

## Friends of Saxilby Library Meeting

Held: 6<sup>th</sup> June 2016 at St. Andrew's Community Centre

Present: Andy Bembridge, Audrey Drljaca, Val Barton, Jean Plummer, Kath Hostad, Rachel Waite, Gill Straw, Jenny Barker, Sue Gravill, Jane Kent, David Greenop, Ruth Dymock, Liz Harrison, Sandra Greener, Chris Green, Councillor David Cotton, Elaine Atkins (Clerk to P.C.), Aimee Atkinson (LDO).

- 1) The notes of the last meeting were agreed. There were no matters arising.
- 2) Review/Update from LDO
  - i) Reported that Stock Rotation computer listings are now correct.
  - ii) If system does not give next location for book, then place in yellow Stock Team box.
  - iii) Logging out and entering Saxilby as location is a part of extra security on the system, not an error.
  - iv) Extra red boxes can be requested from Aimee, if required.
  - v) Reservations to be checked daily, 15 days to be allowed for collection, if they are not collected within that time scale, then they should be returned.
  - vi) Book Week – books, activity sheets to be given out to under 5s. Kept in black Filing Cabinet.
  - vii) Greenwich Leisure – the focus is on staffed libraries, there has been no change to Hubs as yet.
- 3) Update from Parish Council – Elaine Atkins and Councillor David Cotton.
  - i) Reminder to read Training Notes and sign for confirmation.
  - ii) A laminated notice is provided with correct Address and Postcode in case Volunteers need to summon Emergency Services. To be placed in a prominent position by Desk.
  - iii) Informed that Peter Odam has resigned as Chair of Parish Council. The two Vice-Chairs will act as Chair until position is filled.
  - iv) Review to take place of the whole of St. Andrew's Community Centre – Opening Hours, Facilities, Staffing. Aware of grant to P.C. being cut next year by West Lindsey, and rather than increase parish precept are looking at finances and to see if costs can be reduced. This could mean looking at S.L.A. with Greenwich Leisure.
  - v) Any suggestions by Volunteers regarding cost savings in Library would be welcomed by P.C.
  - vi) Reiterated that P.C. is committed to having a Library service. Any changes could be in place by September/October. Volunteers to be kept updated of the situation.
- 4) Rota and Recruitment – reported that despite some problems with filling Friday and Saturday sessions in May/June, it is felt that this is a temporary problem. Noted that a new Volunteer has started and will be given training by Aimee.
- 5) Any other business
  - i) P.C. thanked for keeping paths and approaches to Library clean and tidy.
  - ii) Date of next meeting will be 15<sup>th</sup> August 2016.