

CLAXBY PARISH COUNCIL

Notice of Meeting of Parish Council

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Council which will be held in the Village Hall, Claxby on TUESDAY 8th MAY 2018 after the Annual Parish Meeting. The business to be dealt with at the meeting is listed in the agenda.

There will be a 10 minute public forum before the start of the meeting when members of the public may ask questions or make short statements to the council and your attendance is also requested during this period. The public forum will be followed immediately by a meeting of the parish council.

Dated: 24th April 2018

Helen Pitman
Clerk to the Council

BUSINESS TO BE TRANSACTED

1. To elect a chairman
2. Apologies for absence
3. Declarations of Interest
4. To approve minutes of the meeting held 15th January 2018
5. Chairman & Council's comments
6. Clerk's report on matters outstanding
7. Finance: Accounts for payment
8. Annual Return for the year ended 31 March 2018.
 - a) Execute Annual Governance Statement
 - b) To approve Statement of Accounts
 - c) Execute Certificate of Exemption
 - d) Execute review of effectiveness of internal audit Accounts for payment
9. To discuss & resolve on renewal of annual insurance policy
10. Planning applications
11. Correspondence
12. To review standing orders
13. To review financial regulations
14. Compliance with General Data Protection Regulations (GDPR)
 - a) To adopt a Data Protection Policy
 - b) To adopt a Data Breach Policy
 - c) To adopt a Records Retention Policy
15. To further discuss dog walking area and community space at the playing field
16. To discuss & resolve on treework at the playing field
17. To discuss proposed meeting to lobby LRSP re accidents on A46