

## CLAXBY PARISH COUNCIL

### Notice of Meeting of Parish Council

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Council which will be held in the Viking Centre, Claxby on TUESDAY 3rd MAY 2016 after the annual parish meeting. The business to be dealt with at the meeting is listed in the agenda.

Dated: 25th April 2015

*Helen Pitman*  
Clerk to the Council

### **BUSINESS TO BE TRANSACTED**

1. Election of Chairman
2. Election of Vice Chairman
3. Apologies for absence
4. Declarations of Interest
5. To approve minutes of the meeting held 9<sup>th</sup> Feb 2016
6. Chairman & Council's comments
7. Clerk's report on matters outstanding including highway's issues
8. Finance: To approve accounts.  
Annual Return for the year ended 31 March 2016.
  - a) Execute Annual Governance Statement
  - b) To approve Statement of Accounts
  - c) Execute review of effectiveness of internal audit  
Accounts for payment
9. To discuss & resolve on renewal of annual insurance policy
10. Planning applications
11. Correspondence
12. To review standing orders
13. To review financial regulations
14. To discuss broadband speed in the village and information given by Quickline
15. To discuss litter in the village