

SOUTH WITHAM PARISH COUNCIL

Minutes of the Meeting held on the 6th Nov 2018 at 7.30pm

Present 18-138 Cllr K Jolley (Chair), Cllr C van Straubenzee, Cllr P Golding, Cllr Oldfield, Cllr C Hodgkin, Cllr White, Cllr S Lansdowne, Mrs H Sandon (parish clerk), 2 residents

Apologies for Absence 18-139 Cllr C Ashton, Cllr F Parish, Cllr M Kinning, LCllr/SKDCllr R Adams

Public Forum 18-140

A resident attended to discuss an incident whereby a horsebox had recently hit a parked vehicle on the High St, resulting in it being written off. A local worker had witnessed this incident and provided the Police with the necessary details/registration number. However the Police have decided not to take this further. The resident had attended the local Neighbourhood Police meeting in Castle Bytham on Monday 5th Nov to raise this issue and again got the same answer, no action to be taken. Cllr Jolley agreed to write to Lincs Police regarding this matter and to rep. the PC at future NPT meetings.

Rebecca Yates (previously Chair of the now closed SW Playgroup), attended the meeting to discuss the finances held. At the time of closing the Playgroup, the bank account had 6k, 3k has been given to the SW Academy for its newly formed Playgroup and they would then like to give the other 3k to SWPC to invest in a piece of play equipment for younger children, potentially at the play area at the rear of Great Close. SWPC welcomed this idea and Cllrs van Straubenzee and Oldfield agreed to look into equipment. Clerk to provide bank details to Rebecca and to also enquire of SKDC who own / maintain this play area, to ask for permission to install a piece of equipment at this location. Also to check arrangements for ongoing insurance/ Rospa safety checks.

Receive Declaration of Interests 18-141 none

Notes of the Parish Council monthly meeting held on the 2nd Oct 2018 18-142

The notes of the meeting were approved by the Council and signed by the Chair in acceptance as minutes.

Councillor Vacancy to be filled by Co option 18-143 Clerk had advertised the vacancy to be filled by Co option, via the village notice boards and website, no eligible applications received, to roll over to Dec meeting.

Financial Matters 18-144

a) Monthly Accounts SWPC total bank balance £19,465.91, BMM £19192.95, Play Project BMM £272.96.

Income received, 1) SWVHMC ½ yr rent Oct18 £300.00, 2) Chq from Mr White (RBL giant poppies), £60.00.

Payments made; 1) Rutland Scaffolding £4344, 2) Parish Clerk (includes defib cabinet £538.80 gross) £1176.26, 3) Janine Costello (Oct street cleaning) £224.00, Winter hrs for next 6 months, 4) Webster (VH rec grass cutting Sept/Oct x 4 cuts) £288.00, 4) Mr Elson (cemetery hedge cut) £216,00, 5) RBL £150.00 giant poppies, 6) RBL wreath £17.50, 7) Tim Smith (VH roof/ window repairs) £5350.00, 8) Finding Fitness (inv 10, final invoice – funded by fitness grant) £1800. Clerk to submit further vat return to reclaim vat on latest expenditure.

b) LCC invitation to join the Parish Agreement verge cutting scheme 2019/20

SWPC discussed this proposal which allows the PC to take on the 7 areas of grass currently cut by LCC twice a yr, for which a total sum of £108.15 would be payable to SWPC annually. SWPC agreed to decline this invitation and continue with the current arrangement, clerk to advise LCC.

c) 2019/20 Precept SKDC Precept 2019/20 return received, deadline for submission being 18th January 2019.

Clerk to send further finance info. to Cllrs to assist with Precept setting and to include on December PC agenda.

Clerk's and Councillors' reports on ; 18-145

a) Village Hall, Cllr Jolley i) Roof repairs Roof work is now all complete, repairs done and windows painted and repaired. Tim Smith to return and repair the VH porch (free of charge). Cllr Jolley was thanked for co ordinatiing the work.

ii) Other village hall issues The TV aerial has become dislodged - Cllr Jolley to fix. VH driveway light - timings have been changed. Cllr Jolley to check/ adjust the VH heating temperatures.

ii) VH lease agreement (renewal due 1/4/19) Cllrs van Straubenzee and Jolley agreed to meet with VHMC reps to review the lease agreement, clerk to arrange a meeting mid Jan19 for this purpose.

b) Defibrillator for the Village

i) Finances Clerk advised of the monies held for this project. This information had also been sent over to the VHMC who had raised the funds. Total raised £2053.34, less £600.00 paid to BHF (this being the contribution towards the defibrillator / training kit provided), less £449.00 (net cost of defibrillator cabinet), therefore total held in reserve £1004.34 towards a future defibrillator. Note only 1 Defib is provided by the BHF, so to fully fund a further defib/ cabinet an additional £500 approx. is required.

