

Great Hale Parish Council

DRAFT Notes of the Annual Parish Meeting held Monday 21 May 2018 at St John the Baptist Church, Great Hale

Present: Cllr N. Turner (Chairman), Cllrs M. Barnatt, E White, L Mountain, J. Cope, S. Needham

In attendance: Miss A Bestwick (Clerk & RFO). Cllr S. Tarry (NKDC). Also present: 9 members of the public.

1. Apologies

None received

Welcome Address by the Chairman of Great Hale Parish Council and report on Parish Council Activities during the past year.

Councillor Turner welcomed all to the Annual Parish Meeting 2018 and thanked them for attending, then continued to report the following:

The Parish Council are pleased to announce they appointed Amy Bestwick as the new Parish Clerk who can be contacted by email gthalepcclerk@aol.co.uk or phone 07398 015716. We would like to pay special thanks to Michelle Free who stood in as the Locum Clerk providing excellent support to the Council in the interim period.

Many thanks are also extended to all the volunteer litter pickers organised by Sue Jones who regularly go out all year round clearing litter from our village keeping it the pleasant village that we all enjoy living in. Also, we would like to thank Tom for winding and looking after the Church Clock.

At last year's Annual meeting Cllr. Virginia Kemmett stepped down as Chair of the Parish Council after many years serving the parish as well as Councillor Elizabeth White stepping down as vice chair. The council's thanks go to both Cllr. Kemmett and Cllr. White for their dedicated service to the community in these roles. These positions were filled by Cllr. Weston and Cllr Turner respectively. In October Cllr Kemmett resigned from the Parish Council creating a Vacancy which was filled by Cllr Mountain in November. Our thanks go to Virginia Kemmett for all her hard work over many years in serving the Council, and wish her well for the future. Then in February the Clerk Adrian Illingworth resigned and Cllr Weston stepped down as chair. Cllr Turner took over the role of Chair. With Cllr Weston resigning in March from the council, again our thanks go to Mike Weston for his service to the Council and wish him well for the future. Thanks also goes to fellow Councillors for their work in doing odd jobs around the village, including Orchard Green, maintaining the bench on the green and the Church Yard. In this respect we also thank the parishioners who helped out too.

We have reviewed or governance structures in the last few months reviewing policies and introduced new policies, which included the setting up of a HR committee. Many thanks need to go to the Locum Clerk for her expert help and guidance with this process.

2. Minutes of the last meeting held on 8 May 2017

Following a vote it was unanimously **resolved** that the notes of the meeting held on 8 May 2017 be approved and signed as minutes.

3. Presentations and Reports from Community Groups:

i. To receive Great Hale Charities Report

See Appendix A

ii. To receive Great Hale & Little Hale Burial Board Report

See Appendix B

iii. To appoint representatives to external bodies

Following a vote it was unanimously **resolved** that Cllrs Cope and Barnatt will continue as representatives on the Burial Board Committee.

Following a vote it was unanimously **resolved** that Cllr Mountain shall become the representative on the Heckington Voluntary Car Service.

Chairman thanked all for attending and closed the meeting at 7.50pm.

DRAFT

APPENDIX A- GREAT HALE CHARITIES REPORT

Great Hale Charities – Secretary's Report for 2017

45 Grants were paid compared with 14 in 2015 and 35 in 2016

The total amount paid was £6035 compared to £2100 in 2015 and £5564 in 2016

Breakdown by type:

Relief in Need	£3685
Christmas Grants	£1250
Educational Grants for Secondary Leavers	£1000
Book Tokens for Primary Leavers	£100

Payments exceeded income by £1102.86

The total of Charity funds stood at £22317.75 at the year end but of this £15348.27 is on Fixed Term Deposit. This means we only have £6969.45 in our immediately available funds which may not be enough to pay the 2018 Grants if these are needed at a similar level to 2017. To counter this the Trustees decided to reduce the Fixed Term Deposit to £10000 at maturity in May thus releasing additional available funds.

