Sutton Bridge & Wingland Parish Council

Minutes of Parish Council meeting held at 7pm on Tuesday 27th June 2017
Held at The Curlew Centre, Sutton Bridge.

Present: Cllr M Booth, Cllr S Booth, Cllr C Brewis, Cllr K Canham, Cllr D Cook, Cllr K Davies, Cllr N Fenton, Cllr J Grimwood (Chair), Cllr A Scarlett, Cllr P Scarlett.

Clerk: Mr R Smith
Press: Ms Lynne Harrison

Members of the public: 3 were present.

Cllr Grimwood was in the Chair and greeted all present.

There followed a 15-minute public forum during which two people requested to speak.

The following matters were raised:

- With regard to the later agenda item on speeding, it was suggested that the clerk to Sutton St James should be contacted about that Parish receiving big lottery funding for the installation of reactive speed signs. The Clerk would follow this up.
- The sign on the west side of the Bridge Hotel was considered rotting and dangerous. The Clerk would report this to South Holland District Council.
- The old A17 public footpath is cut twice a year but it is not being edged back creating a problem for wheelchair access. Cllr Brewis said that he would take this matter up with Highways.
- The road markings for the Bridge Road bus stop near the top of New Road needed repainting. Delivery wagons were blocking this bus stop forcing buses to pull up elsewhere. Cllr Brewis said that he would take this matter in hand.

136.17 Apologies
All were present.

137.17 Declarations of Interest
There were none made.

138.17 Signing of the minutes
It was resolved to accept the minutes of the meeting held 30th May 2017 as an accurate record.

139.17 Police matters.
Cllr M Booth reported on the Chief Constable’s statement at the NFU meeting on 26th March, about the plan to crackdown on rural crime.

140.17 Chairman’s remarks
- Highways were now only cutting grass verges twice/year. The Chairman thanked Bakkavor for taking over the cutting of the Village Green.
- The Chairman thanked Waymans Transport for cutting the grass around the Propeller memorial.
- Letters had been written to residents about leaving rubbish bags by the side of the road.
- The Chairman had contacted Highways regarding the damaged street furniture at the traffic island opposite the Co-op. This had been removed and was due to be replaced.
- The Chairman expressed his pleasure at the number of craft using the Marina.

141.17 Clerk’s report
i. The annual return had been submitted to external auditors. The declaration of elector’s rights had been posted on the notice board and web site and the web site had been updated in accordance with the smaller authorities’ transparency code 2014.
ii. The casual vacancy notice had been posted on 20th June. Following the end of the notice period on 10th July, SHDC would inform the Parish Council whether there would be an election.
iii. Following the felling of the damaged Sycamore tree on the memorial park, quotes had been received to the grind stump and re-grass. Council resolved to approve the cost of the works to a value of £295 + VAT. A new suitably located sapling was to be planted.
iv. After receiving an increasing number of complaints relating to trees reportedly impinging on residents’ gardens. It was agreed for the Parks & Open Spaces Working Party to convene a meeting with the view to reviewing these complaints and developing a Council policy.
v. The Clerk reported that the receipt of £566.03 from Stagecoach for the cost of repairing damage to the bus shelter. Council resolved to approve its repair subject to costs not exceeding this amount.
vi. It was confirmed that the fence around TPO tree in the Memorial Park car park had been altered.

vii. A response had been sent to SHDC declining the offer to cut the grass previously undertaken by LCC. SHDC had indicated that the service would still be on offer for 2018.

viii. With Bakkavor now cutting the Village Green on a fortnightly basis during the summer, Councillors agreed that the Company could erect 2 signs, as proposed, on the Village Green.
ix. Following the signing up of new allotment tenants all spare plots had been filled.
x. Following a request from the new Slimming World Consultant, Council resolved to allow a banner to be attached to the car park fence for a period of 2 weeks, from the early part of July.