ii) Equipment Install Clerk has taken delivery of the defib. cabinet but is still awaiting delivery of the BHF defibrillator. Once received, clerk to insure kit and get all across to Cllr Jolley to install. Cllr Jolley to liaise with Gordon re. exact location.

iii) Training sessions SWPC agreed that they would like to offer residents the British Red Cross free first aid courses. This training covers using a defibrillator and other useful first aid topics in a 2 hr session. Clerk to find out training session availability and co ordinate with Cllr Hodgkin re. VH availability. Sessions to then be advertised in all the usual ways.

c) Remembrance Poppies, Cllr van Straubensee Cllr van Straubensee had finally received the 50 giant poppies for the village. Thanks was expressed to Cllr Golding, who along with his wife had kindly put them up on various lamp posts on the main routes through the village. Cllr White was thanked for funding 20 poppies, £60, the PC funded the other 30, £90. Agreed that Cllrs van Straubensee and Golding will take them down in 2 wks time, Claire to store.

d) Road Safety, Cllr Lansdowne

i) Update on post install for speed sign Still awaiting LCC to install the post on Mill Lane, so that this may be used periodically to site the new speed sign. The older speed sign has now been installed on the North Witham Rd by LCC.

ii) Traffic incident on High Street Covered in Public Forum 18-140 above

e) SW Village Website – future running of the website by;

i) HNS I.T Service – (proposed fees circulated to Cllrs) or ii) LCC Parish Website

PC considered both website options, either continuing with existing website with various new fees proposed for services provided by HNS I.T Service - annual maintenance fee £120 basic cost (no moderation/support), or £235 with support/ moderation plus additional chgs for training / retraining/moderation support depending on service level selected. Other ongoing annual costs which currently pay - hosting £72 / domain names £20. Also advised that new Drupal Security needs updating in next 18 months, cost of £150-£400. There is an issue currently in that there are not enough volunteers doing the moderating of info posted to the website, despite advertising the roles.

The alternative website option is a LCC provided website for Parishes. This is completely free of charge, no ongoing maintenance costs or domain/ hosting costs and all information may be added by PC immediately, as no moderation is required. The website would be a simpler website but adequate for purpose. Cllrs considered the two options and agreed to go with the LCC run website. Clerk to register for LCC Website and to advise HNS I.T Service of this decision, thanking Mr Chapman for his Services over the last few years. Cllrs Jolley, Oldfield and clerk agreed to meet to set this up and agree content.

f) Play areas, Cllr Oldfield i) monthly inspection and ongoing maintenance Cllr Oldfield advised that he had cleaned off the offensive graffiti at the skatepark. He will also deal with the trip hazard.

Planning Matters 18-146

a) New planning applications received by SKDC for Parish Council comment;

i) S18/1744 - 6 Church St, erection of single storey rear extension to dwelling No objections from SWPC

ii) S18/1681 - 12 Station Avenue, erection of garage No objections from SWPC

iii) S18/1634 – Beggars Roost, 12 Thistleton Lane – replacement of existing roof with an increased pitched roof to dwelling, insertion of dormer windows and roof lights, erection of dual pitched roof to existing garage and erection of rear store to existing garage No objections from SWPC

iv) S18/1651- 17 Church St, remove live growth of Cypress tree to leave a scaffold of branches of 7cm No objections from SWPC. Note PC advised, work allowed by SKDC as at 26/10/18

v) S18/1802 – Greenacres, Broadgate Rd – erection of single storey dwelling Advice to be sought from LCCllr Adams re. reply.

b) New planning applications received by SKDC for Parish Council comment after publication of the agenda None

c) SKDC planning permissions granted/refused None further to S18/1651 re. tree above.

Vegetation requiring attention around SW - Blue Cow jitty, Moor Lane 18-14 Jitty - clerk to advise SKDC the jitty needs a tidy up. Moor Lane/ Templars Way Street signs obscured by vegetation, Cllr Jolley to deal.

Correspondence 18-148 Large pothole on Moor Lane has still not been fixed by LCC, this has been reported 4 times, Cllr Jolley to follow this up again. LCC grit bins filling/ requests for new grit bins, SKDC

Notice of Review of Polling Districts and Polling Places- displayed by clerk, LCC School Admission Consultation, Lincs Fire & Rescue Text Emergency System - declined, Parish Update, Clerks & Council Direct, Invest SK Visitor Economy Parish & Ward Events 2019 – passed to VHMC to advise of events.

Appointment of third member 18-149 Maria Kinning

Date of next meeting 18-150 Tues 4th December 2018

Meeting closed at 9pm