



**ANNUAL PARISH MEETING  
TO BE HELD ON  
TUESDAY 1<sup>ST</sup> MAY 2018  
AT 7PM  
IN THE VILLAGE HALL**

**AGENDA**

1. Public Forum
2. Apologies for absence
3. Chairman's Report
4. Annual Accounts
5. Questions from the floor

**All Residents Welcome**

**Followed by SWPC May monthly meeting at 7.30pm**

**AGENDA**

1. Apologies for absence
2. Election of Chairman / Vice Chairman
3. Receive Declarations of Interest
4. Report from LCCLr Bob Adams
5. Notes of the PC monthly meeting, held on the 3<sup>rd</sup> April 2018
6. Financial Matters
  - a) Monthly Accounts
  - b) EOY 2017/18 Accounts
  - c) Pay rise i) Village Street Cleaner ii) Parish Clerk
  - d) Renewal of PC Annual Insurance – Zurich Municipal
  - e) PC to consider the purchase of two additional litter bins for the village
7. Clerk's and Councillors' reports on;
  - a) Village Hall, Cllr Jolley
    - i) External lights ii) Roof iii) Other
  - b) Other Road Safety issues, Cllr Parish
    - i) Interactive sign
    - ii) Ongoing maintenance of interactive sign
    - ii) Wheelie bin 30mph stickers / passive signs purchased
  - c) Allotments, Cllr van Straubenzee
  - d) Play area inspection, Cllr Oldfield
  - e) Monthly inspection / repairs
  - f) Future play equipment - ideas/ funding- Cllr Ashton
8. Planning Matters
  - a) New planning applications received by SKDC for Parish Council comment
    - i) S18/0492 Mr J Rhodes, alteration to building for residential occupation following prior approval S17/2111
    - b) New planning applications received by SKDC for Parish Council comment after publication of the agenda
    - c) SKDC planning permissions granted/refused

9. General Data protection regulations - Parish Council requirements
10. Village clean up – Sunday 13<sup>th</sup> May at 11am, Cllr Parish
11. Village Flagpole – access to School to raise flag as required, Cllrs Parish/ Ashton
12. Armistice day 2018, Cllr Parish
13. Resident complaint re. football on Wimberley Way green
14. Correspondence
15. Appointment of third member
16. Date of next meeting

### South Witham Parish Council - Financial Statement - 1<sup>st</sup> May 2018

		£
<b>b/f bal as at 5<sup>th</sup> Mar 2018</b>		<b>30702.71</b>
<u>Income since 5<sup>th</sup> Mar 2018</u>		
VHMC ( showers contrib invoiced 8/3/18)	400.00	
VHMC ( keys cut 6 sets x £11.50)'	<u>69.00</u>	469.00
<u>Expenditure since 5<sup>th</sup> Mar 2018</u>		
Tracy Stafford (cemetery grass x 3 cuts July/Aug)	180.00	
Wave	67.34	
PWLB	826.55	
Helen Sandon sal/exp –Feb	482.95	
CNG Ltd	324.55	
Opus energy	136.70	
Keith Jolley ( refund for VH tarmac)	20.86	
J Costello (Feb) – winter hours	105.00	
Finding Fitness ( inv3)	230.40	
Shelter Maintenance	<u>20.95</u>	2395.30
<b>EOY BMM Bank balance as at 5<sup>th</sup> Apr 2018</b>		<b>28776.41</b>
<u>Income to be cleared</u>		
Allotment monies (to be banked)		
<u>Expenditure to be cleared</u>		
LALC( annual subs)	422.56	
Chris Cunningham ( bus shelter clean)	20.00	
Helen Sandon (sal/exp Mar incl. cemetery green bin £35)	523.28	
Paul Dalby (showers replacement, VHMC £400 contrib)	724.37	
Paul Dalby (boiler service)	142.80	
J Costello (Mar) – winter hours	105.00	
VHMC VH hire for fitness ( covered by grant)	125.00	
CNG Ltd	322.32	
Opus Energy	174.04	
Alarmline ( VH annual service)	66.00 *	
Helen Sandon (Apr)	495.87 chq	
J Costello (Apr)- summer hours	<u>210.00</u> chq	3331.24
<b>BMM Bank Balance as at 1<sup>st</sup> May 18</b>		<b>25445.17</b>
<b>BMM Play Project a/c</b>		<u>272.82</u>
<b>SWPC Total balance as at 1<sup>st</sup> May 18</b>		<b><u>25717.99</u></b>