

Minutes of the Annual Assembly of Bracebridge Heath Parish Council held on Tuesday 6th March 2018 in Bracebridge Heath Village Hall at 7pm.

Present: Cllrs R Clements, I Donaldson, G Fletcher (chairman), Mrs P Humphrey, Mrs S Manders, Mrs S Stamp, Mrs K Trought, J Ward, S Williams

Clerk to Council Mrs S Knowles was in attendance

6 members of the public were present.

The Chairman welcomed everyone to the meeting.

1. **Apologies for absence** – Cllrs Burley, Kilcoyne, Lowery and Mrs Walker
2. **Minutes of the last Annual Assembly** – It was requested that at item 8 ‘Toddler Group’ be amended to say ‘The Clerk read from a written report’. It was requested that at item 8 it be reported that the U3A gave a report at the meeting.

Following the requested amendments, the minutes of the Annual Assembly, held on Tuesday 7th March 2017 were accepted as a true record and were to be signed by the Chairman.

3. **To receive a report from the Chairman of the Parish Council** – A written report had been submitted by Cllr Kilcoyne. Cllr Fletcher read from the report. Thanks were given to everyone who had assisted council in the last 12 months and an overview of council activities over the last year was given.
4. **To receive a report from the Vice-Chairman of the Parish Council** – Cllr Fletcher reported on the changes to staffing arrangements over the last year and gave thanks to council staff and the library volunteers for their continued support in the day to day running of the library.
5. **To receive Parish Council reports –**

- a. **Finance and General Purposes standing committee** – Cllr Mrs Manders read from a written report on behalf of the chairman of the committee. It was reported that the finances of the Council are in good and robust condition.
- b. **Planning, Lighting and Roads standing committee** – Cllr Mrs Manders read from a written report outlining the planning applications that had been commented on and the ongoing correspondence with Lincolnshire County Council highways department regarding the condition of the roads in the village.
- c. **Playing Fields, Allotments and Open Spaces standing committee** - No report was received.
- d. **Neighbourhood Plan sub-committee** – Cllr Mrs Trought read a report on behalf of the chairman of the Neighbourhood Plan sub-committee. It was reported that consultation events had taken place and a questionnaire to all residents would be published in the April issue of Heathcliff View. Residents were welcomed to join in the process.

Cllr Mrs Stamp noted that it was illegal to complete Neighbourhood Plan questionnaires by telephone.
- e. **Woodlands and Cemetery Development sub-committee** – Cllr Mrs Manders read from a written report. Thanks were given to the Parish Council’s handyman, Mr Wordley, for his work in the woodland area. It was reported that various projects were being considered for the area including consultation around the possible removal of the iron railings.

A resident asked a question about the iron railings:

Q: What is the problem with the iron railings? Why do they need to be removed?

A: Some of the iron railings have deteriorated and are now misshapen and have pointed tops. Some of the railings are no longer secured into ground appropriately. There are concerns about the safety of the railings but council want to maintain a barrier between the busy A15 road and the woodland walk so that the area can be enjoyed safely.

6. **To receive a report from Lincolnshire Police**– The Clerk to Council read from a written report. The local neighbourhood policing team gave apologies for not attending parish council meetings in recent months. This was due to a reduction in staff. Residents were encouraged to continue to report any matters of concern and reassurance was given that concerns would be addressed promptly and thoroughly. There were 4 crimes reported in the preceding month including unlawful entry, theft and criminal damage.
7. **To receive a report from County Councillor Miss Cawrey**– County Councillor Miss Cawrey was not in attendance.

8. **Reports from District Councillors** – A report from District Councillor Burley was read out by the Clerk. The activities of NKDC were detailed including: reducing the carbon footprint, energy efficiency in North Kesteven Council properties and hygiene inspections of food outlets. Priorities for the following year were also outlined including: increasing the supply of homes, supporting business growth and jobs, delivering high quality and value for money services and promoting sustainability across the district to protect the environment.

9. **To receive reports from village organisations:**

Bracebridge Heath Events Group – A written report was read out by the Clerk to Council.

Bracebridge Heath Friendship Club – A written report was read out by the Clerk to Council.

Heath U3A – Mr Thorneycroft read from a written report detailing the activities of the U3A over the last 12 months.

Bracebridge Heath Pre-school – A written report was read out by the Clerk to Council

St John's Primary Academy – Mrs Manders read a report on the activities of St John's Primary Academy in the last year.

Neighbourhood Watch – A written report was read out by the Clerk to Council.

Hurricane Sports – A written report was read out by the Clerk to Council.

Cllr Mrs Stamp questioned why Hurricane Sports Foundation were asked to pay for use of the recreation ground.

A: It was explained that payment for use of the pavilion car park was suggested by a member of council. The pavilion was in use by a paying customer on the evening discussed. This meant that the pavilion car park was full and clients of the pavilion hirer could not use the car park. It was confirmed that there had been no formal request from Council for payment for the use of the recreation ground.

Village Hall Management Committee – Mr Fletcher read from a written report on the activities of the Village Hall Management Committee.

Bracebridge Heath Cricket Club – The Clerk to Council read out a report on behalf of the Bracebridge Heath Cricket Club.

Bracebridge Heath Community Library – Mrs Humphrey gave a report on the events of the Community Library in the last year.

St John the Evangelist Church – Reverend Jacqueline Bell gave a report on the activities of the Church of St John the Evangelist.

Allotment Holders' Association – Mrs Shaw read a report on the activities of the Allotment Holders' Association

Bracebridge Heath Women's Institute- The Clerk to Council read out a written report.

21st Lincoln Scouting Group – The Clerk to Council read out a written report

Bracebridge Heath Toddler Group – Mrs Hutton gave a report on behalf of the Bracebridge Heath Toddler Group. It was reported that 'Toddlers' continue to meet on a Tuesday morning. There had been fluctuating attendance over the last year but attendees still enjoy coming to the group. Thanks were given to the Parish Council for the two grants received in the last year. These were used to support two events; the Teddy Bear's Picnic in the summer and the Christmas Party. It was reported that new members of the committee were always welcome to join.

1st Bracebridge Heath Brownies – Mrs Hutton gave a report on behalf of the 1st Bracebridge Heath Brownies. The Brownies had enjoyed a busy year with various badges achieved for science, adventure and seasonal activities. In January 2018, the Brownies attended the Starburst weekend at Butlins. It was reported that volunteers for trips and help at regular meetings of the Brownies is welcome.

10. **Public Forum**

The Chairman thanked everyone present for their attendance and reports and informed them that a Parish Council Meeting would immediately follow this meeting. There being no further business the meeting was closed at 8.17pm.

A copy of all the reports can be found on the Bracebridge Heath Parish Council website.

Signed _____ Chairman

5th March 2019