley	Wellspring House, Brattleby LN1 2SQ	
WLDC EPO	Guildhall, Marshall's Yard, Gainsborough	paula.ireland@lincoln.fire-uk.org
Brattleby website	via M. Vahl	
Publicise on noticeboard	via J. Scott	Jmsco1@tiscali.co.uk
LCC EPO	South Park Avenue, Lincoln LN5 8EL	epu@lincoln.fire-uk.org
Cllr. Roger Patterson	33 Devonshire Road, Scampton, LN1 2UB	rogermpatterson@aol.com

EPO = Emergency Planning Officer

EMERGENCY PLAN

1 Purpose

The purpose of the plan is to provide a self-help guide to the resources available within the community to support it in a crisis and the particular procedures to be followed for specific crisis, especially if the emergency services or relevant local authority support is delayed due to the scope and nature of the emergency.

2 Activation

This plan will be activated by the Emergency Co-ordinator. Where the decision to implement the plan has been taken then the County and Borough Council should be advised that the plan has been activated.

Telephone number contacts are:

a *West Lindsey District Council Contact Numbers:*

Working Hours:	01427 676676
Outside Normal Hours:	01427 613960

b *Lincolnshire County Council, Emergency Planning*

Working Hours:	01522 582220
Outside Normal Hours:	01522 582238

3 Resources Available to the Community

A list of resources potentially available within the community is at Annex B.

4 Useful Contact Numbers

A list of other relevant contact numbers and web sites for the emergency services, local authorities and other relevant organisations is at Annex C.

5 Community Response

- Where possible identify a small team of people from the community that could assist in developing the plan and in responding to an emergency
- Identify a suitable location for those involved in coordinating the response to meet if necessary
- Provide a link between the local community and Emergency Services and Local Authority
- Activate the emergency plan on notification of an emergency incident
- Co-ordinate the response of the Community

In a response to any incident those involved should always be aware of their own Health and Safety and that of others.

6 Community members willing to assist in an emergency

Name	Contact Numbers (Home, Work, Mobile)
M and A Spencer J and C Scott	730466 730561/07990786931
D and L Wolsey A Brooks and B Nelson	730954 730132
M Vahl J Spratley	738257 731157
J Wright	730761
S Moore	730436
H Townsend	730967
Cllr. R. Patterson Dr Kaval Patel	730316/07772586543 731416

7 Vulnerable People

There are likely to be a number of groups of people in any community who, in an emergency, should be considered as potentially vulnerable:

- a. Older people with mobility limitations.
- b. Disabled people (including physical disability and learning disability).
- c. Blind and visually impaired people.
- d. Parents who are on their own with young children.
- e. Anyone in charge of a group of children when the emergency occurs eg school, playgroup staff, Guide and Scout groups.
- f. Newcomers to the parish who may not know all its facilities.
- g. Hearing impaired people. It should also be noted that people who are deaf or hard of hearing may not be aware of broadcast alerts and may need a personal visit to ensure they know of any risks the community is being alerted to.

It is good practice to make an offer of help to them in a crisis if enough people are available. The community should identify any sheltered housing complexes and nursing/residential homes and should check with the warden or other responsible persons that they have a plan which will help ensure the continuing safety of residents in the event of any foreseeable crisis.

ANNEX A - LOCAL HAZARDS AND THREATS

Guidance:

1. Include a small scale map of the community in this plan and ensure that a larger scale Ordnance Survey or similar map is available in the event of an emergency.
2. Mark the following information on the map if it is known, using your own key to the symbols used and show that key on the map or a separate referenced sheet:
 - a. Main routes into the community; e.g. road and rail.
 - b. 'Black spots' for mobile phones and VHF radio (if known).
 - c. Potential locations for helicopter landing zones (clear of trees, buildings, power lines and other vertical obstructions).
 - d. Possible locations for community emergency accommodation.
 - e. Locations where the emergency services could set up an operating location in the community (eg office and storage space).
 - f. Schools, halls, sports centres and other places of 'gathering'.
 - g. Hospitals.
 - h. Care or other residential homes.

Local hazards and threats

Local areas may be prone to particular hazards and threats which are best known to the local people and best identified by them.

Record here known/possible hazards and threats.

