

CLAXBY PARISH COUNCIL

Notice of Meeting of Parish Council

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Council which will be held in the Village Hall, Claxby on TUESDAY 9th MAY 2017. The business to be dealt with at the meeting is listed in the agenda.

There will be a 10 minute public forum before the start of the meeting when members of the public may ask questions or make short statements to the council and your attendance is also requested during this period. The public forum will be followed immediately by a meeting of the parish council.

Dated: 2nd May 2017

Helen Pitman
Clerk to the Council

BUSINESS TO BE TRANSACTED

1. To elect a chairman
 2. Apologies for absence
 3. Declarations of Interest
 4. To approve minutes of the meeting held 7th February 2017
 5. Chairman & Council's comments
 6. Clerk's report on matters outstanding
 7. Finance: Accounts for payment
 8. Annual Return for the year ended 31 March 2017.
 - a) Execute Annual Governance Statement
 - b) To approve Statement of Accounts
 - c) Execute review of effectiveness of internal audit Accounts for payment
 9. To discuss & resolve on renewal of annual insurance policy
 10. Planning applications
 11. Correspondence
 12. To review standing orders
 13. To review financial regulations
 14. To further discuss use of the playing field for dog walking and resolve on tender
 15. To resolve on hire of a digger to clear play area and build bank at playing field
 16. To discuss & resolve on installation of electricity supply to defibrillator
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