Washingborough Parish Council

Minutes of the Parish Council held at Washingborough Community Centre on Thursday 11th December 2014 at 7.30pm, with Parishioners' Forum at 7.20pm.

Present:  Councillor Mrs B Bland  Councillor Mrs M Brighton
          Councillor R Clark  Councillor R Dowlman
          Councillor M Dyche  Councillor S Gregory
          Councillor D Fothergill  Councillor Miss L Freemantle
          Councillor I Carrington  Clerk, Miss K Broddle

Also Present:  Maureen Romaine (Assistant Clerk), Mrs A Gregory and Mr T Pearson

1000 APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION
1000.1 APOLOGIES had been received and accepted from Cllr Mrs Wright, Cllr Wrench, Cllr Smith and Cllr Oxby.

1000.2 No DECLARATIONS OF INTEREST were made at this point.

1000.3 No APPLICATIONS FOR DISPENSATION were received.

1001. NOTES OF THE PREVIOUS MEETING held on the 20th November 2014 had previously been circulated and were then signed as the Minutes.

1002. MATTERS OUTSTANDING
1002.1 The Village Hall - a meeting is to be arranged between the Village Hall committee, the Parish Council and Samantha Smith, from Community Lincs to discuss the way forward (898, 941.1 and 973.1 refers)

1002.2 Traffic Survey – The site analysis was distributed for Lincoln Road, Church Hill and Pitts Road. Fen Lane survey will commence when the current road works have finished (941.2 and 973.2 refers)

1002.3 Church Lane/Pitts Road development – the clerk had spoken to NKDC planning regarding conditions to this application and the Councils comments about having a bus stop. NKDC will speak to LCC about this and suggest the condition is removed.

1002.4 Washingborough Church Yard – the clerk had contacted Heighington Parish Council, who have also been approach regarding the diminishing space in the Church Yard. They will be discussing this at their next meeting and will raise the suggesting of a meeting between the two Parish Councils and the Church. It was also noted that the Church are unable to close a Church Yard without going through their procedures.

1002.5 Request for permission to camp on Council land – a further email had been received from Rob Wilks with the additional information of; the number of tents, toilets facilities would be appreciated but water was not necessary. He also confirmed that the area would be left clean and tidy by recovery drivers.

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1003. **PUBLIC FORUM**
There were no questions.

1004. **NOTES FROM COMMITTEES**

1004.1 **FINANCE AND GENERAL PURPOSE COMMITTEE, 4th December 2014**
Notes of the Committee meeting were circulated at the meeting. Cllr Mrs Brighton reported:

1004.1.1 The amount for the previous invoice had been passed to the PFA, they do not meet until later in December

1004.1.2 Monthly Payments to all staff will start on April 1st 2015

1004.1.3 The grounds man had requested a petrol leaf blower – this will go to the precept meeting.

1004.1.4 Notification regarding VAT had been sent to the PFA and Penfold Players

The Committee notes were agreed and signed as the Minutes.

1004.2 **COMMUNITY CENTRE MANAGEMENT COMMITTEE, 4TH December 2014**
Notes of the Committee meeting were circulated at the meeting. Cllr Mrs Bland reported:

1004.2.1 The inventory check had been completed

1004.2.2 The lettings were looking healthy.

1004.2.3 The small hall is in need of decoration and requests for quotes will go out in the New Year.

1004.2.4 Future plans for the Community Centre were discussed and it was decided that funding be sought for this.

1004.2.5 The new lettings charges for 2015/16 had been agreed.

1004.2.6 It was decided to request £4500 from the precept for 2015/16.

The Committee notes were agreed and signed as the Minutes.

1005. **REPORTS**

1005.1 **Youth Club** – the constitution was discussed and a decision was unanimously agreed to rescind the constitution. A further decision was agreed to look for a ‘best practice’ constitution that complies with the Parish Councils standing orders.

1005.2 **Social media** – Councillor Miss Freemantle reported that, road closures and information regarding Keeble Drive were being updated, when received. Information on the road works on Canwick Hill will added as received. A message to wish all parishioners ‘seasons greeting’ will be added.

1005.3 **Dog warden** – the report had previously been circulated and was noted

1005.4 **Twinning Association** – no meeting had been held recently
1005.5 PFA – meeting not due until later in December

1005.6 Police – the report was circulated, the clerk reported that an officer was patrolling around the pavilion every evening following the recent incident of attempted arson.

1006. PLANNING MATTERS

1006.1.1 APPLICATIONS RECEIVED:

i. 14/1526/HOUS: Dell House, High Street. Demolition of existing garage/garden room and erection of single storey side extension including carport together with insertion of new dormer windows and porch to front elevation, plus alterations to existing boundary wall and access including erection of new front gates.

The meeting was suspended for Mr T Pearson to make comments regarding this planning application.

The meeting reconvened

Council comments on planning app 14/1526/HOUS:

- As the tree removal has not yet been started, that NKDC reconsider the application for removing the trees and that the two applications be looked at as a whole, not individually.

- Council would also like to know how many and what type of trees are to be replanted, considering this property is in the conservation area.

- Council would like to see a condition placed on the application that any trees replanted, should they fail to grow within a 5-10 year period, be replanted.

- Council would also like to request that Sycamore trees are not used for any replanting scheme

  ii. The Penfold, Washingborough: Notification of Intended Works to Trees within a Conservation Area – prune 3 x Sycamore and 1 x Horse Chestnut.

  Council had no comments.

1006.1.2 DECISIONS:

i. 14/1378/HOUS: 13 Oxford Close - granted

ii. 14/1390/HOUS: 6 Repton Close – granted

1006.1.3 Cllr Fothergill undated the members on the Canwick Road traffic scheme and Nocton Fen Wind Farms – written reports were given to each member

1007. FINANCIAL MATTERS

1007.1 SCHEDULE OF PAYMENTS

The schedule of payments was agreed (see page 396)

1007.2 AUTHORISATION FOR PAYMENT OF POPPY WREATHES

It was agreed that this payment should be made from section 137 monies

1007.3 REQUEST FOR DONATION TO SLEAFORD & DISTRICT CAB

It was decided not to make a donation

1008. CORRESPONDENCE

1008.1 For discussion

i. WASHINGBOROUGH SCOUTS
It was decided and agreed to rescind the previous decision made and allow, with conditions, the Scouts to have a storage container behind their hut on Chapel Park. Clerk to organise a meeting with the Scouts and at least two members of the Council.

ii. CONTINENTAL LANDSCAPES LTD
The letter regarding grounds maintenance to go to the precept meeting – clerk to check when the contract with Veolia expires.

1008.2 For information
i. WASHINGBOROUGH VILLAGE HALL
A meeting is to be organised in the New Year to discuss the options

Councillor Carrington, Maureen Romaine and Mrs Gregory left the meeting

SIGNED .................................................. DATE ..................................................
SCHEDULE OF PAYMENTS

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<tr>
<th>Date</th>
<th>Payee</th>
<th>Description</th>
<th>Method</th>
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Wages/Salaries

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Total expenditure for period 8963.88