HAZARD	LOCATION	CONTACT TELEPHONE NUMBER
Flooding	Back Lane, School Lane, Lincoln Road, East Lane	
Aircraft crash		
Loss of electricity for long periods		
Trees falling on people/property/roads		
Road Traffic accidents		
Hazardous spillage eg petrol, chemicals		
Extreme storms, snowfall, ice.		
House and field fires		

ANNEX B - COMMUNITY RESOURCES

1 Skills within the Community

Include contact details for any person within the community that may be able to assist in a response to an emergency.

It may be helpful to categorise these into groups e.g. medical (doctors, nurses, qualified first aiders Etc.), chemists, clergy or other faith group leaders, voluntary organisations, vets, farmers, radio amateurs.

This section could also include details of community groups or individuals such as flood wardens, neighbourhood watch, Police Community Support Officers etc.

Name	Role	Daytime contact number	24hr contact number
Mike Spencer Jerry Scott	Emergency first aid Emergency first aid	01522 730466 01522 730561	
Chris Scott	Nurse	01522 730461	
Dr. Sultan Dr Kaval Patel	Doctor Doctor (Brattleby)	01522 730269	
Julie McFall	PCSO	01673 860222	
Mike Spencer Jerry Scott	Flood wardens	01522 730466 01522 730561	
Mike Spencer	Neighbourhood Watch	01522 730466	
Jonathan Wright Frank Wilson Andrew Deage	Farmers/civils " " "		
Lincoln Short Wave Radio Club	Radio Communications		
Jonathan Wright			
Duty Co-ordinator	Springline Good Neighbour Scheme	07724 626719	

2 Equipment/Transport

The following equipment and local transport may be available to support the community (4 x4 vehicles, minibuses, trailers etc)

Type	Name & contact No
Defibrillator (in bus shelter)	R Doyle 731475
Tractor /trailer/teleporter (heavy lifting machine)	J Wright, F Wilson, A Deage
Defibrillator (white box in bus shelter)	None required
Submersible pumps	M Spencer, J Scott
Generators	M Spencer, S Moore, R Doyle
Disc cutter	M Spencer,
Chain saw	J Wright
Electric fan heaters (5)	M Spencer

3 Emergency Accommodation

The following emergency accommodation/shelter or premises may be available within the community.

Name and location of premises

Name and location	Capacity	Key holder contact No
St Cuthbert Church	100 plus	M Spencer 01522 730466 J Spratley 01522 731577 See key instructions on church board
BSA Village Hall, Aisthorpe	100 plus	M Spencer 01522 730466 S Ulyatt 01522 731661

4 Privately-Owned Generators

The following generators are owned by individuals within the community and, if warranted, emergency volunteers will approach the owners to seek their agreement to deploying the equipment to where it will be of greatest use to the community.

Generator Type	Name & contact Tel No
Generator	S Moore 01522 730436 M Spencer 01522 730466 R Doyle 01522 731475
Fan heaters (5)	M Spencer

5 Plant and clearance equipment

The following plant and equipment, which could be used for the clearance of trees, rubble, etc, is available from:

Equipment	Name & contact tel No
Agricultural and Teleporter (heavy lifting machine)	F Wilson 730276
Snow clearing	A Deage 730949

6 Facilities for the Emergency Services

The following facilities could be made available to the local community and the emergency services should it be required:

Type	Capacity	Name & contact Tel No
See 3 above		
Helicopter landing area - Stranges' Field - corner of B1398 and Thorpe Lane		GPS N 053 18 863 W 000 34 720

ANNEX C - USEFUL CONTACT NUMBERS AND WEB SITES

West Lindsey District Council:	
Main Number:	01427 676676
Out of hours:	01427 613960

Lincolnshire County Council:	
Main Number:	01522 552222
Emergency Planning Unit:	01522 582220

Neighbouring Parishes	
Name	Contact Tel No
Scampton	John Cobley Chairman P/C 738372
Aisthorpe	-----
Ingham	
Cammeringham	

Emergency Services Routine Numbers	
Lincolnshire Police:	01522 532222, Welton station 01673 860222
Lincolnshire Fire & Rescue:	01522 582222
East Midlands Ambulance Service:	08450 450 422

