Washingborough Parish Council

Minutes of the Annual Parish Council held at Washingborough Community Centre on Thursday 19th May 2016 at 7.30pm

Present: Councillor Mrs J Aspinall  Councillor Mrs B Bland
Councillor M Dyche  Councillor D Fothergill
Councillor Miss L Freemantle  Councillor S Gregory
Councillor G Kent  Councillor G Peck
Councillor P Wrench  Councillor I Carrington Clerk,
Miss K Broddle  Assistant Clerk, Mrs M Romaine

Also Present: PCSO Paul Flannigan

1443. CHAIRMAN
Cllr Fothergill was nominated and unanimously elected. The Declaration of Acceptance of Office was duly signed in the presence of the Clerk.

1444. VICE CHAIRMAN
Cllr Dowlman was nominated and unanimously elected.

1445. APPOINTMENT OF MEMBERS TO COMMITTEES, SUB COMMITTEES AND WORKING GROUPS
It was resolved to appoint the following:
COMMITTEES:
Community Centre Management: Cllr Mrs Bland (Chair)  Cllr Dyche
Cllr Miss Freemantle  Cllr Kent
Cllr Rose
Parishioners: Mrs Scott and Mr Harvey
Clerk to contact Mrs Scott and Mr Harvey to confirm they are willing to remain on this Committee.

Finance and General Purposes: Cllr Miss Freemantle (Chair)
Cllr Mrs Bland  Cllr Mrs Brighton
Cllr Gregory (Vice)

Highways and Planning: Cllr Gregory (Chairman)
Cllr Mrs Aspinall  Cllr Mrs Brighton
Cllr Clark  Cllr Peck
Cllr Wrench

Flood Warden Mr A Wright
Clerk to contact Mr Wright for confirmation that he is willing to continue in this role.

1446. APPOINTMENT OF MEMBERS TO EXTERNAL BODIES
It was resolved to appoint the following:
Academy Liaison Cllr Clark, Cllr Dyche
Four Parishes Cluster Group Cllr Mrs Aspinall, Cllr Dyche, Cllr Rose
Garretts and Clark’s Charity Cllr Dowlman
Pike and Eure Foundation Cllr Mrs Bland
1447. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

1447.1 APOLOGIES had been received and accepted from Cllrs, Mrs M Brighton, R Clark, R Dowman and R Oxby

1447.2 DECLARATIONS OF INTEREST – None received

1447.3 APPLICATIONS FOR DISPENSATION – None received.

1448. NOTES OF THE PREVIOUS MEETING held on the 21st April 2016 had previously been circulated and were signed as the minutes.

1449. MATTERS OUTSTANDING

1449.1 South Park Fire Station – a letter had been received from Cllr P Robinson (LCC) explaining the proposed changes. The decision for this was being taken on 20th May and a further letter will be sent to Cllr Robinson expressing the Parish Council’s displeasure at the proposed changes.

1449.2 Village Day – the day was very successful, with a number of clubs and associations gaining new members and thanks have been received from them. Cllr Gregory requested for thanks to go to Cllrs Mrs Bland, Miss Freemantle, the Clerk and Assistant Clerk for their efforts before and on the day. Photographs were taken by Cllr Gregory and these have been posted on Facebook.

1449.3 Community Centre Car Park Drainage - A quote from AJET drain services had been received regarding the flooding in the car park and a previous request to them to carry out a survey (cost £100 + VAT). The quote is for more than asked. The clerk is to speak to them to reiterate the Council’s requirement.

1449.4 Water Heater – the element had blown in the water heater in the Civic Office causing a power outage, a quote to replace the heater had been received from Selmec. It was decided not to replace the heater. It was confirmed that hot water is available via the hot tap.

1450. PUBLIC FORUM – No members of the public were present.

1451. NOTES FROM COMMITTEES

1451.1 HIGHWAYS AND PLANNING COMMITTEE, 5th May 2016

- The notes had previously been circulated. Cllr Gregory reported:
  - NKDC are unable to confirm which trees they own within Washingborough and cannot offer a package to undertake a survey of Parish trees. It had been agreed to ask Carl Taylor for a price to survey the trees on the Village Green, Penfold and a number in Chapel Park which back on to properties on Main Road
  - Problems with the dog walk and field flooding, which may be due to the work done on the flood alleviation of Keeble Drive, have been reported to LCC and a representative has been asked to meet with two committee members.
  - It was recommended that the hours of the environmental operative be increased by six to cover the variation of contract to include the dog warden duties. This was agreed.

1452. REPORTS

1452.1 Social media – Cllr Miss Freemantle reported: Website and Facebook have been updated
with: agendas and meetings, photographs from Village Day, a poster advertising the Army Cadet Force open evening, best kept village entry, mobile library timetable and a report on the Youth Club. Thanks have been received via Facebook for the Village Day event.

