

NOT A TRUE RECORD UNTIL SIGNED BY THE CHAIRMAN

**Claxby Parish Council
Minutes of Council Meeting
held in Claxby Village Hall on
Tuesday 9th May 2017 at 8.11 pm**

Present: Councillors
B Hunter
H Wilson
J Pilbrow
P Strong
T. Bowers
Parish Clerk H Pitman
Members of the public Five

1. **Election of Chairman:** B. Hunter. Proposed, P. Strong. Seconded, T. Bowers. Resolved.
2. **Declarations of Interest:** None.
3. **To approve minutes of the meeting held 7th Feb 2017:** The minutes were signed as a true and accurate record.
4. **Chairman & Council's Comments:** Elections on 4th May be held at the village hall and will be used again for general election in June. A private party was also held for which a donation of £10 was received. Shrubbery removed and maintenance work carried out at playing field. Potholes on Park Road and Pelham Road. The defibrillator is now fitted. Cllr Wilson said that the litter pick had been a great success and needs to be an annual event. Cllr Bowers raised concern that damage had been caused to trees at the shared access into field with a farmer. Clerk asked to write to Jonathan Fenwick to ask him to repair the damage caused when moving timber in and out.
5. **Clerk's Report:** The clerk reported that there has been no update regarding adoption of the phone box and that the road sweeper has been requested prior to the Wolds Walking Festival launch.
6. **Finance: Accounts for Payment:** Resolved to pay: H Pitman £294.96; HMR&C £61.20; LALC £87.28; B. Hunter £38.20. The clerk confirmed that the precept has been received from WLDC.
 - a) Executed annual governance statement
 - b) Council approved the statement of accounts
 - c) Executed the review of the internal audit.

The clerk confirmed that the accounts would now be given to the internal auditor and then passed to the external auditor in June.
7. **To discuss & resolve renewal of annual insurance policy:** To renew with Came & Co for three year term at a cost of £568.06. Proposed, Cllr Wilson. Seconded, Cllr Bowers. Resolved.
8. **Planning:** Cllr Strong informed council that a new application has been submitted for the duck houses but the clerk confirmed that she had not been notified of this by WLDC .and would chase. Subsequent checking showed that this is a prior approval application of which development is permitted subject to the limitations of permitted development legislation and as such WLDC did not have to consult with the parish council.
9. **Correspondence:** New tariff agreed with EON for supply of electricity at the village hall. Letter from Highways regarding changes to communication with parish councils following comments on revised operating system introduced in February.

NOT A TRUE RECORD UNTIL SIGNED BY THE CHAIRMAN

10. To review standing orders: Reviewed. No changes necessary.

11. To review financial regulations: Reviewed. No changes necessary.

12. To further discuss use of the playing field for dog walking and resolve on tender: Quotes received for different options varied from £1470+VAT to £3175+VAT. Discussion took place regarding the degree of security and separation from play area is needed. Clerk to investigate funding. Councillors to consult with all residents. Clerk to also check playing field deeds to ensure there are no covenants re dogs **Agenda**

13. To resolve on hire of a digger to clear play area and build bank at playing field : Maximum cost £30 for hire of the digger. Council resolved to go ahead. Clerk also asked to send letter of thanks to Peter Hurst for work already undertaken.

14. To discuss & resolve on installation of electricity supply to defibrillator: The chairman has installed a free standing unit with a battery pack. An electricity supply and additional weatherproof cabinet can be purchased at a cost of £198+VAT which includes an electrical certificate. Resolved to do. Proposed, Cllr Pilbrow. Seconded, Cllr Bowers.

The meeting closed at 9.35pm

Agenda items: First aid course for village; handrail for steps at village hall; Viking Centre contribution for playing field; evidence of drug abuse in village.

Next meeting: 8th August

Signed: _____

Date: _____