We have stable tenancies. There were indications of inadequate weed control at the Town Grounds field which farmed organically. The remedy proposed by the Tenant will need to be monitored during this current year to limit weed spread to neighbouring fields.

We have taken steps to change our procedures so as to be GDPR compliant. Our grant application form now has a Privacy Notice to state our identity, how we intend to use the information requested, how long we intend to keep it and in what form. No information will be stored on computer.

APPENDIX B- GREAT HALE AND LITTLE HALE BURIAL BOARD REPORT

Great Hale and Little Hale Joint Burial Board

Benjamin Ward Trust

Also known as Hale Magna and Hale Parva Joint Burial Committee.

Registered Charity Number 501760

Registered address: 9 Forum Way, Sleaford NG34 7FF

Trustees:

Mr Michael Priestley – Chairman

Mr Maurice Barnatt

Mr John Moore (resigned 20th November 2017)

Mr Robert Needham

Mr Mike Prior

Mr Paul Rooke

Mr John Cope

Mr Alan Broom

Clerk: Mrs Debbie Scott

Auditor: Mrs Alison Bourne, Helpringham

Bankers: Lloyds Bank, Sleaford

Insurance arranged through Came & Company.

The Burial Board was created by the Parish Councils of Great Hale and Little Hale in the 1890s, it reports back to the Parish Councils annually but Trustees are no longer required to be appointed by the Parish Councils. Because of this disassociation, the Burial Board is not eligible to re-claim VAT under the Parish Councils' arrangements with HMRC, nor is it subject to the Smaller Bodies Annual External Audit regime. The Board continues to report annually to the Charity Commission.

The Burial Board's stated activities are to provide the area and maintain the same for the burials of its present & past inhabitants of the two parishes. The cemetery also provides a place for people to visit the graves of loved ones in later years, & relive the memories of them.

The Board meets twice a year at Parva House in Little Hale


During 2017-18 the Board undertook a number of work parties for Spring and Autumn maintenance and contracted with CG Crouch of Helpringham for the regular cutting of the grass in the Cemetery during the growing season.

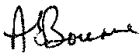
Burials were carried out during the year by local Funeral Directors JE Severs (3) and memorials were erected by GH Linnell (1), Lincolnshire Co-op (1) and Wm Kent (2). In addition, one further plot was purchased for future use.

Approved by the Burial Board 23rd April 2018

**Hale Magna and Hale Parva Joint Burial Board
Summary of Accounts 2017-18**

	2016-17		2017-18	
Opening balances				
Short Term Funds				
Lloyds		£1,498.42		£669.60
National Savings		£8,445.72		£8,445.72
		<u>£9,944.14</u>		<u>£9,115.32</u>
Income				
Plot Purchase	£170.00		£475.00	
Interment Fees	£250.00		£325.00	
Interest	£135.64		£108.81	
Memorials	£50.00		£430.00	
Contributions from Parish Councils	£500.00		£500.00	
	<u>£1,105.64</u>	<u>£1,105.64</u>	<u>£1,838.81</u>	<u>£1,838.81</u>
		<u>£11,049.78</u>		<u>£10,954.13</u>
Expenditure				
Staff costs	£420.25		£414.40	
Grass cutting	£1,200.00		£940.00	
Other Burial Expenses, Insurance, audit etc	£314.21		£224.81	
	<u>£1,934.46</u>	<u>£1,934.46</u>	<u>£1,579.21</u>	<u>£1,579.21</u>
		<u>£9,115.32</u>		<u>£9,374.92</u>
Closing Balances				
Lloyds		£789.60		£929.20
less unrepresented cheque		£120.00		£0.00
		£669.60		£929.20
(Scottish Widows) National Savings		£8,445.72		£8,445.72
		<u>£9,115.32</u>		<u>£9,374.92</u>
Long Term Investments				
National Savings Income Bond		£4,305.77		£4,305.77
		<u>£4,305.77</u>		<u>£4,305.77</u>


Debbie Scott
Clerk to the Burial Board
9th April 2018


Alison Bourne
Internal Auditor
12/4/2018