142.17 To receive reports from County and District Councillors
   i. Cllr Brewis reported that he was hoping for an increase in PCSO recruitment.
   ii. Cllr M Booth reported that the South-East Lincolnshire Local Plan had been submitted to the Secretary of State. It is now in its examination stage which is undertaken by an independent inspector. It is hoped that it will be adopted early next year.

143.17 Financial matters
   i. Schedule of Payments to 27/06/17

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Members confirmed receipt of the monthly bank reconciliation. The Clerk presented details of cheques 953 to 957, which had been issued in addition to those on the agenda. It was resolved to pay the supplier invoices due in June, details as presented above.

ii. The Council noted the receipts from allotment rents £11.45; Football club £308.85 (£200 withheld) and Stagecoach payment for damage to bus shelter of £566.03. There were no additional receipts.

iii. Following the Finance Committee’s recommendation, it was resolved to increase the Clerk’s authority under clause 4.5 of the Financial Regulations from £500 to £1,000.

144.17 Correspondence
   i. It was resolved to invite the Lincolnshire Community Land Trust to the next convenient meeting.
   ii. It was resolved that a meeting of the Allotments Working Party should be convened to consider and report back to Council on the requests from allotment holders raised under items 9 ii-iv of the agenda.
   iii. It was resolved to confirm the hire of the Memorial Park to Kings Lynn Christian Fellowship on Sunday 2nd July.
   iv. It was agreed to move agenda items 9 vi and vii into the closed session section of the meeting, so as not to publicly disclose the complainants concerned.
   v. As noted in the tree report the removal of ivory and dead branches affecting a Flintgate resident was scheduled to take place later in the year when there was no risk to nesting birds and bats.
   vi. Council noted the receipt of an email from the Community Payback Scheme and was pleased with the work that they had undertaken.

145.17 Planning matters
   i. New applications
      • H18-0602-17 Land east: Chestnut Terrace Sutton Bridge Spalding PE12 9SXg. It was resolved to oppose this application resubmitting the Council’s comments on the original application and to request that in the event that officers were minded to permit the application, to ask for the matter to be submitted to the full planning committee.
   ii. Planning Committee
      • H18-0358-17 215 Bridge Road, proposed pair of semi-detached houses and one detached house. Cllr Brewis had asked for clarification regarding revised submission apparently demonstrating that there was sufficient turning circle to allow cars to enter and leave the site in forward gear.
   iii. Decisions
      • H18-0274-17 66 Bridge Road Sutton Bridge Spalding PE12 9UA Details of replacement doors and replacement balustrade (Condition 3 of H18-0314-14) Approved
      • H18-1299-16 Conversion of barns into three dwelling Estate Office Bridge Farm New Road Sutton Bridge PE12 9QE Approved
- H18-0500-17 The Mill House, Mill Lane Sutton Bridge, PE12 9UE Works to Sutton Bridge TPO No. 4 1985 TPO Tree Works Approved
- H18-0480-17 The Memorial Park Bridge Road Sutton Bridge PE12 9SA Works to Sutton Bridge TPO No. 15 1994 TPO Tree Works Approved
- H18-0272-16 Rose Cottage, King John Bank, Walpole St Andrew PE14 7JS Proposed extension and alterations FULL Approved.

It was resolved to acknowledge that Council had received notification of the above decisions.

146.17 Highways & footways:
  i. Update on outstanding matters
  ii. New matters:
    - Obscured 30mph sign on Bridge Road reported.
    - Concern was expressed regarding residential fencing that had encroached into SHDC banking between the A17 and Falklands Road. The fencing had barbwire on the top. To be reported.
    - Visibility splays had been obscured at the junction of East Bank and the A17 due to overgrowing vegetation. To be reported to Highways.

