

West Deeping

Level 1 Action Plan for Promoting a Safer Church

Introduction

The Church of England's safeguarding policy statement, *Promoting a Safer Church*, says:

"All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."

This action plan has been produced by an application called *Safeguarding Dashboards* for the consideration, amendment and approval of the PCC.

Safeguarding Dashboards can work at three different levels:

- Safer Foundations;
- Safer Activities;
- Safer Practices.

This Level 1 action plan only covers Safer Foundations.

Safeguarding Dashboards can produce a Level 2 action plan once most of the Level 1 actions have been completed.

Status Key

This action plan uses the following approach to indicate the current status of each requirement:

Green is good;

Amber for action;

Red means urgent.

Policies and Action Plan

	Action	Optional Note	RAG
Safeguarding Policy Approval			
The PCC must approve a parish safeguarding policy which complies with Church of England requirements.	Action completed		Green
Safeguarding Policy Promotion			
'Promoting a Safer Church' must be publicised and promoted, and all Church Officers must have access to it.	Action completed		Green
Safeguarding Action Plan			
The PCC must approve an action plan and review it regularly.	Action completed		Green

Safeguarding Procedures

	Action	Optional Note	RAG
Responding to Concerns or Allegations			
The PCC must approve a procedure to deal promptly with any safeguarding concern or allegation (including any suspicion of abuse). This procedure is to be reviewed annually.	Action completed		Green

Safeguarding Roles

	Action	Optional Note	RAG
Parish Safeguarding Coordinator			
The PCC must safely recruit a lay person, not related to the incumbent, to the role of Parish Safeguarding Coordinator. The appointment is to be made in accordance with national 'safer recruitment' guidance.	Action completed		Green
Churchwardens			
The churchwardens must be made aware of their safeguarding responsibilities.	Action completed		Green
DBS Lead Recruiter			
The PCC must appoint at least one DBS Lead Recruiter who is responsible for the administration of DBS applications. This role may be carried out by the Parish Safeguarding Coordinator.	Action completed		Green

Training for Key Roles

	Action	Optional Note	RAG
Parish Safeguarding Coordinator The Parish Safeguarding Coordinator must complete Foundation (C1), Leadership (C2) and Safer Recruitment (S1) training.	The Parish Safeguarding Coordinator needs to complete Safer recruitment Training (S1).		Amber
Churchwardens All churchwardens must complete Foundation (C1) and Leadership (C2) safeguarding training.	One churchwarden needs to complete Leadership training (C2).		Amber
DBS Lead Recruiter Every DBS Lead Recruiter must complete Safer Recruitment training (S1).	A question needs to be answered.		Amber
PCC Members All PCC members must complete Basic Awareness safeguarding training (C0).	Action completed		Green

Displayed Information

	Action	Optional Note	RAG
Safeguarding Policy Notice Each church building must display a notice about its safeguarding policy.	Action completed		Green
Safeguarding Who's Who Each church building must display contact details for people who have safeguarding roles.	Action completed		Green
Safeguarding Poster Each church building must display a 'Promoting a Safer Church' poster.	Action completed		Green
Parish Website Safeguarding arrangements must be clearly visible on the front page of a parish website (if you have one).	Action completed		Green

Reviews and Reports

	Action	Optional Note	RAG
PCC Agendas Safeguarding must be a standing agenda item at every PCC meeting.	A question needs to be answered.		Amber
Reports to the PCC The Parish Safeguarding Coordinator must give regular reports to the PCC regarding safeguarding in the parish.	A question needs to be answered.		Amber

	Action	Optional Note	RAG
Reports to the APCM			
At the Annual Parochial Church Meeting, the PCC must report on safeguarding in the parish.	A question needs to be answered.		Amber