Environment Agency	
Floodline	0845 988 1188
Incident Hotline	0800 807060

Utility Companies	
Electricity – Central Networks	0800 056 8090
Gas – National Grid	0800 111 999
Anglian Water – 24 hour	08457 145 145
Severn Trent Water – 24 hour	0800 783 4444
Yorkshire Water – 24 hour emergency line	0800 157 3553

Doctors Surgery

Name	Contact Tel No
Ingham Health Centre	01522 730269

Dentists:

Name	Contact tel No

Useful Web Sites:

BBC News On-Line	http://news.bbc.co.uk/
DEFRA	http://www.defra.gov.uk/
East Midlands Ambulance Service	http://www.emas.nhs.uk/
Environment Agency	http://www.environment-agency.gov.uk/
Health Direct	http://www.publichealthdirect.co.uk/
Health Protection Agency	http://www.hpa.org.uk/
Lincolnshire Police	http://www.lincs.police.uk/
Lincolnshire Fire & Rescue Service	http://microsites.lincolnshire.gov.uk/LFR/
Maritime and Coastguard Agency	http://www.mcga.gov.uk/c4mca/mcga-home

ANNEX D – OTHER USEFUL INFORMATION

Community Response to Flooding

1 General

For up to date information see <http://www.environment-agency.gov.uk> and / or ring the Environment Agency Floodline 0845 988 118

The Lincolnshire county policy for sandbags is as follows.

Local Authorities will maintain a stock of sandbags and sand strategically located within their district or Borough.

The Local Authorities will liaise with local Parish Councils / Communities in flood planning and build up resilience in flood risk areas, by jointly identifying vulnerable sectors of the community and giving advice and guidance on the best means of being prepared for flooding, as well as by promoting community self- help and initiatives such as the Environment Agency's Flood Warnings Direct system.

Emphasis will be given to pro-actively notifying householders of the risk they face from flooding and the need for self-help including such methods as the use of targeted mail shots incorporating the LRF Advice on Flooding leaflet.

Provision of Sandbags

During a flooding event the Local Authority will attempt to deliver sandbags to properties occupied by vulnerable people within the flood warning zone directly e.g. the elderly, the infirm and those without their own transport etc. Other groups will be asked to collect sandbags either from designated distribution points identified in public literature or radio broadcasts, from each local authority or from local builder's merchants.

No charge will be made for sandbags issued by the Local Authority during a flooding event but costs will be recorded for possible cost recovery by the Local Authority from central Government.

Sandbags may not be provided to protect gardens, outbuildings or garages. The Local Authority will not accept responsibility for the placement of sandbags, except at locations where infirmity or disability is an issue.

Clean Up

Apart from sandbags issued to vulnerable groups the local authority will not be responsible for the disposal of contaminated sandbags following a flooding event. Information will be provided on the most appropriate method of disposal but once issued the sandbags become the property of the occupier or organisation.

Assistance will be provided to vulnerable people who have received sandbags by the local authority.

If you would like any further local information please contact your local authority on the following telephone number or access their website (link below).

West Lindsey District Council 01427 676676 www.west-lindsey.gov.uk

3 *Radio*

In the event of mains power loss, reliance will be on battery powered and wind up radios.

Frequencies:

- BBC Radio Lincolnshire 94.9 FM & 1368 AM
- Lincs FM 102.2
- Smooth FM 106.6
- BBC Radio Nottingham 95.5 FM & 103.8 FM
- Rutland Radio 107.2 & 97.4 FM
- BBC Radio Humberside 95.9 & 1485 AM
- BBC Radio Cambridgeshire 96 FM & 95.7 FM
- Hereward FM 102.7
- Lite FM 106.8 FM

5 *Loss of Other Mains Services*

The loss of electricity can have a knock-on effect on all other mains services ranging from heating circuits through cooking facilities to water pumping services.

If the telephones are not affected, and road traffic is moving freely, contact should be made with the service supplier(s) to:

- (1) Report the loss of a service.
- (2) Obtain an estimate time of service recommencement.
- (3) Inform and update members of the community who are affected.

If reconnection is likely to be delayed, the supplier(s) should be asked to activate their emergency measures, commencing with those assessed as vulnerable, to help the community until the resumption of normal services.

6 Generators

Consideration should be given to employing the privately owned generators if possible to provide power where it is most needed; these are listed in Annex B of this plan.

Electric fan heaters are available (on loan) within the village in case of boiler breakdown. Contact M Spencer 730466.