147.17 Reports from working parties & committees
  i. Churchyard and Playing Fields – Cllr Grimwood submitted his report (appendix 1).
  ii. Allotments – meeting to be arranged as discussed under correspondence.
  iii. Personnel Committee – nothing to report.
  v. Parish Newsletter – July’s newsletter was ahead of schedule and draft copy would be circulated next week.
  vi. Burial Ground Committee – practical completion had been issued with the official opening taking place on 24th September 2017. Further matters to be discussed under closed session.

148.17 To receive updates from outside bodies’ representatives
  i. Voluntary car scheme
    - Councillors noted that this national programme had started in the District and the Parish scheme was an example of how it should be done, of which the Parish should be proud.
    - An 8-year summary of the local scheme’s operation was circulated (appendix 2).

149.17 School safety zone
  i. A letter had been sent to Mrs Patricia Bradwell, portfolio holder.
  ii. Cllr Brewis to provide an update at the next meeting.

150.17 Speeding
  i. Prices and options relating to reactive signs were noted by Council.
  ii. It was resolved to contact Sutton St James with a view to submitting a similar application to the Big Lottery Fund to support 1 reactive sign with record generating capabilities, with 6 mounting points.

151.17 Christmas Lights
  i. Cllr P Scarlett reported that one quote had been received with two awaited and that there should be a proposal to put before Council at the next meeting.
  ii. Cllr Brewis indicated that he may have details about the availability of grants, in which case he would forward the details.

152.17 East Bank Lighthouse area
  It was resolved to approve the purchase and installation of a litter sign to replace the bin that had been removed by the lighthouse.

153.17 Propeller Service
  i. To allow quotes to be discussed this item was moved to be discussed under closed session.

154.17 Parish Tour
  Councillors to email their available dates to the Clerk in order for a date for the parish tour to be agreed.

155.17 Members’ requests
  i. Cllr Fenton stated that Prince’s Street was a shambles with weeds in the gutter. The Chairman reported that these had recently been sprayed.
  ii. Cllr P Scarlett suggested that the Lincolnshire Police and Crime Commissioner Marc Jones should be invited along with Community Policing Inspector for South Holland Gareth Boxall to an open meeting at a convenient time, possibly sometime in October. Clerk to progress.

156.17 Closed session
  Council RESOLVED to move into closed session to deal with confidential matters (by virtue of the Public Bodies (Admission to Meetings) Act 1960 s.1(2).:

Members of the public left the meeting at 8.05pm.
157.17 Grass cutting complaints relating to the Church grave yard (moved from agenda item 9 iv)
   i. Since the receipt of the complaints it was noted the grass had been cut – Sunday 25th June. At the time of the complaints the grass cutting was overdue.
   ii. The Chairman was to inspect the graveyard the following week to consider the complaints. All councillors were encouraged to do the same.
   iii. The Church graveyard was to be included in the parish tour.
   iv. Clerk to contact LALC in order to determine Parish Council’s maintenance responsibilities after the graveyard is closed.

158.17 Propeller Service
   It was resolved that the decision on selecting the provider, and agreeing costs, for the buffet for the propeller service and burial ground opening was, following the receipt of all quotes, to be delegated to the Chairman and the Chair of the Finance committee.

159.17 Parish owned land
   i. Despite chasing, a response from 3rd party solicitors was still awaited.

160.17 Litter Picking Contract
   i. It was resolved to renew the agreement as current.
   ii. The Chairman thanked the litter pickers for making a significant contribution to the Village.

161.17 Burial ground
   i. It was resolved to accept a proposal re-arranging the intended burial layout for the garden of rest and to obtain a detailed layout once the Clerk had determined the wayleaves relating to overhead electrical cables and various underground pipes running along the boundaries of the land.
   ii. It was resolved to authorise payments to contractors relating to practical completion of the project.
   iii. The Clerk was to complete a claim form relating to the to the poles for supporting the solar panels and batteries for the water features.

There being no further business the meeting was declared closed at 8:45pm

Signed: ........................................ Date: .................................
Chairman - Sutton Bridge Parish Council