1452.2 PFA – No minutes received.

1452.3 Police report – (this was given at the beginning of the meeting). There have been no recorded crimes during the period 21st April – 19th May 2016. The annual report showed that 22 crimes have been recorded (1st May 2015 – 19th May 2016)

1452.4 Councillor Training - Cllr Mrs Aspinall attended the LALC Councilors training day and found this very interesting as it contained updated information far more useful than previous training. It was felt that all Councillors should undertake this training on a regular basis to maintain knowledge of changes in legislation affecting Councillors. Dates for future training will be advised by the clerk.

1453. STAFFING PANEL
The addition to the standing orders were discussed and agreed, with some amendments. It was resolved to appoint Cllr Peck (Chair) Cllr Miss Freemantle and Cllr Rose to the Staffing Panel.

1454. ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2016/17
The annual return had been previously circulated.
1454.1 The Annual Governance Statement 2015/16 was resolved.
1454.2 The Accounting Statements 2015/16 were resolved

1455. WREN FUNDING AGREEMENT
It was agreed to appoint the clerk, as the Proper Officer of the Council, to be the authorised signatory
on behalf of the Council for the WREN funding agreement.

1456. ELECTORAL REVIEW OF LINCOLNSHIRE
A further limited consultation document had been received and the comments previously made by the Parish Council have not been accommodated. It was agreed to reiterate these.

1457. ESPO CONTRACT FOR ELECTRICITY SUPPLY TO THE COMMUNITY CENTRE AND PAVILION
It was agreed to accept the contract arranged by ESPO for a further four years as this framework follows a comprehensive competitive EU compliant tendering exercise for commercial utilities.

1458. WASHINGBOROUGH IMPS NETBALL CLUB
A letter had been received regarding the surface of the MUGA. It was agreed the following: that Council support the decision of the netball club to cancel training sessions when they deem the conditions to be unsafe. The courts are cleared of litter daily and the term ‘all weather’ should not be taken literally. The solution for the long term has been noted but it is unlikely that Council will be able to give this further consideration at this time due to budgetary constraints. Council will contact users of the MUGA to discuss a financial contribution at the appropriate time. It was also recommended that the club use the court nearest to the Community Centre as this was the one allocated for their use.

1459. PFA AGREEMENT
The PFA had refused to accept the updated offer and, after discussion, a final position offer, linked to option 2, has been made by the Council. The PFA are taking this to their next meeting on
THESE NOTES WERE TAKEN BY THE CLERK AND CANNOT BE REGARDED AS OFFICIAL MINUTES OF PROCEEDINGS UNTIL APPROVED AND SIGNED AT THE NEXT PARISH COUNCIL MEETING

6th June 2016.

1460. PLANNING MATTERS
1460.1 APPLICATIONS RECEIVED:
   i. 16/0553/HOUS: 7 Raynton Close – single storey rear and two storey side extension
   \textit{Council do not wish to make any comments on this application}
   ii. TREE/448004/N133-4: 15 Cambridge Drive – works to trees, subject to TPO
   \textit{Council considers the work appropriate and supports the application}
   iii. 16/0574/PNH: 5 Canterbury Drive – single storey rear extension
   \textit{Council do not wish to make any comments on this application}

1460.2 DECISIONS:
   Granted: 16/0302/FUL 24 Lincoln Road.

1461. FINANCIAL MATTERS
1461.1 SCHEDULE OF PAYMENTS
   The schedule of payments was agreed (see page 527)

1462. CORRESPONDENCE
   a. For discussion:
      i. NKDC: Planning Consultations to Parish Councils – it was agreed to offer to trial option 4 – Paper Packs
      ii. Community Lincs: Nominations for the John Barker Trophy – it was agreed not to offer any nominations.
      iii. Washy Tennis: Weed near practice wall – it was agreed, as a good will gesture, to ask the grounds man to spray the weed.
      iv. Youth Club: request to hold an activity on 27th July in support of LCC holiday activities – this was agreed. Clerk to contact PFA to ensure no conflicting use of the Community Room.

   b. For information
      i. LCC: Notification of road access track (near railway bridge) - noted
      ii. LCC: Right of way grass cutting reduce to 1 metre - noted
      iii. LCC: Central Heating Fund – noted
      iv. FLOODRE: Affordable insurance for homes affected by flooding - noted

   Councillor Carrington left the meeting.

\textit{CONFIDENTIAL}

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

1463. SCHEDULE OF PAYMENTS (WAGES/SALARIES)
   The schedule of payments was approved.
There being no further business the meeting closed at 9.45pm.

SIGNED .......................... .......................... .......................... DATE .......................... .......................... ..........................

SCHEDULE OF PAYMENTS - April 2016

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<th>Description</th>
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| Total   | 263.82  |

Current Account

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| Total   | 6975.99 |

Wages/Salaries

| Wages Total for April 2016 | 5387.05 |

Total expenditure for period

| Total expenditure for period | 12626.86 |